



REGULAR BOARD OF PARKS AND RECREATION  
MEETING MINUTES

DECEMBER 16, 2013

A Regular Board meeting was held on Monday, December 16, 2013, at 7:00 pm, at the Park Board Office following the Park Board Committee meeting.

**PRESENT:** Commissioner Sarah Blyth, Chair  
Commissioner Aaron Jasper, Vice-Chair  
Commissioner Constance Barnes, Vice-Chair Elect  
Commissioner John Coupar  
Commissioner Melissa De Genova  
Commissioner Trevor Loke  
Commissioner Niki Sharma, Chair Elect

**GENERAL MANAGER'S OFFICE:** Malcolm Bromley, General Manager  
Huub Langeveld, Deputy General Manager

**RECORDER:** Pat Boomhower, Meeting Clerk

\* \* \* \* \*

***VARY AGENDA ORDER***

*MOVED by Commissioner Sharma*  
*SECONDED by Commissioner Loke*

*THAT the agenda be varied in order to have the guest presentation is the first item, followed by the Chairs' Report, elections, and staff reports.*

***CARRIED UNANIMOUSLY***

\* \* \* \* \*

**PRESENTATION - Typhoon Haiyan Relief**

The Park Board presented a cheque to the Canadian Red Cross in the amount of \$5,147.93 towards Typhoon Haiyan relief efforts. The funds were raised through a month-long campaign at Vancouver community centres and will be matched by the Federal Government. Lower Mainland Regional Manager, Christopher Libby, accepted the cheque on behalf of the Canadian Red Cross and commented on accomplishments and continued efforts in the area.

**CHAIR'S REPORT**

Commissioner Blyth reported on recent events regarding International Day of Persons with Disabilities, Bright Nights in Stanley Park, and the Vancouver Street Soccer League.

Commissioner Blyth also reported on the Park Board's strategic accomplishments in 2013 and progress on the four key directions of the Strategic Plan as well as highlighted peer and industry awards in 2013 for VanDusen Botanical Garden and the Honda Celebration of Light.

## ELECTIONS

\* \* \* \* \*

*At this point in the meeting, Commissioner Blyth stepped down as Chair, and the General Manager, assumed the chair to conduct the following elections.*

\* \* \* \* \*

### 1.(a) Park Board Chair

Commissioner Blyth nominated Commissioner Sharma. Commissioner Sharma accepted the nomination. Commissioner De Genova nominated Commissioner Coupar. Commissioner Coupar accepted the nomination.

Ballots were provided to Commissioners for completion. After counting the ballots, Commissioner Sharma was elected Chair of the Park Board for the December 2013 to December 2014 term.

MOVED by Commissioner Jasper  
SECONDED by Commissioner Barnes

THAT the ballots be destroyed

CARRIED UNANIMOUSLY

### 1.(b) Park Board Vice-Chair

Commissioner Jasper nominated Commissioner Barnes. Commissioner Barnes accepted the nomination. Commissioner Coupar nominated Commissioner De Genova. Commissioner De Genova accepted the nomination.

MOVED by Commissioner Sharma  
SECONDED by Commissioner Jasper

THAT nominations for Park Board Vice-Chair be closed.

CARRIED UNANIMOUSLY

Ballots were provided to Commissioners for completion. After counting the ballots, Commissioner Barnes was elected Vice-Chair of the Park Board for the December 2013 to December 2014 term.

**2.(a) Park Board Committee Chair**

Commissioner Jasper nominated Commissioner Loke. Commissioner Loke accepted the nomination. Commissioner Coupar nominated Commissioner De Genova. Commissioner De Genova accepted the nomination.

Ballots were provided to Commissioners for completion. After counting the ballots, Commissioner Loke was elected Chair of the Park Board Committee for the December 2013 to December 2014 term.

**2(b) Park Board Committee Vice-Chair**

Commissioner Sharma nominated Commissioner Jasper. Commissioner Jasper accepted the nomination. Commissioner De Genova nominated Commissioner Coupar. Commissioner Coupar accepted the nomination.

Ballots were provided to Commissioners for completion. After counting the ballots, Commissioner Jasper was elected Vice-Chair of the Park Board Committee for the December 2013 to December 2014 term.

