



Date: June 12, 2003

TO: Board Members - Parks and Recreation
FROM: General Manager Parks and Recreation
**SUBJECT: KITSILANO WAR MEMORIAL COMMUNITY
ASSOCIATION DONATION - LOBBY RENOVATIONS**

RECOMMENDATION

THAT the Board accept a donation of up to \$100,000 from the Kitsilano War Memorial Community Association for renovations to the lobby of Kitsilano Community Centre, and approve an increase in the same amount to the 2003 Capital Budget.

POLICY

Board and Council approval is required for increases to the Capital Budget over \$50,000.

BACKGROUND

The Kitsilano War Memorial Community Association would like to install a glazed dividing wall in the main lobby to allow the option of using the northeast portion for programs. Walter Francl Architect Inc. was hired by the Association to prepare a feasibility study for the proposed renovations to the lobby. The renovations will require the removal of the existing juice bar. The feasibility study includes a schematic design and a cost estimate. Although the project is entirely funded by the Association, the project will be managed by Park Board staff.

DISCUSSION

The Association has reviewed and approved the schematic design, and agrees to fund the entire project. A drawing showing the proposed alterations is attached. The scope of the project includes:

- the installation of a glazed wall complete with two doors to allow this area to be separated from the rest of the lobby for programs, such as yoga
- changes to lighting and mechanical services in the area
- installation of acoustic panels to absorb noise
- removal of the juice bar, installation of a new counter, double sink, and storage closet
- construction of a youth worker's office in the Youth Lounge

The Association has approved a donation of up to \$100,000 to cover the total project cost, as stated in the letter attached to this report. Board and Council approval is required to increase the Capital Budget by \$100,000.

Budget

The project budget is:

• Consultants Fee	\$	17,950
• Construction	\$	69,300
• Staff Time	\$	4,000
• Miscellaneous	\$	1,500
• Contingency	\$	7,250
TOTAL	\$	100,000

Operating costs for the Centre will not be increased, as there will be no net increase in floor space.

SUMMARY

Board and Council approval is requested to accept a donation of up to \$100,000 from the Kitsilano War Memorial Community Association for renovations to Kitsilano Community Centre.

Prepared by:
Planning and Operations
Board of Parks & Recreation
Vancouver, BC

Attachment 2