



**PARK BOARD COMMITTEE MEETING  
MEETING MINUTES**

**DECEMBER 12, 2016**

A Regular Park Board Committee meeting was held on Monday, December 12, 2016, at 7:03 pm, at the Park Board Office.

**PRESENT:** Commissioner John Coupar, Vice-Chair  
Commissioner Casey Crawford, Chair  
Commissioner Catherine Evans  
Commissioner Sarah Kirby-Yung  
Commissioner Stuart Mackinnon  
Commissioner Erin Shum  
Commissioner Michael Wiebe

**GENERAL MANAGER'S OFFICE:** Malcolm Bromley, General Manager  
Shauna Wilton, Deputy General Manager  
Cheryl Chan, Business Support Lead/Manager Admin Services  
Jessica Kulchyski, Recorder  
Carol Lee, Meeting Clerk

**ADOPTION OF MINUTES**

**1. Park Board Committee Meeting - November 28, 2016**

MOVED by Commissioner Evans  
SECONDED by Commissioner Coupar

THAT the Park Board Committee minutes of the November 28, 2016 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

**CHAIR'S REPORTS**

**1. Monthly Report: Commissioners in the Community**

Chair Kirby-Yung highlighted the following events and the participation by Park Board Commissioners:

- Media event on November 30, 2016 announcing the engagement of James Corner Field Operations to design the Creekside Park Extension in Northeast False Creek
- December 1, 2016 announcement that Vancouver and Victoria have been selected to host the 2019 International Ice Hockey Federation World Junior Championship
- Opening of the Festival of Lights at VanDusen Botanical Garden on December 1, 2016
- December 1, 2016 Odd Squad Fundraiser to support prevention outreach and programs for youth against drugs and gangs
- Lighting of Luna the Whale at Morton Park on December 3, 2016
- December 3, 2016 Santa's Breakfast hosted by the West End Community Centre

- Kerrisdale Community Centre Society’s annual Christmas party to thank staff and volunteers on December 7, 2016
- December 8, 2016 opening of the new event at the Bloedel Conservatory, Holiday Heights at Bloedel

## **2. Annual Report: 2016 Accomplishments**

On behalf of the Board, Chair Kirby-Yung recognized the efforts of Park Board staff in the achievements of the past year.

Chair Kirby-Yung highlighted the progress in 2016 towards the four priority areas of the Vancouver Park Board’s Strategic Plan:

- **Parks and Recreation for All**
  - Opening of new parks at Yukon Street/17<sup>th</sup> Avenue and 5<sup>th</sup> Avenue/Pine Street
  - Completion of construction of two new playgrounds at McBride and Hastings Mill Parks
  - Playgrounds at Andy Livingstone and Creekside Parks are under construction
  - Opening of the new Paddling Centre in False Creek in April 2016 featuring storage buildings and floating docks plus entry/exit ramps to improve accessibility
  - Upgrading of two baseball diamonds in Hastings Community Centre Park with the main field named after long-time volunteer, Richard Saunders, and the rookie field named Volunteer Field
  - Conversion of one tennis court at Queen Elizabeth Park into a tennis/pickleball court to accommodate the growing popularity of pickleball
  - Approval of the contract for design and construction of the Killarney Seniors Centre
  - Approval to renew the Marpole-Oakridge Community Centre in its current location
  - Approval of the Access to Park Board Services Without Fear policy
  - Launch of the public engagement process for “People, Parks and Dogs: A Strategy for Sharing Vancouver’s Parks”
  - Launch of public engagement to inform VanSplash, the ten-year plan to deliver aquatic services
  - Partnering with the Lifesaving Society and Lifeguard Outreach Society to offer the Swim to Survive program to 600 Vancouver youth
  - Addition of the VanDusen Garden and Pitch and Putt courses to the Park Board’s ActiveNet registration system
  - Improvement of the City’s golf course online booking system and increased flexibility for tee time bookings
  - Award of the contract to develop the Parks and Recreation Master Plan to determine optimum city-wide service level outcomes
  - An eight-month facilitated consultation process with community centre associations to deliver a revitalized Joint Operating Agreement (JOA)
  - Approval to increase accessibility to public washrooms in the parks and recreation system
- **Leader in Greening**
  - Close to 6,000 trees were sold to City residents and 14,000 new trees were planted to grow Vancouver’s urban forest

