

Date: September 10, 2009



**TO: Board Members – Vancouver Park Board**  
**FROM: General Manager – Parks and Recreation**  
**SUBJECT: Extension of License with the City of Vancouver**  
**Re: Captain Cook Park - Gingerbread House**

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## RECOMMENDATION

- A. THAT subject to City Council’s renewal of the operating lease including the term with childcare operator, the Board renew its licence agreement with the City of Vancouver for the use of a portion of Captain Cook Park for a small fenced play area for the adjacent childcare;*
- B. THAT once the form of the licence has been approved by the General Manager and the Director of Legal Services, that the General Manager is authorized to execute the document on behalf of the Board.*

## BACKGROUND

Under the City’s Childcare Protocol Agreement, City Council executes agreements with operators of childcare facilities on civic properties. If the facility is located on Park Board land, the Park Board enters into a licensing agreement with the City of Vancouver which matches the term of the childcare operating agreement. The City is then responsible for ensuring that the operators of these facilities are adhering to licensing agreement.

In 2006, the Gingerbread House Daycare was relocated on the grounds of Captain Cook Elementary School. Through a licensing agreement with the City, the Park Board provided a portion of Captain Cook Park to accommodate the Daycares’ licensing requirement for an outdoor play area.



## DISCUSSION

Upon Park Board approval, the City staff will seek Council's permission to negotiate a new agreement with the operators of Gingerbread House Daycare. The essential clauses in the Park Board – City Agreement are as follows:

- a) \$1.00 per year lease fee
- b) Use of the land
- c) Insurance and indemnification requirements
- d) Maintain, repair of any improvements or structures
- e) Termination clause to cover various situations

## SUMMARY

Staff are recommending renewal of the licensing agreement. It is consistent with the City's Protocol Agreement for Childcare.

Prepared by:  
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