

**MINUTES OF MEETING  
OF THE BOARD OF PARKS AND RECREATION  
HELD AT THE PARK BOARD OFFICE  
ON MONDAY, DECEMBER 01, 2003**

<b>PRESENT:</b>	<b>Chair</b>	<b>- Anita Romaniuk</b>
	<b>Vice-Chair</b>	<b>- Loretta Woodcock</b>
	<b>Commissioners</b>	<b>- Suzanne Anton</b>
		<b>- Heather Deal</b>
		<b>- Allan De Genova</b>
		<b>- Eva Riccius</b>
	<b>General Manager</b>	<b>- Susan Mundick</b>
	<b>Director of Corporate Services</b>	<b>- Anita Ho</b>
	<b>Director of Vancouver East District - Lori MacKay</b>	
	<b>Director of Stanley District</b>	<b>- Jim Lowden</b>
	<b>Manager of Recreation Services -</b>	
	<b>Stanley District</b>	<b>- Terry Walton</b>
	<b>Manager of Communications</b>	<b>- Joyce Courtney</b>
	<b>Special Events and Filming Coordinator</b>	<b>- Daisy Chin</b>
	<b>Recorder</b>	<b>- Julie Casanova</b>

Commissioner Poaps was absent.

#### **APPROVAL OF MINUTES**

A member of the Board indicated that the minutes should reflect that a Remembrance Day ceremony was also held at Grandview Park. The minutes of the regular meeting of the Board held on Monday, November 17, 2003 were adopted as amended.

The minutes of the special meeting of the Board held on Friday, November 21, 2003 were adopted as circulated.

#### **CHAIR'S REPORT - 2003**

The Chair provided a report on the Board's accomplishments over the past year which included the holding of community Park Board meetings, committee meetings, various public meetings, open houses and the establishment of the Olympic Youth Legacy Program. Several new parks and buildings were opened in 2003 among them were Emery Barnes Park, David Lam Park Extension, Empire Bowl Fields, and the Mill Marine Bistro. The Board restored Thornton and Victory Square Parks, improved the skateboard facility at Coopers Park and completed the S-Curve at the entrance to Stanley Park. Besides restoring parks, the Board also restored and expanded facilities such as the False Creek Community Centre, West End Community Centre, upgrade of Renfrew Pool and received a Federal Infrastructure Grant of \$4 million for the re-building of Sunset Community Centre. The highlights for arts and culture were the One Book One Vancouver program in collaboration with Vancouver Public Library, the Cob House approved for the farmyard area in Stanley Park, the Hadden Park Welcome Figure and the Public Art piece approved for Harbour Green Park. There were some challenges for the Board with regard to addressing homelessness and encampments in parks,

the drought situation in the summer and the prevention of fires in Stanley and Everett Crowley Parks. The Board together with the City of Vancouver was the recipient of the Waterfront Award and the United Nations Award for the Neighbourhood Integrated Services Team.

The Chair thanked fellow Board members and staff for their support. The Chair congratulated Commissioner De Genova for his 10<sup>th</sup> year as a Park Board Commissioner and thanked him for his tireless contribution to parks and recreation.

#### Committee Reports

Finance Committee : the meeting scheduled for November 21 was pre-empted by the Special Board Meeting. The General Manager and Director of Corporate Services will be making a presentation to Council on December 5 regarding the 2004 Operating Budget.

Planning and Environment Committee : the next meeting will be on December 2 at 7:00 pm. The committee will be hearing a presentation from the residents with regard to their plans for Sunset Community Centre and will discuss the issue of small buildings in park related to sports fields and concessions.

Culture and Recreation Committee : the next meeting will be on December 3, the agenda will be posted on the website.

#### **ELECTION OF CHAIR**

As set forth in the Board's Procedure By-law, the General Manager acting as Chair pro-tem, called for nominations for Chair of the Board for Year 2004.

Commissioner Woodcock nominated Commissioner Romaniuk as Chair.

