



**PARK BOARD COMMITTEE MEETING
MEETING MINUTES**

NOVEMBER 2, 2015

A Regular Park Board Committee meeting was held on Monday, November 2, 2015, at 7:00 pm, at the Park Board Office.

PRESENT: Commissioner John Coupar
Commissioner Casey Crawford, Chair
Commissioner Catherine Evans
Commissioner Sarah Kirby-Yung
Commissioner Stuart Mackinnon
Commissioner Erin Shum, Vice-Chair
Commissioner Michael Wiebe

GENERAL MANAGER'S OFFICE: Malcolm Bromley, General Manager
Jonathan Snoek, Acting Deputy General Manager
Cheryl Chan, Business Support Lead/Manager Admin Services
Carol Lee, Raincoast Ventures Ltd., Meeting Clerk
Jessica Kulchyski, Recorder

Agenda Varied

The agenda was varied to add a presentation from the Vancouver Whitecaps FC.

PRESENTATION: Vancouver Whitecaps FC

Octavio Silva, Manager of Business Services, Park Board, noted the important role of the Park Board in soccer player development and introduced Colby Fackler, Director of Sales, Vancouver Whitecaps FC. Mr. Fackler thanked the Park Board for its contributions to community soccer and presented the Commissioners with Official Vancouver Whitecaps FC play off T-shirts.

ADOPTION OF MINUTES

1. Park Board Committee Meeting - October 21, 2015

MOVED by Commissioner Coupar
SECONDED by Commissioner Evans

THAT the Park Board Committee minutes of the October 21, 2015, meeting be adopted as circulated.

CARRIED UNANIMOUSLY

AGENDA ITEMS

1. REPORT: Hillcrest-Riley Park Improvements Construction Contract

Tiina Mack, Manager of Park Development, Park Board, introduced Justin Dykstra, Landscape Architect, Park Board and Gamaliel Martinez, Contracting Specialist, Park Board. Ms. Mack reviewed the report on the Hillcrest-Riley Park Improvements construction contract. Ms. Mack and Mr. Dykstra responded to questions from the Committee.

The Committee heard from one speaker who spoke in general support of the recommendation and expressed concerns regarding the process undertaken to develop the design of the Hillcrest-Riley Park improvements; the location and space allotted to the community garden; and the lack of parking provided for the farmers' market. The speaker responded to questions from the Committee.

The Committee requested that staff consider adjustments to the location of some of the facilities within the redevelopment of the Hillcrest-Riley Park in response to community interests, noting that extensive public consultation had been undertaken in the development of the design.

MOVED by Commissioner Coupar

SECONDED by Commissioner Wiebe

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board enter into a fixed price contract with Wilco Civil Inc. in the amount of \$2,106,833 plus GST, to be funded by the 2015-2018 Capital Plan and contributions from funding partners, for the Hillcrest-Riley Park Improvements project;

FURTHER THAT the contract be on the terms and conditions outlined in this report, and on such other terms and conditions as are approved by Council, with Vancouver Park Board, Park Board General Manager, City Manager, and Director, Legal Services concurrence;

FURTHER THAT upon approval of the contract by Council, with Vancouver Park Board, Park Board General Manager, City Manager and Director, Legal Services concurrence, the General Manager of the Park Board be authorized to execute the contract on behalf of the Board; and

FURTHER THAT no legal rights or obligations will be created by the Park Board's adoption of the above recommendations unless and until such contract is executed by the General Manager of the Vancouver Board of Parks and Recreation.

CARRIED UNANIMOUSLY

2. REPORT: 17th and Yukon New Park Design/Build Contract

Tiina Mack, Manager of Park Development, Park Board, introduced Joe McLeod, Landscape Architect, Park Board and Gamaliel Martinez, Contracting Specialist, Park Board. Ms. Mack

reviewed the report regarding the design/build contract for the new park to be constructed at 17th Avenue and Yukon Street. Ms. Mack and Mr. McLeod responded to questions from the Committee.