MOVED by Commissioner Jasper  
SECONDED by Commissioner Coupar

THAT the ballots regarding 1(b), 2(a) and 2(b) be destroyed,

CARRIED UNANIMOUSLY

\* \* \* \* \*

*Following the elections, Commissioner Sharma assumed the chair.*

\* \* \* \* \*

## UNFINISHED BUSINESS

### 1. 2014 Operating and Capital Budget

Director of Financial Planning and Analysis, Huub Langeveld, reviewed the chronology of the 2014 budget development and approval process, noting that speakers were heard at the Park Board Committee meeting on December 2, 2013, when staff presented the proposed 2014 Operating and Capital Budgets, and at Council's Standing Committee on City Finance and Services meeting on December 10, 2013, regarding the City of Vancouver's 2014 budget.

Mr. Langeveld, along with the General Manager, Malcolm Bromley, and Director of Recreation, Thomas Soulliere, responded to questions.

MOVED by Commissioner Jasper

SECONDED by Commissioner Barnes

THAT, subject to Council approval, the Park Board approve:

- A. The 2014 Park Board Operating Budget of \$58,002,000, comprised of \$108,240,000 in expenditures and \$50,238,000 in fee and program revenues.
- B. The 2014 Park Board Capital Budget of \$19.3 million as detailed in Appendix A of the Park Board report entitled "2014 Operating and Capital Budget" dated December 6, 2013.

carried

REFERRAL MOVED by Commissioner De Genova

SECONDED by Commissioner Coupar

THAT the motion be deferred.

LOST

(Commissioners Barnes, Blyth, Jasper, Loke and Sharma)

In response to questions, the Chair advised of the correspondence package.

AMENDMENT MOVED by Commissioner De Genova

SECONDED by Commissioner Coupar

THAT the Park Board advocate for \$6.2 million to be included in the 2014 capital budget for the Killarney Seniors Centre, to ensure that the Centre is built to a full 10,000 square feet, with a separate elevator and commercial size kitchen, and ensure that construction begins in 2014.

not put

*The Chair ruled that the motion to amend was out of order because it was redundant to a previous motion dealt with by the Board. Commissioner De Genova challenged the ruling of the Chair.*

*The Chair then put the question:*

*Shall the ruling of the Chair be sustained?*

**CARRIED**

*(Commissioners Coupar and De Genova opposed)*

*A two-thirds majority of those present is required to overrule the ruling of the Chair. Therefore, the ruling of the Chair was SUSTAINED.*

\* \* \* \* \*

The motion on the 2013 budgets was put and CARRIED, with Commissioners Coupar and De Genova opposed.

*Note from Clerk:* The Park Board Capital Budget forms part of the City of Vancouver (CoV) Capital Budget as detailed in the CoV Administrative Report entitled "2014 Capital and Operating Budget" dated November 4, 2013.

## **2. 2013-2014 Fees and Charges Changes**

At its meeting on December 2, 2013, the Park Board Committee referred decision on the matter to the Regular Board meeting on December 16, 2013, as Unfinished Business.

The General Manager, Malcolm Bromley, along with Manager of Revenue Services, Gordon Barber, and the Director Recreation, Thomas Soulliere, responded to questions.

MOVED by Commissioner Loke

SECONDED by Commissioner Barnes

THAT the Park Board approve changes to the 2013-2014 Fees and Charges as summarized in the body of this report and detailed in Appendix I of the report dated November 28, 2013, entitled "2013-2014 Fees and Charges Changes".

**CARRIED**

*(Commissioners Coupar and De Genova opposed)*

## **GENERAL MANAGER'S REPORT**

General Manager, Malcolm Bromley, noted that during the coming week Council will be voting on the 2014 Capital and Operating Budget, as well as considering the contract award for supply and installation of Recreation Management Software.

\* \* \* \* \*

*At 8:50 pm, the Board recessed, and in response to a delegation's request, the Chair advised that speakers had had previous opportunity to speak on the budget. The meeting reconvened at 8:56 pm.*

\* \* \* \* \*

## STAFF REPORTS

### 1. **Contract Awards for Supply and Installation of Recreation Management Software**

The Director of Recreation, Thomas Soulliere, reviewed the report and, along with the General Manager, Malcolm Bromley, responded to questions.

