



**PARK BOARD COMMITTEE MEETING  
MEETING MINUTES**

**MARCH 6, 2017**

A Regular Park Board Committee meeting was held on Monday, March 6, 2017, at 7:07 pm, at the Park Board Office.

**PRESENT:** Commissioner John Coupar  
Commissioner Casey Crawford, Chair  
Commissioner Catherine Evans, Vice-Chair  
Commissioner Sarah Kirby-Yung  
Commissioner Stuart Mackinnon  
Commissioner Erin Shum  
Commissioner Michael Wiebe

**GENERAL MANAGER'S OFFICE:** Malcolm Bromley, General Manager  
Shauna Wilton, Deputy General Manager  
Cheryl Chan, Manager, Executive Office and Board Relations  
Jessica Kulchyski, Recorder  
Carol Lee, Meeting Clerk

**ADOPTION OF MINUTES**

**1. Park Board Committee Meeting - February 20, 2017**

MOVED by Commissioner Wiebe  
SECONDED by Commissioner Shum

THAT the Park Board Committee minutes of the February 20, 2017 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

**CHAIR'S REPORT**

Chair Wiebe highlighted the following events and the participation of Park Board Commissioners:

- February 15, 2017 National Flag of Canada Day event at the Bloedel Conservatory
- Support for Pink Shirt Day on February 22, 2017
- Attendance at the Grade 9 Girls Basketball Provincial Championship on February 22 and 25, 2017
- Participation in the February 25, 2017 Coldest Night of the Year fundraising event
- February 25, 2017 pop-up recycling event at Trout Lake Community Centre
- March 1, 2017 North East False Creek Park Design and People, Parks and Dogs open houses
- Vancouver Skateboard Coalition “meet and greet” event on March 2, 2017
- Official launch of the Britannia Renewal Plan community engagement process on March 4, 2017.

## AGENDA ITEMS

### 1. REPORT: Endorsing Vancouver's Living Wage Certification

Shauna Wilton, Deputy General Manager, Park Board, introduced Nick Kassam, Chief Procurement Officer, City of Vancouver.

Ms. Wilton led the review of a presentation to provide information on the City's plan to pursue Living Wage certification, and to seek the Park Board's endorsement of the Living Wage certification requirements in relation to contracted services procured by the Park Board. She highlighted:

- Definition of a Living Wage
- Annual calculation of the Living Wage in Vancouver
- Living Wage Employer Program overview
- Contracted service considerations
- Exemptions
- Park Board implications
- Next steps.

Ms. Wilton, along with Malcolm Bromley, General Manager, Park Board, and Mr. Kassam responded to questions from the Committee. There was discussion regarding the need for assurance that the Living Wage Employer Program (Program) would not apply to Community Centre Association (CCA) partners; the potential impact on the concession contractors; need to be aware of the implications of the Program in the development of the concession strategy; concern regarding the exclusion of students and interns from the Program; financial risk to the Park Board if there were a challenge to the Program exemptions; and commitment from the City to provide the additional funding required for the Park Board to comply with the Program requirements.

The Committee heard from three speakers who spoke in support of the staff recommendation. The speakers responded to questions from the Committee.

MOVED by Commissioner Evans

SECONDED by Commissioner Mackinnon

THAT the Committee recommend to the Board:

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THAT the Vancouver Park Board endorses the City of Vancouver's Living Wage certification requirements in relation to contracted services procured on behalf of the Park Board.

CARRIED UNANIMOUSLY

The Committee adjourned at 8:08 pm.

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Malcolm Bromley  
General Manager

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Commissioner Casey Crawford  
Chair