MOVED by Commissioner Kirby-Yung
SECONDED by Commissioner Evans

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board enter into a fixed price contract with the design/build team led by Horizon Landscape Contractors in the amount of \$563,599 plus GST, to be funded by the 2015-2018 Capital Plan, for a new neighbourhood park at 17th Avenue and Yukon Street;

FURTHER THAT the contract be on the terms and conditions outlined in this report, and on such other terms and conditions as approved by the Board, with Bid Committee and Chief Purchasing Official (CPO) concurrence;

FURTHER THAT upon Board approval of the contract, with Bid Committee and CPO concurrence, the General Manager of the Vancouver Park Board be authorized to execute the contract on behalf of the Board; and

FURTHER THAT no legal rights or obligations will be created by the Park Board's adoption of the above recommendations unless and until such contract is executed by the General Manager of the Vancouver Park Board.

CARRIED UNANIMOUSLY

3. REPORT BACK: Vancouver Parks Foundation - Implementation Plan

Jonathan Snoek, Acting Deputy General Manager, Park Board, introduced Josie Riebe, Manager of Fundraising and Development, Park Board. Mr. Snoek and Ms. Riebe reviewed the report on the proposed implementation plan for the establishment of the Vancouver Parks Foundation.

Mr. Snoek and Ms. Riebe, along with Malcolm Bromley, General Manager, Park Board, responded to questions from the Committee. Concerns regarding the potential for conflicts between the interests of the Vancouver Parks Foundation Board and the Vancouver Park Board and the impact on community centre associations were noted.

Commissioner Coupar requested that an interim report on the implementation plan be provided in six months.

Commissioners Mackinnon and Evans commented on the need to ensure that well-defined policies regarding gift acceptance and donor recognition to be established in advance of the commencement of operation of the Vancouver Parks Foundation.

MOVED by Commissioner Coupar
SECONDED by Commissioner Kirby-Yung

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board approve the implementation plan as outlined in this report to establish a Vancouver Parks Foundation;

FURTHER THAT the Board approve the allocation of up to \$250,000 from the Donation Reserve to fund the implementation plan in 2016; and

FURTHER THAT staff report back to the Board with a completed implementation plan in late 2016 for final foundation approval.

CARRIED UNANIMOUSLY

The Committee adjourned at 8:45 pm.

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Malcolm Bromley
General Manager

Commissioner Casey Crawford
Chair



**REGULAR BOARD MEETING
MEETING MINUTES**

NOVEMBER 2, 2015

The Regular Park Board meeting was held on Monday, November 2, 2015, at 8:55 pm, at the Park Board Office.

PRESENT: Commissioner John Coupar, Chair
Commissioner Casey Crawford
Commissioner Catherine Evans
Commissioner Sarah Kirby Yung, Vice-Chair
Commissioner Stuart Mackinnon
Commissioner Erin Shum
Commissioner Michael Wiebe

GENERAL MANAGER'S OFFICE: Malcolm Bromley, General Manager
Jonathan Snoek, Acting Deputy General Manager
Howard Normann - Acting Director of Parks
Margo Harper - Manager of Communications
Cheryl Chan, Business Support Lead/Manager Admin Services
Carol Lee, Raincoast Ventures Ltd., Meeting Clerk
Jessica Kulchyski, Recorder

IN CAMERA

1. November 16, 2015 Meeting

MOVED by Commissioner Wiebe
SECONDED by Commissioner Crawford

THAT the Board will go into a meeting on November 16, 2015, which is closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (g) litigation or potential litigation affecting the City or Park Board;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the City and Park Board if they were held in public.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

1. Regular Board Meeting - October 21, 2015

MOVED by Commissioner Shum

SECONDED by Commissioner Crawford

THAT the Park Board minutes of the October 21, 2015, meeting be adopted as circulated.

CARRIED UNANIMOUSLY

COMMUNICATIONS

The Board was advised that there are no communications of note.

COMMITTEE REPORT

1. Report of the Park Board Committee - November 2, 2015

The Board considered the report containing recommendations and actions taken by the Park Board Committee. Its items of business included:

1. REPORT: Hillcrest-Riley Park Improvements Construction Contract
2. REPORT: 17th and Yukon New Park Design/Build Contract
3. REPORT BACK: Vancouver Parks Foundation - Implementation Plan.

MOVED by Commissioner Mackinnon

SECONDED by Commissioner Wiebe

THAT the Board approve the recommendations and actions taken by the Park Board Committee at its meeting of November 2, 2015, as contained in items 1, 2 and 3.