- Work on the salt marsh at New Brighton Park to restore fish and wildlife habitat along the shores of Burrard Inlet
- Free workshops, talks and exhibition highlighting backyard birds as part of the annual bird week in May
- **Engaging People**
  - Installation of a 27-foot Survivors Totem Pole in Pigeon Park during a potlatch ceremony in November
  - Public consultation on the Concessions Renewal Strategy
  - Seeking suggestions from residents on the permanent names for 20 new parks
  - Installation of the new love lock sculpture, Love in the Rain, in Queen Elizabeth Park
  - Continued efforts to strengthen the relationship with Musqueam, Squamish and Tsleil-Waututh peoples
  - Hosting of several major sports events at Park Board facilities
- **Excellence in Resource Management**
  - The expanded Festival of Lights at VanDusen Botanical Garden enjoyed its most successful year in 2015
  - Upgrades at Langara Golf Course and Heather Civic Marina
  - Launch of a two-year pilot project of rental beach chairs and umbrellas at English Bay
  - Creation of a new Halloween event called VanDusen Glow in the Garden
  - The VanDusen Botanical Garden Visitor Centre became the first project in Vancouver to receive the Living Building Petal Certification.

Chair Kirby-Yung noted that, while there were many achievements at the Park Board in 2016, there was a significant loss. Park Arborist Jody Taylor was fatally injured while working in Connaught Park on March 31, 2016. On the National Day of Mourning in April 2016, the Board honoured Jody Taylor with a memorial tree and bench near the former Fish House Restaurant in Stanley Park.

The Committee adjourned at 7:33 pm.

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Malcolm Bromley  
General Manager

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Commissioner Casey Crawford  
Chair



**REGULAR BOARD MEETING  
MEETING MINUTES**

**DECEMBER 12, 2016**

The Regular Park Board meeting was held on Monday, December 12, 2016, at 7:42 pm, at the Park Board Office.

**PRESENT:**  
Commissioner John Coupar  
Commissioner Casey Crawford  
Commissioner Catherine Evans  
Commissioner Sarah Kirby-Yung, Chair  
Commissioner Stuart Mackinnon  
Commissioner Erin Shum, Vice-Chair  
Commissioner Michael Wiebe

**GENERAL MANAGER'S OFFICE:**  
Malcolm Bromley, General Manager  
Shauna Wilton, Deputy General Manager  
Cheryl Chan, Business Support Lead/Manager Admin Services  
Jessica Kulchyski, Recorder  
Carol Lee, Meeting Clerk

The Chair advised of the decision of the Board to suspend the rules to hear from a group of concerned citizens regarding the captivity of cetaceans at the Vancouver Aquarium.

**IN CAMERA**

**1. January 2017 Meeting**

MOVED by Commissioner Coupar  
SECONDED by Commissioner Crawford

THAT the Board will go into a meeting in January 2017, which is closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraph(s):

- (g) litigation or potential litigation affecting the City or Park Board;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the City and Park Board if they were held in public.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

### **1. Regular Board Meeting - November 28, 2016**

MOVED by Commissioner Wiebe

SECONDED by Commissioner Coupar

THAT the Park Board minutes of the November 28, 2016 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

## **COMMUNICATIONS**

The Board was advised that there were several pieces of correspondence of note:

- Reassignment of the liaison responsibility for the Vancouver Public Library to Commissioner Kirby-Yung
- Reassignment of the liaison responsibility for the Stanley Park Ecological Society to Commissioner Evans
- Receipt of a petition containing 531 signatures requesting that the Park Board not recognize the Riley Park Hillcrest Community Association until such time as good governance is restored.

