

Date: May 14, 2007



**TO: Board Members – Vancouver Park Board**  
**FROM: General Manager – Parks and Recreation**  
**SUBJECT: Award of Contract for Electrical Parts and Components**

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## RECOMMENDATION

*THAT the contract for the supply of electrical parts and components be awarded to Wesco Distribution Canada–LP for an initial three year term, with the possibility of one or two 12 month extensions.*

## POLICY

Contracts in excess of \$300,000.00 are awarded by the Board.

## DISCUSSION

As a shared services initiative, the Vancouver Park Board joined with the City of Vancouver to create a joint contract for electrical parts and components such as wire, cable and conduit. A Request for Proposal was issued on June 19, 2006 and eight proposals were received. One of the main benefits of the consolidation of electrical supplies under a single provider was to obtain consistency in product quality in a cost effective manner. An evaluation team comprised of both City and Park Board staff conducted a review of the proposals.

All proposals were evaluated using the same criteria. Wesco Distribution Canada–LP (Wesco) was the leading proponent, having the highest overall score for key requirements determined during the proposal process.

Wesco is able to provide product to the Park Board from their Distribution Centre in Burnaby. They have also recently opened a new branch located at 1055 Clark Drive in Vancouver, which will be utilized for picking up items by Park Board staff. Timing the opening of their new Vancouver location with the joint contract allows City and Park Board staff to work with Wesco in determining what items are to be stocked at this location.

Wesco currently has an environmental and disposal policy in place for fluorescent lamps, ballasts and batteries, and will work with Park Board staff to implement a program for the pickup, removal and disposal of waste material. Wesco will also provide consultation, programming and various other services as part of the sale of their products.

The total estimated value of this joint contract over the initial three year term is estimated to be approximately \$4,800,000 (inclusive of all City departments). The Park Board portion is estimated at approximately \$330,000.

## **SUMMARY**

Staff recommend that the Park Board award the contract for the supply of electrical parts and components to Wesco Distribution Canada-LP for a three year term, with the possibility of one or two 12 month extensions.

Prepared by:

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