



## BOARD COMMITTEE MEETING MINUTES

July 10, 2023

A Committee meeting of the Vancouver Board of Parks and Recreation was held on Monday, July 10, 2023, at 6:38pm, in the Boardroom at the Park Board Office, and via videoconference.

**PRESENT:** Commissioner Laura Christensen, Chair  
Commissioner Brennan Bastyovanszky  
Commissioner Tom Digby  
Commissioner Angela Haer, Vice Chair  
Commissioner Marie-Claire Howard  
Commissioner Jas Virdi

**ABSENT:** Commissioner Scott Jensen (Leave of Absence)

**GENERAL MANAGER'S OFFICE:** Steve Jackson, Acting General Manager  
Denise Swanston, Acting Manager, Board Relations & Meeting Clerk  
Jessica Kulchyski, Board Support and Meeting Assistant  
Julia Scott-Lenz, Board Support and Meeting Assistant & Meeting Clerk  
Victoria Tyers, Board Support and Meeting Assistant

### ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

### ADOPTION OF MINUTES

#### 1. Board Committee Meeting – June 26, 2023

MOVED by Commissioner Bastyovanszky  
SECONDED by Commissioner Digby

THAT the Minutes of the Board Committee meeting on June 26, 2023, be approved.

CARRIED UNANIMOUSLY

### COMMUNICATIONS

No correspondence related to the meeting agenda was received.

### STAFF REPORTS

#### 1. Parks Procurement Efficiency Program - Construction

The Director of Planning and Park Development introduced the item, and along with the Senior Category Manager for Capital Delivery at the City of Vancouver, responded to questions related to:

- How common the practice is of having prequalified contactors in municipalities;
- Criteria used to select the companies listed;
- Combining the Park Board pre-qualifying process with the City of Vancouver's.

Subsequently it was,

MOVED by Commissioner Digby  
SECONDED by Commissioner Bastyovanszky

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Board of Parks and Recreation ("Park Board") authorize staff to negotiate to the satisfaction of the Park Board's General Manager, the City of Vancouver's (the "City") Director of Legal Services, and the City's Chief Purchasing Official and enter into a memoranda of understanding with the following Landscape and Civil Contractors: Cedar Crest Lands BC Ltd., GPM Civil Contracting Inc., Lafarge Canada, Landesign Landscape Construction Ltd., Rust Investments Ltd., and Wilco Civil Inc., to provide construction services on an as-needed basis, for a term of 3-years, with an estimated total program value of \$55M, plus applicable taxes over the initial three-year term, to be funded through the capital and operating budgets.
- B. THAT the City's Director of Legal Services, Chief Purchasing Official and Park Board's General Manager be authorized to execute on behalf of the Park Board the contract contemplated by A above.
- C. THAT no legal rights or obligations will be created by the Park Board's adoption of A and B above unless and until such contract is executed by the authorized signatories of the City as set out in this motion.

CARRIED UNANIMOUSLY

The Committee meeting adjourned at 6:45pm.

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Steve Jackson  
Acting General Manager

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Commissioner Laura Christensen  
Chair



## REGULAR BOARD MEETING MINUTES

July 10, 2023

A Regular meeting of the Vancouver Board of Parks and Recreation was held on Monday, July 10, 2023, at 7:00 pm, in the Boardroom at the Park Board Office, and via videoconference.

<b>PRESENT:</b>	Commissioner Brennan Bastyovanszky, Vice Chair Commissioner Laura Christensen Commissioner Tom Digby Commissioner Angela Haer Commissioner Marie-Claire Howard Commissioner Jas Virdi
<b>ABSENT:</b>	Commissioner Scott Jensen (Leave of Absence)
<b>GENERAL MANAGER'S OFFICE:</b>	Steve Jackson, Acting General Manager Denise Swanston, Acting Manager, Board Relations & Meeting Clerk Jessica Kulchyski, Board Support and Meeting Assistant Julia Scott-Lenz, Board Support and Meeting Assistant & Meeting Clerk Victoria Tyers, Board Support and Meeting Assistant

### ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional, ancestral and unceded territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. The meeting is being held on the land respectfully and with the knowledge that there must be continued acknowledgement of the history of injustice toward Indigenous peoples. The Vancouver Board of Parks and Recreation is committed to supporting truth and reconciliation, and to use this opportunity to amplify local First Nations voices and culture through our work in community.

### IN CAMERA MEETING

MOVED by Commissioner Christensen  
SECONDED by Commissioner Virdi

THAT the Board will go into meetings prior to the next Regular Board Meeting, which are closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 [disclosure harmful to business interests of a third party] of the Freedom of Information and Protection of Privacy Act;

(k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the city if they were held in public;

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **1. Regular Board Meeting – June 26, 2023**

MOVED by Commissioner Digby  
SECONDED by Commissioner Howard

THAT the Minutes of the Regular Board meeting of June 26, 2023, be approved.