CARRIED UNANIMOUSLY

STAFF REPORTS

GENERAL MANAGER'S REPORT

Malcolm Bromley, General Manager, Park Board, reported on Park Board related items to be considered at the November 3, 2015 Vancouver City Council meeting:

- Greenest City Action Plan 2015 - 2020 Strategy
- 2015 Q3 Capital Budget Adjustments and Closeouts.

Mr. Bromley advised that a report on the Greenest City 2020 - Clean Water Work Program would be reviewed during the meeting of the Standing Committee on Planning, Transportation and Environment.

Mr. Bromley thanked staff for organizing a successful community dialogue with the Marpole community on October 28, 2015.

MOTIONS

MOTIONS ON NOTICE

1. Serving up a Fresh Concession Strategy

Commissioner Kirby-Yung introduced the motion and commented on the need to explore a fresh food concession strategy.

MOVED by Commissioner Kirby-Yung

SECONDED by Commissioner Wiebe

WHEREAS:

1. Currently the Vancouver Park Board operates 14 concessions that operate seasonally between May and September, of which 13 are contracted to third parties;
2. Of the 13 concessions that are contracted, third party operators are responsible for managing daily operations and staffing, whereas Park Board is responsible for purchasing, maintenance, and administration;
3. The current model provides for benefits such as the ability to drive local and sustainable food objectives, and consistent financial return to the Park Board;
4. Current concession facilities are aging and future infrastructure upgrades will be required;
5. There is inconsistency in standards across the concession network;
6. Purchasing leverage could be further maximized;
7. Administrative requirements for the Park Board are significant;
8. Concessions provide a valuable service to park users in the city;
9. There is a demonstrated growing interest in food choices and a growing foodie culture in Vancouver;
10. This motion was unanimously endorsed by the Marketing and Business Development Committee;

THEREFORE BE IT RESOLVED:

- A. THAT the Vancouver Board of Parks and Recreation direct staff to explore other concession operating models and report back to the Board by the end of May 2016; and

- B. FURTHER THAT such initiative be broad in scope, giving consideration to: diverse business models; the repurposing of existing locations, possibly with modular facilities that could include new benefits such as movability, inclusion of eco-friendly water dispensaries, washrooms; and the introduction of new locations/concepts.

Amendment

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Wiebe

THAT Item A be replaced with:

- A. THAT the Vancouver Board of Parks and Recreation direct staff to explore other affordable concession operating models and report back to the Board by the end of May 2016; and

CARRIED UNANIMOUSLY

Commissioner Kirby-Yung, along with Jonathan Snoek, Acting Deputy General Manager, Park Board and Malcolm Bromley, General Manager, Park Board, responded to questions from the Board. The Board commented on the resources required to respond to the motion.

Question was called on the Main Motion, as amended.

THEREFORE BE IT RESOLVED:

- A. THAT the Vancouver Board of Parks and Recreation direct staff to explore other affordable concession operating models and report back to the Board by the end of May 2016; and
- B. FURTHER THAT such initiative be broad in scope, giving consideration to: diverse business models; the repurposing of existing locations, possibly with modular facilities that could include new benefits such as movability, inclusion of eco-friendly water dispensaries, washrooms; and the introduction of new locations/concepts.

CARRIED UNANIMOUSLY

2. Water Conservation Strategy

Commissioner Wiebe introduced the motion and commented on the need to consider preventative water conservation in all operational areas to permit facilities to continue to operate during future droughts. Commissioner Wiebe responded to questions from the Board.

MOVED by Commissioner Wiebe
SECONDED by Commissioner Mackinnon

WHEREAS:

- 1. Drought conditions during the summer of 2015 required Metro Vancouver to place the region under Stage 3 Water Restrictions which meant watering of

lawns, washing cars and filling of private pools, ponds and hot tubs was prohibited and watering of gardens was only permitted by hand or drip irrigation;

2. Other nearby municipalities such as on the Sunshine Coast were put on Stage 4 Water Restrictions which meant that watering of all private gardens could only be done using household grey water;
3. The Intergovernmental Panel on Climate Change report predicts increased frequency and intensity of summer droughts along the BC coast;
4. In the summer of 2015, the Vancouver Park Board made significant changes in water conservation with the introduction of push button systems at water and spray parks, increased grey water recovery, and using well water for all golf courses; and

THEREFORE BE IT RESOLVED THAT the Vancouver Board of Parks and Recreation direct staff to report back to the Board on the costs and benefits of various measures that can be taken to mitigate against future droughts by reducing water use and identifying opportunities to reuse or recycle grey water.

