



Date: October 19, 2001

**TO: Board Members - Parks and Recreation**  
**FROM: General Manager - Parks and Recreation**  
**SUBJECT: KERRISDALE COMMUNITY CENTRE**  
**LOBBY RENOVATIONS**

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## RECOMMENDATION

- A) *THAT the Board approve a funding formula under which the Kerrisdale Community Centre Society will equally match the Board's presently available funding of \$180,000.00.***
- B) *THAT the Board award a contract for architectural services for the renovations and addition to the lobby at the Kerrisdale Community Centre to Chernoff Thompson Architects, for a cost of \$46,410.00, including disbursements, plus GST, and THAT no legal rights shall arise hereby and none shall arise until execution of the contemplated contract. The Board may rescind this resolution at any time up to the execution of the contemplated contract.***

## POLICY

**The Board approves all consultant contracts over \$30,000.**

## BACKGROUND

As part of the 1997 - 1999 Capital Plan \$2.1 million in improvements was to have been carried out at Kerrisdale Community Centre, with the Board providing one third of the funding and the Kerrisdale Community Centre Society the other two thirds.

When it became apparent in 1998 that senior government funding would not materialize, the Board, at its meeting of May 25, 1998, approved a modified funding formula for the first phase of the Kerrisdale Community Centre renovation program. The modified funding formula called for the Board and Society to share the funding equally.

## **DISCUSSION**

### **Funding Formula**

Work on Phase I was completed in 1999, with \$180,000 of Board funding remaining for the second phase to be undertaken at a later date.

The Society and staff are now ready to commence the second phase of construction, which will entail a small addition for a new reception area, conversion of office space to lounge space, upgrading of washrooms, and related lobby improvements.

The Society has requested in a letter (copy attached) that the Board agree to modify the funding formula as previously done, with the Board and Society contributing equally. The Board's limit will be the \$180,000 presently available in a capital account. The Society will contribute a minimum of \$180,000, bringing the total funding available to \$360,000.

### **Appointment of Architect**

Design and construction supervision for the first phase of renovations was done by Chernoff Thompson Architects. Both the Society and staff have been satisfied with the work of Chernoff Thompson Architects. Accordingly a fee for the design and construction supervision of the lobby improvements phase was negotiated with this firm. Staff and the Society recommend acceptance of the proposed fee of \$46,410, including a disbursements allowance of \$3,700, and award of a contract in this amount to Chernoff Thompson Architects.

Design work will begin immediately, with completion of construction targeted for the late summer of 2002.

## **SUMMARY**

Staff and the Kerrisdale Community Centre Society recommend approval of a 50/50 sharing of funding, and recommend appointment of Chernoff Thompson Architects as project architects.

Prepared by:

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Board of Parks & Recreation  
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RR/vs