

**Minutes of Meeting of the Board of Parks and Recreation  
Services & Budgets Committee Meeting  
Held at the Vancouver Park Board Office on  
Tuesday, November 16<sup>th</sup>, 2010**

**ATTENDEES:            Park Board Commissioners**

Loretta Woodcock, Chair  
Ian Robertson  
Constance Barnes

**Park Board Staff**

Meg Elliott	Acting Director, Corporate Services
Peter Kuran	Deputy General Manager
Barinder Lalli	Recorder

The meeting was called to order at 6:30 pm, with the following agenda:

1. Approval of Minutes of October 19, 2010
2. Approval of 2011 Services and Budgets Committee meeting dates
3. 2011 Operating Budget –Update on City Process
4. October Statements

**1. Approval of Minutes**

The minutes of the meeting of the Services and Budgets Committee held on Tuesday, October 19<sup>th</sup>, 2010 were adopted as circulated.

**2. Approval of 2011 Services and Budgets Committee meeting dates**

The Committee approved the proposed dates for the 2011 Services and Budgets Committee meetings. The first meeting of 2011 will take place on January 25.

**3. 2011 Operating Budget –Update on City Process**

Staff presented an update on the 2011 City Budget. The City's public consultation will continue into December and the interim budget report to Council will take place on November 30<sup>th</sup>. Council's decision on the 2011 Operating Budget will be announced at the Council meeting on December 14<sup>th</sup>.

The Park Board will present the 2011 Operating Budget options preliminary report at the November 29<sup>th</sup> Board meeting and the Operating Budget options at the December 13<sup>th</sup>

meeting. Park Board approval of the budget will take place during a January Board meeting.

### Discussion

A member of the Committee asked if December 2<sup>nd</sup> is the only scheduled date for public consultation at the Vancouver Council meeting. Staff replied that there are overflow dates but that December 2<sup>nd</sup> is the only scheduled date.

A member of the Committee commented that the Planning and Environment Committee meeting is on the same night as the Vancouver Council date and suggested that staff ask City staff for additional dates. Another member of the committee replied that as long as there is a quorum at the Planning and Environment Committee meeting, the rest of the Commissioners should be able to attend the Council meeting.

### **4. October Statements**

Staff presented the October Statements. Revenue is up but expenses are up even more. Costs have increased by 1% in comparison to last year. The Park Board's revenue generators are down from what they have been in the past as a result of unfavourable weather, but are being made up in other areas. Payroll is up by 3% in comparison to last year but that is expected as new facilities have opened up.

The Park Board is predicting a \$1.7 million surplus. \$1 million of that is in utilities, \$300,000 of that is in city equipment and \$400,000 is in fringe benefits and insurance. However, as per the Global Budget arrangement, savings in these areas cannot be used to fund expenditures on payroll, supplies, services or transfers. Additionally, according to the Vancouver Charter any surplus can not be carried over into next year's budget.

### Discussion

A member of the Committee asked how street nursery revenues went up by 32%. Staff replied that this increase is through cost recovery such as insurance claims and noted that while the percentage increase is high, the dollar figure is relatively low.

A member of the Committee asked when Sanitation will be out of the Park Board budget. Staff replied that the accounting side is still being figured out, but that it would not appear in the 2011 budget.

A member of the Committee asked which category snow removal is included in and whether that will continue to be part of the Park Board budget or if it will move to the City budget. Staff replied that it falls under infrastructure maintenance and neighbourhood parks and beaches and that it will remain in the Park Board budget.

The meeting adjourned at 7:25 pm.

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Meg Elliott  
Acting Director, Corporate Services

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Commissioner Loretta Woodcock  
Chair