

**MINUTES OF MEETING
OF THE BOARD OF PARKS AND RECREATION
HELD AT THE PARK BOARD OFFICE
ON MONDAY, MARCH 14, 2005**

PRESENT:	Chair	- Eva Riccius
	Vice Chair	- Lyndsay Poaps
	Commissioners	- Suzanne Anton
		- Heather Deal
		- Allan De Genova
		- Anita Romaniuk
		- Loretta Woodcock
	General Manager	- Susan Mundick
	Director of Vancouver East District	- Lori MacKay
	Director of Stanley District	- Jim Lowden
	Director of Planning and Operations	- Piet Rutgers
	Manager of Operations,	
	 Vancouver East District	- Ron Caswell
	Manager of Recreation,	
	 Vancouver East District	- Greg Eng
	Manager of Recreation, Stanley District	- Terry Walton
	Manager of Revenue Services,	
	 Stanley District	- Philip Josephs
	Manager of Research and Planning	- Mark Vulliamy
	Manager of Park Development	- Kate Davis Johnson
	Manager of Communications	- Joyce Courtney
	Recorder	- Julie Casanova

APPROVAL OF MINUTES

The minutes of the meeting of the Board held on Monday, February 28, 2005 were adopted as circulated.

CHAIR'S REPORT

The Chair announced that the Park Board received two awards from the Canadian Society of Landscape Architects, Regional Honour for the Vancouver Skate Plaza and Regional Merit for Harbour Green II Park. The Board also received the Pacific Northwest Exotic Landscaping Award from the Pacific Northwest Palm and Exotic Plant Society for the landscape installations at English Bay.

Planning and Environment Committee: the next meeting will be on April 12, 2005 and the committee will be discussing the Riley/Hillcrest Master Plan, update on plans for the park site at Oak and 37th and future plans for the Aquarium.

Culture and Recreation Committee: the next meeting will be on April 6, 2005. The committee will review the Get Out Youth Legacy program.

Finance Committee: The next meeting will be on March 21, on the agenda are Ocean Sports – Kayak Rental Request for Proposal, VanDusen Naming Opportunities, 2005 Budget, Capital Budget 2004 and Plan 2005.

City Council Report

Council will be receiving reports on the 2005 interim operating budget, consultants to develop sustainable design and construction guidelines, skateboard by-law follow up, establishment of two events, the Grey Cup and Celebration of Light as civic events, rezoning the Downtown Y and civic democracy recommendations.

Recreation Staff Position – Vancouver East District

Board members received copies of a staff report dated March 1, 2005 recommending that the Board approve the establishment of a Recreation Supervisor position in the Vancouver East District.

Staff reviewed the job description and the benefits an additional exempt staff position on the Recreation Services team would bring to the Vancouver East District.

The following delegations requested to speak to the Board:

- Keith Jacobson, President, Killarney Community Centre Society
- Chris Payne, President, Grandview Community Association

The following is a summary of comments provided by the delegations:

- Vancouver East District has more community centres than other Districts;
- presently there is an unfair balance of staff resources;
- other districts have 2 Recreation Supervisors;
- urge Board to approve the position.

Board members thanked the delegations for their presentation and hoped the creation of the Recreation Supervisor position in the Vancouver East District will resolve the staff resource issue.

Moved by Commissioner Woodcock,

THAT the Park Board approve the establishment of a Recreation Supervisor position in the Vancouver East District.

- Carried Unanimously.

Food Strategy Plan

Board members received copies of a staff report dated March 13, 2005 recommending that the Board retain a consultant to assist in the development of a food plan strategy for an amount not to exceed \$30,000 and that the Board partner with the Aquarium in the operation of the "Trailer Concession" for the next 13 months as a pilot project.

Staff want to develop a new food services plan by utilizing the services of a consultant to develop and critique varying business models. A new service test case is also proposed which would have the Aquarium operate the "trailer" concession on the Aquarium Plaza. This test would involve changing menus to test new food products over a thirteen month period. The Aquarium has guaranteed a return to the Board of not less than \$160,000 for operating the trailer and popcorn wagon for the thirteen month period.

Mike Scherer, contractor responsible for the trailer concession appeared before the Board and stated that he only received two week's notice that his contract was not being renewed. The trailer has always provided a lower priced food alternative to visitors in the park. With the Aquarium operating the trailer concession, visitors will no longer have the lower priced alternative. One of the reasons why revenue at concessions is decreasing is because the quality of food available to concession operators is not appropriate.

