

**MINUTES OF MEETING  
OF THE BOARD OF PARKS AND RECREATION  
HELD AT COAL HARBOUR COMMUNITY CENTRE  
ON MONDAY, DECEMBER 15, 2003**

<b>PRESENT:</b>	<b>Chair</b>	<b>- Anita Romaniuk</b>
	<b>Vice-Chair</b>	<b>- Loretta Woodcock</b>
	<b>Commissioners</b>	<b>- Suzanne Anton</b>
		<b>- Heather Deal</b>
		<b>- Allan De Genova</b>
		<b>- Eva Riccius</b>
		<b>- Lyndsay Poaps</b>
	<b>General Manager</b>	<b>- Susan Mundick</b>
	<b>Director of Planning &amp; Operations</b>	<b>- Piet Rutgers</b>
	<b>Director of Stanley District</b>	<b>- Jim Lowden</b>
	<b>Director of Queen Elizabeth District</b>	<b>- Liane McKenna</b>
	<b>Manager of Operations - Vancouver</b>	
	<b>East District</b>	<b>- Ron Caswell</b>
	<b>Supervisor of Golf Course Operations</b>	<b>- Howard Normann</b>
	<b>Manager of Communications</b>	<b>- Joyce Courtney</b>
	<b>Recorder</b>	<b>- Julie Casanova</b>

**In-Camera Meeting :**

Moved by Commissioner Deal,

**THAT the Board go into a meeting which is closed to the public, pursuant to Section 165.2 of the *Vancouver Charter*, to discuss matters related to paragraph:**

**(i) the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.**

**- Carried Unanimously.**

**In-Camera Session**

Moved by Commissioner Poaps,

**THAT the Board resume the regular public session of the meeting.**

**- Carried Unanimously.**

## **APPROVAL OF MINUTES**

The minutes of the regular meeting of the Board held on Monday, December 01, 2003, were adopted as circulated.

## **CHAIR'S REPORT**

The Board participated in the following events:

- presentation by MoreSports;
- Kensington Community Centre artists in residence unveiling, dance performance and Tai Chi demonstration;
- Bright Nights in Stanley Park;
- Festival of Lights at VanDusen Gardens;
- Light Display at Victory Square Park.

The Chair invited everyone to attend the free skating event with the Mayor on December 21, 2003. This event is to kick off several other events being planned to raise awareness of various Olympic legacies.

Board members viewed a film by Like Minded Media, "City Edge - Vancouver's Recaptured Waterfront" produced by Tara Hungerford and Robin Chan. The film was narrated by Jim Lowden, Director of Stanley District.

## **OPEN QUESTION PERIOD**

Robert Foote, a resident from the Coal Harbour area, stated that the gardeners do an excellent job, however, he would like them to ensure that the plants and shrubs do not fall over in the wind by anchoring them securely similar to tomato plants.

## **City Council Report**

The General Manager advised the Board that Council received a report on the review of Advisory Boards, copies have been provided to all Commissioners. Council also created a Women's Task Force, and has requested that a Park Commissioner be a member of this task force. An action plan for a Food and Sustainability Task Force has been sent to the budget process for review. There is also a social indicators publication with information on quality of life indicators. This publication is available for review in the planning and research division.

### **Committee Reports**

Finance Committee: The next meeting will be held on December 16, 2003 at 5:30 p.m. The committee will be discussing the 2003 budget status and 2004 budget priorities.

Planning and Environment Committee: The next meeting will be held on January 13, 2004 at 7:00 p.m., agenda items will be posted on the website. The committee discussed the rebuilding of Sunset Community Centre. The committee will be receiving a briefing on the policy of siting small buildings on parks.

Culture and Recreation Committee: The next meeting will be held on January 7 at 7:00 p.m. The committee will be discussing racquetball courts at Hastings Community Centre and Childcare Policy and Issues. At its last meeting the committee discussed the good neighbour policy and heard a delegation discuss cultural programming at Park Board facilities.