Ballots were provided to the Commissioners for completion. The ballots were counted and Commissioner Romaniuk was declared Chair of the Board for Year 2004.

Moved by Commissioner Deal,

**THAT the ballots be destroyed.**

**-Carried Unanimously.**

#### **ELECTION OF VICE CHAIR**

Commissioner Riccius nominated Commissioner Woodcock as Vice Chair.

Commissioner Anton nominated Commissioner Riccius as Vice Chair. Commissioner Riccius declined the nomination.

Ballots were provided to the Commissioners for completion. The ballots were counted and Commissioner Woodcock was declared Vice-Chair of the Board for Year 2004.

Moved by Commissioner Riccius,

**THAT the ballots be destroyed.**

**-Carried Unanimously.**

The Chair stated that it had been an intense year and she thanked Commissioner Deal and staff for their support.

### **Year 2004 Board Meeting Dates**

Board members received copies of the 2004 Board meeting dates.

Moved by Commissioner Riccius,

**THAT the Board approve the 2004 Board meeting dates.**

**- Carried Unanimously.**

### **2004 Special Events**

Board members received copies of a staff report dated November 21, 2003 recommending that the Board approve new or major special events for the first three years of an event's operation, or significant changes to existing special events with all arrangements to the satisfaction of the General Manager and that the Board receive the 2004 Calendar of Major Events as information.

Staff presented the 2004 Special Events to the Board and stated that there were no major changes except the Bike Festival organizers are asking for a time extension of the use of the Totem Pole area.

The following delegations requested to speak to the Board:

- Stuart Colquhoun, Brockton Totem Pole Visitor Centre
- Bonnie Fenton, Bike Festival

The following is a summary of comments provided by the foregoing delegations:

- supports the Bike Fest, but does not agree with the extended road closure;
- business at the Totem Pole Visitor Centre relies on bus tours;
- would like to work with the Bike Fest organizers to mitigate the impacts on the business at the Totem Pole Visitor Centre;
- the road closure was not for the race but for the Bike Fest;
- the event planned will be similar to that of last year;
- asking to extend the event by two hours;
- closing road will be safer for cyclists;
- will work with Stuart Colquhoun and AAA Horse and Carriage to come up with a compromise;

- bike race is an integral part of the Bike Fest.

Board members thanked the delegations and stated that special events such as the Bike Fest encourage family outings and exercise. They noted that the organizers will meet with stakeholders and staff to minimize any impacts.

Moved by Commissioner Riccius,

**THAT the Board approve (see Appendix A) new or major special events for the first three years of an event's operation; or significant changes to existing special events with all arrangements to the satisfaction of the General Manager.**

**THAT the Board receive the 2004 Calendar of Major Events (see Appendix B) as information.**

**- Carried Unanimously.**

### **Special Event Policy Review**

Board members received copies of a staff report dated November 20, 2003 recommending that the Board approve the event approval, park allocation and revenue generation policies as outlined in Appendix A and that the Board receive the Guide to Special Event in Parks Report (Appendix B) for information.

Staff advised the Board that in December 2002, the Board undertook a review of the policies, guidelines and the administrative processes for special events accommodated on parks. The review of special event policies and guidelines consisted of Best Practices Review which examined other major cities policies and guidelines, Special Event Stakeholders' Focus Groups consulted with stakeholders, staff, community groups, not for profit event organizers and corporate/contract event organizers. A Public Opinion Survey was accomplished through the commissioning of a poll of City residents.

Board members discussed the matter and thanked staff for their hard work in putting together a comprehensive report.

Moved by Commissioner Deal ,

**THAT the Board approve the event approval, park allocation and revenue generation policies as outlined in Appendix A.**

**THAT the Board receive the Guide to Special Event in Parks Report (Appendix B) for information.**

**- Carried Unanimously.**

### **By-law Addition**

Board members received copies of a staff report dated November 21, 2003

recommending that the Board receive the report for information prior to consideration of the Park Board By-law for administration of the *Freedom of Information and Protection of Privacy Act*.