CARRIED UNANIMOUSLY

MOVED by Commissioner Mackinnon

SECONDED by Commissioner Kirby-Yung

THAT the Vancouver Board of Parks and Recreation suspend the Park Board rules to allow the meeting to continue beyond 10:00 pm.

CARRIED UNANIMOUSLY

3. Multimodal Parking and Revenue Generation at New Smithe and Richards Park Site

Commissioner Shum introduced the motion and commented on the revenue generating opportunities that could be pursued at the new Smithe Street and Richards Street Park Site. Commissioner Shum responded to questions from the Board.

MOVED by Commissioner Shum

SECONDED by Commissioner Wiebe

WHEREAS:

1. The 2007-2021 Downtown South Public Benefits Strategy set a target to acquire and develop the 0.8-acre site at Smithe and Richards as a park to help meet the needs of a growing population in the area, and the City of Vancouver purchased the site in 1997;
2. The site is currently used as a Park Board surface pay parking facility, operated by EasyPark, with a number of dedicated car-sharing parking spaces, and will continue to be used in this way until park construction begins;

3. Car share programs such as Car2Go, Modo, Evo, and ZipCar are becoming increasingly popular transportation options in Vancouver, particularly in the downtown core, and these programs require convenient areas in which to park cars;
4. Electric vehicles are becoming more common, increasing the need for parking spaces with electric charging infrastructure;
5. Pursuant to a motion passed by Vancouver City Council in June 2015, the Engineering Department is currently exploring the addition of new, secure bicycle parking spaces in the downtown area as well as co-location opportunities and options for partnerships that could be pursued by the City of Vancouver;
6. The Vancouver Park Board held a second open-house on Thursday, October 22, 2015, to discuss design options for the new park site at Smithe and Richards, with four design options being presented based on input from the first Park Board open-house held on June 27, 2015;
7. Based on the preference expressed at the Thursday, October 22, 2015 open-house, a preferred design concept will be prepared and shared with the community at a third event in early 2016;
8. Off-street surface parking spaces for vehicles are becoming rarer in the City of Vancouver as current sites become sought after for development;

THEREFORE BE IT RESOLVED

- A. THAT staff report back to the Vancouver Park Board on the potential to accommodate multimodal underground parking for bicycles, car-share and other vehicles at the Smithe and Richards park site, including capital costs and potential impacts that could be associated with constructing and operating a bicycle and vehicle parking facility beneath the park, as well as the potential to generate revenue for the Park Board; and
- B. FURTHER THAT staff report on possible funding arrangements and partnerships that might be available to the Park Board to construct and operate a multimodal underground parking facility at the Smithe and Richards park site, including options that would require no capital expenditures by the Park Board or the City of Vancouver.

Referral

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Evans

THAT the motion be referred to a future Committee meeting, pending the outcome of the Community Park Planning Sessions.

CARRIED UNANIMOUSLY

NOTICES OF MOTIONS

1. False Creek North Park

Commissioner Evans provided notice of the following motion:

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board send a letter to Mayor Gregor Robertson and members of the Vancouver City Council commending them for the steps they have taken to realize the development of a new 13 acre park along the north side of False Creek.

NEW BUSINESS

Commissioner Crawford advised that a long-time volunteer, Irene Ronnie, celebrated her 100th birthday today and is being recognized by the Kerrisdale Community Centre.

ENQUIRIES

1. A Board member requested a progress report on the previous request for Park Board staff to work with the City of Vancouver sanitation staff to have garbage disposal bins washed occasionally.
2. A Board member enquired whether there has been any consideration of actions that can be taken by the Park Board to support Syrian refugees. The General Manager responded, and advised that ideas are being formulated and will be brought to the Board for approval in the future.

ADJOURNMENT

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Kirby-Yung

THAT the meeting be adjourned.

CARRIED UNANIMOUSLY

The Committee adjourned at 10:15 pm.

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Malcolm Bromley
General Manager

Commissioner John Coupar
Chair