

Date: January 13, 1998

SUBJECT: 1998 NEW AND NON RECURRING BUDGET

RECOMMENDATION:

THAT the Board grant early approval for some of 1998 the New and Non Recurring (NNR) Projects as per Appendix I.

BACKGROUND

Funding for new and non recurring (NNR) projects is requested separately from the basic budget. This is due to the fact that these expenditures are "one-time" costs and , therefore, should not be included in the ongoing basic budget. Under the global budget arrangement, the Parks Board will receive a block of funding each year. The Board will then establish its own priorities in allocating this funding to individual NNR projects. The block funding is established after Council has reviewed all budgets and determined the level of total NNR funding for all departments that can be afforded for the year. Once this total is established, Parks will receive its proportional share. A separate report will be submitted for consideration and approval by the Board in mid April, 1998.

JUSTIFICATION

These NNR projects are recommended for early approval as they are considered as priorities by each division and requested to proceed in the early of the year in order to minimize operation disruption and be prepared for the busy season.

Prepared by:
Corporate Services Division
Board of Parks and Recreation
City of Vancouver
AH

APPENDIX I

1998 NNR's

The following 1998 NNRs are considered priorities by each division and request early approval:

Administration

Consultant's fees and expenses for recruitment of General Manager. Payments will be made by 3 instalments and commenced in early 1998.

Total Administration \$60,000

Environment and Operations Division

Lease of temporary office trailers during Service Yard reconstruction. Demolition of existing building will happen early in 1998 - office, washroom and lunchroom required for staff. \$15,000

Portable picnic tables - parks throughout the system - approximately 50% of requests for tables to be acquired prior to our picnic season being in full swing. 10,000

Roof deck covering - VanDusen Gardens share of cost from Sprinklers Restaurant will not be forthcoming. 12,000

VanDusen Gardens - new garden access doors, cash desk and new gift shop entrance. Work needs to be done in January/February to minimize impact on Gift Shop and admissions revenue. 40,000

Bloedel Conservatory - relocation of the Gift Shop front counter - work needs to be done in January/February to minimize impact on visitors and level of revenue. 10,000

Total Environment and Operations Division 87,000

Income Operations Division

English Bay concession redevelopment - To complete concession upgrade; new counters, equipment and space heaters so that the concession can open year-round. 18,000

Major painting (50% of submission) - To commence 1998 Painting Program before the concessions open for the summer season. (Popcorn Wagon, Kits Pavilion, Second Beach). 15,000

Burrard Marina - additional land storage - Asphalt resurfacing to create 6 additional land storage spaces will generate approximately \$5,000 new annual revenue resulting in a two year payback period. 10,000

Security alarms - Concessions - Replacement of old non-monitored systems and new panic buttons for staff working alone. (Children's Farmyard, English Bay, Kits Pavilion, Westbank). 5,000

Total Income Operations 48,000

Recreation Division

Beaches - Emergency Equipment Replacement [deferred from 1996] - This request is to continue an emergency equipment replacement program. The current inventory includes 30 rowboats, some deemed to be a workplace hazard due to the weight of the boats, as well as other 25,000

emergency craft. Many are aging and in poor conditions, regularly requiring expensive maintenance. As well as the radio system is also aging and requires additional units.

Total Recreation

25,000

TOTAL NNR'S REQUESTED FOR EARLY APPROVAL

\$220,000