MOVED by Commissioner Jasper  
SECONDED by Commissioner Loke

THAT Vancouver Park Board approve the following, as contained in Board report entitled "Contract Awards for Supply and Installation of Recreation Management Software" dated December 11, 2013: *[duplicated in the City of Vancouver Administrative Report entitled "Contract Awards for Supply and Installation of Recreation Management Software" dated November 19, 2013.]*

- A. THAT Council authorize City staff to negotiate, to the satisfaction of the City's Chief Purchasing Official, General Manager of Park Board, Director of Legal Services, and Director of Finance, and enter into, a contract with Active Network Inc. for the supply and installation of a recreation management software system and related professional services, with a term of five years, with an estimated contract value of \$4,158,000 (excluding GST) over the five year term, to be funded through the annual operating and capital budget process.
- B. THAT the Director of Legal Services be authorized to execute on behalf of the City the contract contemplated by Recommendation above.
- C. THAT no legal rights or obligations will be created by Council's adoption of Recommendations A and B above unless and until such contract is executed by the Director of Legal Services.

CARRIED UNANIMOUSLY

### 2. **Park Board Meeting Dates - 2014**

The General Manager reviewed the proposed meeting dates for 2014 and responded to questions. He noted practise has been to align them with Council meeting weeks, and that Park Board meetings have traditionally started at 7:00 pm.

MOVED by Commissioner Jasper  
SECONDED by Commissioner Barnes

THAT the Park Board approve the regular Committee/Board meeting dates for 2014 as follows:

- January 20
- February 3 and 17
- March 10 and 31
- April 14 and 28

- May 12 and 26
- June 9 and 23
- July 7 and 21
- August - *Summer break*
- September 15 and 29
- October 27
- November 24
- December 1 (*Inaugural ceremony and first meeting of the new Park Board*)
- December 15 (*proposed Regular meeting of the new term*).

CARRIED UNANIMOUSLY

#### ADOPTION OF MINUTES

Park Board - November 4, 2013

MOVED by Commissioner Loke

SECONDED by Commissioner Barnes

THAT the minutes of the Regular Park Board November 4, 2013, meeting be approved as circulated.

CARRIED UNANIMOUSLY

Park Board - December 2, 2013

MOVED by Commissioner Jasper

SECONDED by Commissioner Barnes

A. THAT the minutes of the Park Board Committee December 2, 2013, meeting be approved as circulated.

B. THAT the minutes of the Regular Park Board December 2, 2013, meeting be approved as circulated.

CARRIED UNANIMOUSLY

**Park Board - October 15 and November 5, 2012**

RESCISSION MOVED by Commissioner Jasper  
SECONDED by Commissioner Barnes

THAT the Board rescind its November 5, 2012, motion regarding Minutes Approval in order to amend the October 15, 2012 minutes to correct titles to two motions contained in the October 15, 2012 minutes.

CARRIED UNANIMOUSLY

MOVED by Commissioner Jasper  
SECONDED by Commissioner Barnes

THAT the Minutes of the Park Board Committee meeting held on October 15, 2012, be approved with the following amendments to the titles of two items such that:

- Staff Report Item 1 title reads "Stanley Park Cycling Plan Implementation Strategy"; and
- Motion #2 title reads "Protection of Vancouver's Public Parks and Green Spaces".

CARRIED UNANIMOUSLY

**ENQUIRIES**

1. A Board member requested clarification on whether there is a limit regarding gifts from associations to staff. The General Manager advised of the City's Gift Accepting Policy and reason for the policy, and noted the value/limit of receiving token of appreciation for staff speaking engagements and also provided example with regard to raffle draw.
2. A Board member enquired as to when the follow up to the September 23, 2013, motion regarding fishing issues at Hastings Park is to be expected. The General Manager advised staff are working on it and will report back to the Board.
3. A Board member enquired about the status on follow-up to Parks Protection motion passed in October 2012.

**ADJOURNMENT**

MOVED by Commissioner Jasper  
SECONDED by Commissioner Barnes

THAT the meeting be adjourned.

CARRIED UNANIMOUSLY

The Board adjourned at 9:21 pm.

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