Board members discussed the need for a new food services plan and agreed that a test to determine the kind of food to be sold at concessions was a good idea. Some of the Board members indicated that they would like to see control of the concession be held by the Park Board and menu prices should be affordable.

Moved by Commissioner Deal,

- A. **THAT the Board retain a consultant to assist in the development of a food plan strategy for an amount not to exceed \$30,000.**
- B. **THAT the Board partner with the Aquarium in the operation of the "Trailer Concession" for the next 13 months as a pilot project.**

- Carried Unanimously.

Everett Crowley Park Management Plan

Board members received copies of a staff report dated March 4, 2005 recommending that the Board approve recommendations A to C.

Staff advised the Board that the Everett Crowley Park Management Plan is the outcome of a public process. The plan is intended to guide the park's short and long-term restoration, maintenance and uses in an effective and sustainable way. The Management Plan is a guide to future park use and implementation of the plan can be achieved through the Capital Plan process.

Eric Lees, Consultant, stated that the invasive species in the park need to be managed. Community involvement should be maximized to manage the active and passive uses of the park.

Board members thanked staff for the report and stated that the management plan could be used as a model for other parks as well.

Moved by Commissioner Woodcock,

- A. THAT the Everett Crowley Park Management Plan be received for information;**
- B. THAT the key Management Goals and Strategies of the Everett Crowley Park Management Plan, included as Appendix A, be adopted to guide future park use and management of the park; and**
- C. THAT implementation of the Everett Crowley Park Management Plan as laid out in the Implementation: Categories and Phasing section of the Plan be achieved through future operating budgets and the 2006–2008 and subsequent Capital Plan processes.**

- Carried Unanimously.

Quilchena Park Improvements

Board members received copies of a staff report dated March 3, 2005 recommending that the Board approve recommendations A and B.

Staff reviewed the improvements planned for Quilchena Park based on the Quilchena Park Concept Plan which was developed with community input.

Moved by Commissioner Poaps,

- A. THAT, subject to the conditions set out in Recommendations B, the Board authorize the General Manager to issue a notice of acceptance of offer to Cedar Crest Lands (BC) Ltd. for the construction of the Quilchena Park Improvements T-2005-3 at a price not to exceed \$574,900.**

B. THAT no legal rights or obligations will be created by the Board's approval of Recommendation A, unless and until the General Manager has issued the requisite notices of rejection, notice of acceptance, and executed the requisite contract.

- Carried Unanimously.

Stanley Park Dining Pavilion – New Sublease with Point Group Holdings Ltd.

Board members received copies of a staff report dated March 1, 2005 recommending that the Board approve recommendations A to F.

Staff advised the Board that a request for proposals for the Stanley Park Dining Pavilion was issued and there were two responses. The proposal from Point Group Holdings Inc. meets all the requirements of the recent Request for Proposals and pays the Board a rent that is equal or higher than other Park Board restaurants. The proposed capital improvement ensures that a heritage building will get immediate renovations and improvements.

Board members discussed the merit of the proposal and requested that an affordable menu for families be available.

Moved by Commissioner Deal,

THAT the Board approve a 10 year sublease with a five year option of the Stanley Park Dining Pavilion to Point Group Holdings Ltd. or a corporate entity dedicated for this purpose by the principals of Point Group Holdings Ltd., from April 1, 2005–March 31, 2015.

THAT the rent for the first 10 year term be set at 6.25% of gross revenue (including liquor) with a guarantee of \$1,000/month in the first year, \$2,000/month in the second year and \$3,000/month in years three through ten.

THAT an annual payment in lieu of property taxes of \$2.75/sq ft be set for 2005 and the rate be revised each year to reflect any change in property tax assessments for businesses in Vancouver.

THAT the tenant agree in the Sublease to make improvements to the Pavilion during the first year of operation to the value of approximately \$1,164,000. Both the improvements and the timeline for the improvements will be to the satisfaction of the General Manager.

THAT the Board approve a period of 6 months from the date of the commencement of the Sublease whereby the rent and payment in lieu of property tax are both waived in order to allow the tenant to carry out capital improvements.

THAT no legal rights shall arise and no consents, permissions, or licences are granted hereby and none shall arise or be granted hereafter unless and until all contemplated legal documentation has been executed and delivered by all parties.

- Carried Unanimously.

Captain Cook Park: Update on Gingerbread House Daycare

Board members received copies of a staff report dated March 3, 2005 recommending that the Board receive the report for information.