## **COMMITTEE REPORT**

### **1. Report of the Park Board Committee - December 12, 2016**

The Board considered the report containing recommendations and actions taken by the Park Board Committee. Its items of business included:

1. REPORT: Monthly Report: Commissioners in the Community
2. REPORT: Annual Report: 2016 Accomplishments.

MOVED by Commissioner Coupar

SECONDED by Commissioner Evans

THAT the Board approve the recommendations and actions taken by the Park Board Committee at its meeting of December 12, 2016, as contained in items 1 and 2.

CARRIED UNANIMOUSLY

## **STAFF REPORTS**

### **GENERAL MANAGER'S REPORT**

Malcolm Bromley, General Manager, reported that the 2017 Operating and Capital Budget will be considered at the December 13, 2016 Council meeting and will include the request from

the Park Board Chair for an additional \$1.2 million to enable the completion of all five public washroom renewal projects.

Mr. Bromley expressed appreciation to Chair Kirby-Yung for her work during the past year.

## **STAFF REPORT**

### **1. REPORT: Community Centre Association Joint Operating Agreement**

Malcolm Bromley, General Manager, Park Board, led the review of a presentation on the proposed new contractual arrangement between the non-profit Community Centre Associations (CCAs), referred to as a Joint Operating Agreement (JOA):

- Background
- A new consultation approach launched in April 2016 to achieve a new JOA with CCAs
- Outcomes to be achieved with a new JOA
- Highlights of the proposed new JOA
- Next steps.

The Chair acknowledged the efforts and the willingness of the CCAs to engage in the consultation process to arrive at a new JOA.

Mr. Bromley, along with Shauna Wilton, Deputy General Manager, Park Board, responded to questions from the Board. There was extensive discussion regarding:

- The tone and tenor of the December 3, 2016 meeting with the CCAs
- The rationale for the recommendation to implement an opt-in membership model
- Confirmation that an opt-in membership model will not impact CCA eligibility for grants
- The impact of the opt-in membership model on the Access to Park Board Services Without Fear policy
- Concerns regarding the fairness of the Equity Fund
- Confirmation that there is no ability for the Park Board to terminate the agreement during the first five year term unless there is a material breach by a CCA
- Changes to the JOA in response to the feedback received through the consultation process
- Confirmation that the Investment Fund is intended to provide funding for programs within the community centres
- The issues that would be eligible to be taken to third-party arbitration as a means to resolve a dispute
- Whether new community centres will automatically be included in the new JOA
- The concern expressed by CCAs that the JOA would result in their being in breach of the *Societies Act*
- The unique practices currently applied at each community centre will be documented in the appendices and will be subject to amendments as changes occur.

MOVED by Commissioner Coupar  
SECONDED by Commissioner Crawford

THAT the Vancouver Park Board receive the proposed Joint Operating Agreement between the Park Board and Community Centre Associations as outlined in and attached to this report; and

FURTHER THAT a Special Board Meeting be held on January 25, 2017 for the Board to hear from the public, including any Community Centre Associations that attend, and to consider staff recommendations.

CARRIED  
(Commissioner Shum opposed)

### **Recess**

The meeting recessed at 9:33 pm and reconvened at 9:45 pm.

MOVED by Commissioner Coupar  
SECONDED by Commissioner Wiebe

THAT the Vancouver Board of Parks and Recreation suspend the Park Board rules to allow the meeting to continue beyond 10:00 pm.

CARRIED UNANIMOUSLY

### **NOTICE OF MOTIONS**

#### **1. Special Event Permits**

Commissioner Evans gave notice of motion on the following:

THEREFORE BE IT RESOLVED THAT the Vancouver Board of Parks and Recreation direct staff to review its permitting process and to consult with community groups, interested individuals, stakeholders, and partners - and report back to Commissioners in July 2017, on actions that can be taken to address community concerns including developing new procedures that support and facilitate the efforts of community event organizers.