Staff advised the Board that Park Board had not been subject to the *Freedom of Information and Protection of Privacy Act* (FOI), but have been responding to the FOI requests as though we were covered. Park Board needed to be specifically designated as a public body . In the Spring of this year, legislation was passed which now includes the Park Board. The Park Board will need to have a by-law to process the requests and responses under the FOI Act. The Finance Committee has reviewed the report and Legal Services drafted the by-law.

Moved By Commissioner Riccius,

**THAT the Board receive the staff report dated November 21, 2003 for information prior to consideration of the Park Board By-law for administration of the *Freedom of Information and Protection of Privacy Act*.**

A member of the Board referred to the proposed by-law and indicated that the by-law contained information which is not relevant to the Park Board. She would like further discussions on the by-law before its adoption and would like to refer the by-law to the next meeting of the Board.

Moved by Commissioner Anton,

THAT the *Freedom of Information and Protection of Privacy Act* by-law be referred to the next meeting of the Board for further discussion.

- DEFEATED.

(Commissioners Deal, Riccius, Romaniuk and Woodcock contrary)

**The motion was put and it was Carried**

(Commissioner Anton contrary)

### **Olympic Youth Legacy 2003 for Sport, Physical Activity and the Arts**

Board members received copies of a staff report dated November 14, 2003 recommending that the Board endorse recommendation A in the attached City Council report dated November 18, 2003.

Staff advised the Board that a pilot project to launch the Olympic Youth Legacy program has been proposed to City Council for funding. Proposed events will commence on Sunday, December 21, 2003, with a kick-off event at a central location, possibly Trout Lake Community Centre and free public skates at the Kerrisdale and West End Arenas, followed by a series of free skating sessions at the City's other public ice rink venues during the holiday season.

Board members thanked staff for a well-rounded plan and congratulated staff on the launch program.

Moved by Commissioner Deal,

**THAT the Board endorse recommendation A in the attached City Council report on Olympic Youth Legacy 2003 for Sport, Physical Activity and the Arts.**

**- Carried Unanimously.**

### **By-laws**

#### **By-law Addition : Park Board Freedom of Information and Protection of Privacy By-law**

Board members received copies of a by-law addition - Park Board Freedom of Information and Protection of Privacy By-law.

Moved by Commissioner Woodcock,

**THAT the by-law addition - Park Board Freedom of Information and Protection of Privacy By-law be introduced and read a first time.**

**- Carried Unanimously.**

Board members discussed the by-law and stated that it was good to have a by-law in place and support the work done by staff. A member of the Board did not support the proposed by-law as it referred to other pieces of legislation not applicable to parks and recreation.

Moved by Commissioner Riccius,

**THAT the by-law addition - Park Board Freedom of Information and Protection of Privacy By-law be given second and third readings.**

**- Carried.**

(Commissioner Anton contrary)

**Notice of Motion:**

The following motion was put forward by Commissioner Anton:

WHEREAS slot machines are being considered by City Council as part of the racetrack operations at Hastings Park; and

WHEREAS slot machines are incompatible with the mandate of the Park Board;

BE IT RESOLVED that this Board recommends to Council that it declines to permit slot machines at Hastings Park.

**Enquiries, Other Matters And New Business**

Staff to gather information regarding the impact of Bill 75 which relates to large projects and how this will affect the construction of Olympic facilities.

Board members were invited to attend the MoreSports meeting on Thursday. The Chair indicated that she will attend. It was suggested that MoreSports be invited to attend the Culture and Recreation Committee meeting.

A request to investigate the possibility of moving the Silver Leed ranking of #1 Kingsway to a higher rank by using fuel from wood chips and leaves instead of geo-thermo power. The matter was referred to the Planning and Environment Committee.

The meeting was adjourned at 10:00 p.m.

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Susan Mundick  
General Manager

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Commissioner Anita Romaniuk  
Chair