CARRIED UNANIMOUSLY

## **CHAIR'S REPORT**

The Chair highlighted the participation of Commissioners at Park Board events since the previous Board meeting on June 26, 2023:

- Chair Jensen attended a Pancake Breakfast to kick off the Trinity Street Block Parties, hosted by the residents of the 2800 Block of Trinity Street and the Burrardview Community Association.
- Chair Jensen attended the International Day of Yoga event at David Lam Park, hosted by the Consul General of India in Vancouver.
- Chair Jensen attended the Kitsilano Showboat Season Kickoff and was gifted a framed print of a painting done by a local artist. The prints were donated to raise funds for a new building following an overnight fire that destroyed much of the structure. Following necessary repairs, the Kitsilano Showboat Society has returned for their 88<sup>th</sup> season.
- Commissioners Bastyovanszky and Jensen attended Woodland Wacipi at Woodland Park.
- Commissioners attended various events in the City to celebrate Canada Day, including the Canada Day Community Celebration at Sunset Park and Canada Together at Canada Place.
- Commissioners Bastyovanszky, Christensen, and Digby attended the Symphony at Sunset performance by Vancouver Symphony Orchestra at Sunset Beach Park.
- Commissioners Bastyovanszky attended the Stanley Park Open, following recent upgrades to the courts with funding provided by the National Bank in partnership with Tennis Canada and Tennis BC.
- Commissioner Bastyovanszky attended the S.U.C.C.E.S.S. Walk with the Dragon, which returned to Lumbermen's Arch in Stanley Park for its 50<sup>th</sup> Golden Anniversary.

## **COMMUNICATIONS**

The Board was advised that from June 27 to 3:00 pm on July 10, the following communications related to the Board meeting agenda were received via email or the [Contact Park Board Commissioners](#) web form:

- 36 pieces of correspondence in support of “Assessment and Mitigation of Forest Fire Risk in Stanley Park”
- Two pieces of correspondence related to general fire risk regarding “Assessment and Mitigation of Forest Fire Risk in Stanley Park”

## **BOARD COMMITTEE REPORT**

### **1. Report of the Board Committee – July 10, 2023**

The Board considered the report containing recommendations and actions taken by the Board Committee. Its items of business included:

1. Parks Procurement Efficiency Program - Construction

MOVED by Commissioner Christensen  
SECONDED by Commissioner Virdi

THAT the Board approve the recommendations and actions taken by the Board Committee at its meeting on July 10, 2023, as contained in Item 1.

CARRIED UNANIMOUSLY

## **STAFF REPORTS & PRESENTATIONS**

### **1. Washroom Strategy**

The Director of Planning and Park Development introduced the item and Planner III, Facilities and Asset Planning, along with the Manager of Park Development, Manager of Park Operations, Manager of Recreation Services, Supervisor of Recreation Services, Director of Facilities Planning and Development, and presented provided an update on Washrooms and Fieldhouses.

Following the presentation, staff responded to questions related to:

- Equity and allocation
- Portland Loos
- Fieldhouse Residences
- Activities in fieldhouse spaces

## **2. Neighbourhood Matching Fund Review – 2022-2023**

The Acting General Manager introduced the item and Recreation Services Coordinator for Decolonization, Arts & Culture presented an update on the 2022-2023 Neighbourhood Matching Fund work.

## **3. General Manager's Report**

Members of the Park Board Leadership Team presented the General Manager's Report, highlighting:

- Fleurs de Villes was hosted at VanDusen Botanical Garden, bringing in over 8000 attendees
- Art in the Park at Andy Livingstone Park will run twice a week from June 28 to September 20
- Phase 3 of engagement for the Sport Field Strategy Update launched on July 7 with various in person and online opportunities
- Upcoming Council business related to or impacting parks and recreation:
  - Report titled "Pre-Qualification of Landscape and Civil Contractors:
  - Report titled "Hastings Park – PNE Master Plan Program: Amphitheatre Renewal Update"
- Board briefing memos and emails issued from June 27, 2023 to July 10, 2023.

Park Board staff responded to questions from the Board. There was discussion on:

- The Hastings Park amphitheatre and impact on the Hastings Park Master Plan

## **MEMBERS' MOTIONS**

### **1. Assessment and Mitigation of Forest Fire Risk in Stanley Park**

MOVED by Commissioner Digby

SECONDED by Commissioner Christensen

THAT the Vancouver Park Board direct staff to report back with an assessment of the risk of forest fire in Stanley Park and an updated risk mitigation plan.

### **Amendment to the Motion**

AMENDMENT MOVED by Commissioner Howard

SECONDED by Commissioner Viridi

THAT the motion be struck and replaced with the following:

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to develop an updated risk mitigation plan, including measures to address and/or remove dead trees and other materials that might constitute a wildfire fuel risk, working closely with Vancouver Fire and Rescue Services, including estimated costs and implementation timelines of any recommended actions;

FURTHER THAT staff be directed to engage with the xʷməθkʷəyəm (Musqueam), Sk̓w̓x̓w̓ú7mesh (Squamish), and səliiwətaʔ (Tsleil-Waututh) Nations to ensure that Indigenous perspectives on wildfire risk in Stanley Park are incorporated in the mitigation plan and any associated recommendations.

CARRIED UNANIMOUSLY

### **ADJOURNMENT**

There being no further business, the meeting was adjourned.

The Board adjourned at 8:32 pm.

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Steve Jackson  
Acting General Manager

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Commissioner Brennan Bastyovanszky  
Vice-Chair