### **ENQUIRIES**

1. A Board member enquired regarding the policy under which the Ferris wheel was installed in Queen Elizabeth Park, as part of the Holiday Heights at Bloedel event. Malcolm Bromley, General Manager, Park Board, advised that he would provide written confirmation of the relevant policy provisions.
2. A Board member enquired regarding the process to be followed by a member of the public to obtain a copy of the lease agreement between the Park Board and the

Vancouver Aquarium. Mr. Bromley advised that he would report back with this information.

3. A Board member enquired if the measure of tree planting has been changed from an absolute number to a percentage of canopy cover. Mr. Bromley advised that both measures are being tracked.
4. A Board member enquired if the volunteers were acknowledged at the Festival of Lights opening at VanDusen Botanical Garden. Mr. Bromley undertook to follow up on the enquiry.
5. A Board Member enquired regarding the status of the formal witnessing of the Survivors Totem Pole. Mr. Bromley reported that there are discussions underway with respect to organizing an event.
6. A Board Member requested a report on the impact that the planned enhancements to the Point Grey Road bike path will have on the access to parks in the area. Mr. Bromley advised that a report would be provided in the future.

#### **ELECTION OF CHAIR**

As set forth in the Park Board's Procedure By-law, the General Manager, acting as Chair, called for nominations for Chair of the Board for December 2016 to December 2017.

Commissioner Kirby-Yung nominated Commissioner Crawford and Commissioner Shum nominated Commissioner Wiebe as Chair of the Board for December 2016 to December 2017. Commissioners Wiebe and Crawford accepted the nominations.

The General Manager called for additional nominations. There being no further nominations, the General Manager declared nominations for the Chair of the Board closed.

Ballots for the election of the Chair of the Board were distributed and counted by Park Board staff. The General Manager announced Commissioner Wiebe elected as Chair of the Board.

MOVED by Commissioner Evans

SECONDED by Commissioner Crawford

THAT the Board authorize the destruction of the ballots for the election of Chair of the Board.

CARRIED UNANIMOUSLY

#### **ELECTION OF BOARD VICE-CHAIR**

The General Manager called for nominations for the Vice-Chair of the Board for December 2016 to December 2017.



Commissioner Wiebe nominated Commissioner Shum and Commissioner Crawford nominated Commissioner Kirby-Yung as Vice-Chair of the Board for December 2016 to December 2017. Commissioners Kirby-Yung and Shum accepted the nominations.

The General Manager called for additional nominations. There being no further nominations, the General Manager declared nominations for the Vice-Chair of the Board closed.

Ballots for the election of the Vice-Chair of the Board were distributed and counted by Park Board staff. The General Manager announced Commissioner Shum elected as Vice-Chair of the Board.

MOVED by Commissioner Crawford  
SECONDED by Commissioner Evans

THAT the Board authorize the destruction of the ballots for the election of Vice-Chair of the Board.

CARRIED UNANIMOUSLY

#### **ELECTION OF COMMITTEE CHAIR**

The General Manager called for nominations for the Chair of the Committee for December 2016 to December 2017.

Commissioner Shum nominated Commissioner Crawford as Chair of the Committee for December 2016 to December 2017. Commissioner Crawford accepted the nominations.

The General Manager called for additional nominations. There being no further nominations, the General Manager declared nominations for the Chair of the Committee closed and Commissioner Crawford acclaimed as Chair of the Committee.

#### **ELECTION OF COMMITTEE VICE-CHAIR**

The General Manager called for nominations for the Vice-Chair of the Committee for December 2016 to December 2017.

Commissioner Mackinnon nominated Commissioner Evans as Vice-Chair of the Committee for December 2016 to December 2017. Commissioner Evans accepted the nomination.

The General Manager called for additional nominations. There being no further nominations, the General Manager declared nominations for the Vice-Chair of the Committee closed and Commissioner Evans acclaimed as Vice-Chair of the Committee.

Commissioner Wiebe, on behalf of the Board, expressed gratitude for the dedication of the outgoing Chair, Commissioner Kirby-Yung, over the past year and noted the significant issues to be addressed by the Board in the coming year.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

The Board adjourned at 10:00 pm.

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Malcolm Bromley  
General Manager

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Commissioner Sarah Kirby-Yung  
Chair