### **Award of Contract for Stanley Park Shuttle Service**

Board members received copies of a staff report dated December 5, 2003 recommending that the Board approve recommendations A to D.

Staff advised the Board that the shuttle service was a key recommendation of the Stanley Park Transportation Plan. The Vancouver Trolley Company provided the shuttle service in Stanley Park for the past five years and they were the only company to respond to the recent Request for Proposal.

Gerry O'Neil, operator of AAA Horse and Carriage, requested the Board to not approve staff's recommendation to award a five year contract with the possible extension of 5 years to the Vancouver Trolley Company. Mr. O'Neil stated that the public should pay to use the shuttle service.

Board members discussed the matter and indicated that the shuttle service was part of the plan to reduce the numbers of cars, emission and green house gases in Stanley Park. The shuttle is a good service and staff was asked to work on a sponsorship program. Board members requested staff to provide information of the free shuttle service to schools and seniors centres. Staff was requested to ensure that the service was accessible for people with disabilities and to catalogue where curbs may need to be cut to allow accessibility.

Moved by Commissioner Riccius,

- A. THAT the Board approve the award to Vancouver Trolley Company of the contract to provide the free Stanley Park Shuttle service for the five summer seasons of 2004 - 2008 inclusive, with a possible extension for an additional term of up to five years, by mutual consent.**
- B. THAT the annual vehicle charter fee, total charter cost and budget for the Shuttle service in each year of the initial contract be approved as set out in this report.**
- C. THAT no legal rights shall arise and no consents, permissions or licenses are granted hereby and none shall arise or be granted hereafter unless and until all contemplated legal documentation has been executed and delivered by all parties.**
- D. THAT once the form of all legal documentation has been approved by the General Manager and Director of Legal Services for the city of Vancouver, that the General Manager be authorised to execute and deliver such documentation on behalf of the Board.**

**- Carried Unanimously.**

### **Arts Policy**

Board members received copies of a staff report dated December 2, 2003 recommending that the Board reconfirm its commitment to the arts by adopting the renewed Arts Policy (Appendix A).

Staff's presentation on the policies and strategies of the Arts Policy was accompanied by Qing Chang on the Pipa.

The following delegations requested to speak to the Board:

- Roberta Howie, Kitsilano Community Centre Association
- Sharon Kravitz, Community Arts Council of Vancouver
- Alice Niwinski, Cultural Planner

The following is a summary of comments provided by the foregoing delegations:

- community arts is key to healthy communities;
- people are transformed through art expressions;
- addiction is caused by people being robbed of their culture;
- community art is a foundation for community building;
- need to nurture community art, recognize art as an integral part of community life;
- community arts enhances leadership;
- the projects focus on improvement to public spaces such as park and schools;
- Park Board is in a unique position to bring different arts to the community;
- role of Office of Cultural Affairs and Park Board are complementary;
- have collaborated on community public art project;
- looking forward to Mayor's Youth Initiatives.

Board members thanked staff for involving youth in the consultation process and that cross cultural understanding is important. Community art is a valuable communication tool and the Board looks forward to the reconfirmed policy being enacted. The Board would like to be leaders in community art in North America.

Moved by Commissioner Deal,

**THAT the Board reconfirm its commitment to the arts by adopting the renewed Arts Policy attached the staff report as Appendix A.**

**- Carried Unanimously.**

### **2006 CPRA/BCRPA Conference and Trade Show Bid Submission**

Board members received copies of a staff report dated December 5, 2003 recommending that the Board approve the submission of a bid to the 2006 CPRA/BCRPA National Conference and Trade Show.

Staff asked the Board endorse a bid to host the 2005 CPRA/BCRPA Conference and Trade Show. This will be an opportunity to showcase Vancouver Parks and Recreation Services. Staff have the expertise to organize such an event which is evident from the very successful 2003 BCRPA conference.

Suzanne Strutt, Executive Director, BCRPA, advised the Board that the 2006 CPRA/BCRPA Conference and Trade Show will be sponsored by the CPRA, BCRPA and Class Software Solutions. It will be an opportunity for Vancouver to plan for professional development for staff and volunteers. There will be no financial implication for the City except for staff time.

