

Minutes of Meeting
Planning Committee, Vancouver Park Board

DATE OF MEETING: July 4, 2006

ATTENDEES: Park Board Commissioners

Commissioner Korina Houghton, Chair
Commissioner Allan De Genova
Commissioner Spencer Herbert
Commissioner Loretta Woodcock

Park Board Staff

Piet Rutgers	Director of Planning and Operations
Yuna Flewin	Secretary

The meeting was called to order at 7:05 pm, with the following agenda:

1. Approval of Minutes of June 20, 2006 Meeting
2. Kitsilano War Memorial Community Centre: Snowy's Lounge Kitchen Upgrades

1. Approval of Minutes of June 20, 2006 Meeting

The minutes of the June 20, 2006 meeting were approved as presented.

2. Kitsilano War Memorial Community Centre: Snowy's Lounge Kitchen Upgrades

Piet Rutgers presented a proposal from the Kitsilano War Memorial Community Centre Association to upgrade its kitchen, Snowy's Lounge. Staff presented plans of the proposed kitchen and explained the kitchen has some limitations. The Association is very active in involving their senior and underprivileged members in its community and would like to upgrade the existing kitchen to a commercial one by using the current standards for meal preparations. The Association has applied for a capital grant from the Gaming Association and was successful in obtaining \$100,000. The actual project will cost around \$300,000, which will be supplemented by the Kitsilano Association's funding.

Discussion

- A member of the Committee asked if there will be a project administration charge for this project. Staff responded that no charge would be levied and that the project would be slotted into the work program of one of the project managers.
- A Commissioner commented that this was a very positive project as it shows a great partnership between the Park Board and the Community Association, and enables meal distribution and outreach to the community.
- A member of the Committee asked if this project was going to set a precedent for the future and potentially increase the workload of project management staff. Piet Rutgers explained the number of this type of project is limited and will not overload Park Board staff.

- A member of the Committee asked if this was a standard formula for these types of projects where the funds were raised by the association and the Park Board manages the project. Staff advised the Park Board is the project manager of all buildings on park property and has the expertise to provide the service.

Recommendation

The Committee recommended that the Board approve the Snowy's Lounge kitchen upgrades at its regular meeting on July 17, 2006.

3. Other Business

A Commissioner enquired whether there will be an allocation of funds for the Aquarium expansion project. Staff advised there would be no additional funds allocated to the project and the planning staff will work within the current budget.

A member of the Committee asked if it were possible to add a line in the Board and Committee Meeting website to better describe each item of the agenda, and staff agreed. The descriptions will enhance the communications among the Board, Commissioners and the community members.

3. Next Meeting

The meeting adjourned at 7:25 pm. The next meeting will be held on Tuesday, July 18, 2006.