Staff provided an update on the relocation of Gingerbread House Daycare to Captain Cook School and Park. The childcare building will be on School Board land while the outdoor play area for the childcare centre will be on Park Board land. A detailed landscape plan incorporating the ideas suggested by staff along with the plans for the childcare building, was presented at an open house at Captain Cook School. Staff will work with Gingerbread House daycare on the license agreement.

Board members stated that it was good to see the collaboration between the School Board and Park Board to accommodate the daycare.

Moved by Commissioner Woodcock,

THAT the Board receive the report for information.

- Carried Unanimously.

Allocation of Community Amenity Contribution: Improvements to Parks in Mount Pleasant

Board members received copies of a staff report dated March 13, 2005 recommending that the Board support the allocation of \$350,000 from the Community Amenity Contribution to be collected from the rezoning of Vancouver Community College – King Edward Campus toward park development in the Mount Pleasant neighbourhood.

Staff advised the Board that Council will be considering the rezoning of Vancouver Community College – King Edward Campus including the allocation of a Community Amenity Contribution. Because the expansion of Vancouver Community College will be phased over the next two decades, the staff team agreed that the CAC can

also be phased. The CAC associated with the first two phases of development will be for the childcare centre. \$350,000 for park improvements will be made prior to commencement of the third phase of the development and the final payment of \$414,000 will be made prior to the commencement of the fourth phase which is anticipated to be in 12 to 15 years.

Board members discussed the allocation of the Community Amenity Contribution and stated that it was important to send a message to Council to allocate the money to the Park Board for acquiring and developing parks in this park deficient area.

Moved by Commissioner Romaniuk,

THAT the Board support the allocation of \$350,000 from the Community Amenity Contribution to be collected from the rezoning of Vancouver Community College – King Edward Campus (1155 East Broadway) toward park development in the Mount Pleasant neighbourhood.

A member of the Board stated that Council should be requested to allocate the balance of \$414,000 for park acquisition and development in the Mount Pleasant area.

Moved by Commissioner Poaps,

THAT we request City Council to allocate the remaining \$414,000 for park acquisition or park development in the Mount Pleasant area.

- Carried Unanimously.

The main motion was put forward and it was Carried Unanimously.

2005 Operating Budget Priorities

Board members received copies of a staff report dated March 1, 2005 recommending that the Board approve recommendations A to C.

Staff stated that the Board is on a global budget arrangement with the city and it was important for us to raise revenue to administer programs and provide services to park users.

Moved by Commissioner Romaniuk,

- A. THAT the Board approve the following plan to address the Parking Revenue shortfall:**
- **Increase the summer all day parking rate in Stanley Park by \$1.**
 - **Increase annual and season pass parking rates in Stanley Park by \$12 in 2005 and by \$13 in 2006.**
 - **Increase the winter hourly parking rate in Stanley Park by \$1.**
 - **Increase the parking rates at Sunset Beach and Beach Avenue Loops by \$1 and introduce a \$10 daily rate.**
- B. THAT the Board approve the use of \$45,000 from the Parking Revenue increases noted above and \$50,000 restaurant net revenues to fund the operation of 9 washrooms that have been closed and not available for public use.**
- C. THAT the Board receive an update on the Rink Rental Fees for information.**

- Carried Unanimously.

Special Event – June 18, 2005 in Ceperley Meadow

Board members received copies of a staff report dated March 3, 2005 recommending that the Board approve up to \$92,000 from the Corporate Sponsorship Fund for a Park Board-wide celebration in Ceperley Meadow on June 18, 2005.

Staff provided an overview of the event planned for June 18, 2005 in Ceperley Meadow. The event will showcase programs and services offered by the Vancouver Park Board. This will be an opportunity to engage the community to participate through performances and activities. A team comprising of representatives from each community centre is being organised to develop the program for the special event.

Board members offered their support for the event and the focus to bring people into the park without their vehicles.

Moved by Commissioner Poaps,

THAT the Board approve up to \$92,000 from the Corporate Sponsorship Fund for a Park Board-wide celebration in Ceperley Meadow on June 18, 2005.

- Carried Unanimously.

In-Camera Meeting

Moved by Commissioner Deal,

THAT the Board later this evening go into a meeting which is closed to the public, pursuant to Section 165.2 of the Vancouver Charter, to discuss matters related to paragraph:

- (b) personal information about an identifiable individual who is being considered for an award or honour, or who has offered to provide a gift to the city on condition of anonymity.**

- Carried Unanimously.

The meeting adjourned at 10:35 pm.

Susan Mundick
General Manager

Commissioner Eva Riccius
Chair