Board members offered their support to staff in their bid to host the 2006 CPRA/BCRPA Conference and Trade Show. It will also be good training as Vancouver prepares to host the 2010 Winter Olympics.

Moved by Commissioner Deal,

**THAT the Board approve the submission of a bid to the 2006 CPRA/BCRPA National Conference and Trade Show.**

**- Carried Unanimously.**

### **The Corporate Climate Change Action Plan for the City of Vancouver**

Board members received copies of Commissioner Poaps' report dated December 3, 2003 recommending that the Board endorse the attached City Council report entitled "The Corporate Climate Action Plan for the City of Vancouver".

Commissioner Poaps advised the Board that in March 2003 City Council established the Cool Vancouver Task Force to assist the City in the development of Greenhouse Gas (GHG) Reduction Action Plans for both the City as a Corporation and the city as a whole community. This report reviews the city's GHG emissions inventory and forecasts and recommends a variety of actions to reduce emissions by 20% by 2010. The report has a wide ranging set of recommendations, many of which require action on the Board's part. The City will be hiring an Energy Projects Coordinator and Park Board staff will work closely to conduct audits and make energy saving improvements to buildings. Efforts are being made to downsize and purchase more energy efficient vehicles.

Board members thanked Commissioner Poaps for a very informative report and for representing the Board on the Cool Vancouver Task Force.

Moved by Commissioner Poaps,

**THAT the Board endorse the attached City Council report entitled “The Corporate Climate Change Action Plan for the City of Vancouver” dated November 18, 2003.**

**- Carried Unanimously.**

### **Golf Pro Contract Award**

Board members received copies of a staff report dated November 21, 2003 recommending that the Board approve recommendations A to E.

Staff provided background information on the services provided by the Golf Professionals at the golf courses. These services include managing the tee and controlling play, stocking and operating a retail golf shop, sales and rentals of golf equipment, rental of power carts, club and apparel fitting, providing teaching programs and skill development, tournament administration, record keeping and driving range operation and management where applicable.

A member of the Board enquired whether there were duties here that would affect union jobs. Staff advised the Board that the work involved in the contract would not have any impact on unionized positions.

Moved by Commissioner Woodcock,

- A. THAT the Board award a 5 year contract for Golf Professional Services at Fraserview Golf Course and Driving Range to Earl Francis Pro Shop Ltd. effective January 1, 2004, at the compensation level outlined in this report.**
- B. THAT the Board award a 5 year contract for Golf Professional Services at McCleery Golf Course and Driving Range to Muncie Booth effective January 1, 2004, at the compensation level outlined in this report, with the provision for a 5 year extension, at the Board’s discretion.**
- C. THAT the Board award a 5 year contract for Golf Professional Services at Langara Golf Course to Muncie Booth effective January 1, 2004, at the compensation level outlined in this report.**

- D. THAT no legal rights shall arise and no consents, permissions or licences are granted hereby and none shall arise or be granted hereafter unless and until all contemplated legal documentation has been executed and delivered by all parties.**
- E. THAT once the form of all legal documentation has been approved by the General Manager and Director of Legal Services for the City of Vancouver that the General Manager be authorized to execute and deliver such documentation.**

**- Carried Unanimously.**

#### **Enquiries, Other Matters And New Business**

A member of the Board indicated that she would like to address Council when they receive the report on the unification of McBride Park.

The Hastings Park Conservancy would like to be assured that the visioning process for Hastings Park will include the greening of the park. Staff advised the Board that a memo will be sent to the Project Manager to emphasize this point in the process.

The Culture and Recreation Committee would like to receive a status report on washroom openings.

The report released by TransLink with regard to parking tax should be reviewed to see if any of the recommendation would affect the Park Board.

Moved by Commissioner Deal,

**THAT the Board re-convene the in-camera session.**

**- Carried Unanimously.**

The meeting adjourned at 10:45 P.M.

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Susan Mundick  
General Manager

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Commissioner Anita Romaniuk  
Chair