



BOARD COMMITTEE MEETING MINUTES

July 17, 2023

A Committee meeting of the Vancouver Board of Parks and Recreation was held on Monday, July 17, 2023, at 6:32pm, in the Boardroom at the Park Board Office, and via videoconference.

PRESENT: Commissioner Laura Christensen, Chair
Commissioner Brennan Bastyovanszky
Commissioner Tom Digby
Commissioner Angela Haer, Vice Chair
Commissioner Marie-Claire Howard*
Commissioner Scott Jensen
Commissioner Jas Virdi

**GENERAL
MANAGER'S
OFFICE:** Steve Jackson, Acting General Manager
Denise Swanston, Acting Manager, Board Relations & Meeting Clerk
Jessica Kulchyski, Board Support and Meeting Assistant
Victoria Tyers, Board Support and Meeting Assistant & Meeting Clerk

* *Denotes absence for a portion of the meeting.*

ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

* * * * *

Motion to Suspend the Rules

MOVED by Commissioner Jensen

SECONDED by Commissioner Bastyovanszky

THAT the Board suspend section 15.3 of the Procedure By-law to reduce speaker time from five to three minutes.

CARRIED

In favour: Commissioners Bastyovanszky, Christensen, Haer, Jensen, Virdi

Opposed: Commissioner Digby

Absent: Commissioner Howard

* * * * *

* * * * *

VARY AGENDA

The Board agreed to vary the agenda to have the Greater Vancouver Water District's Stanley Park Water Supply Tunnel Project as the first item of business, following completion of the unfinished business item.

For ease of reference, Minutes are recorded in chronological order.

* * * * *

ADOPTION OF MINUTES

1. Board Committee Meeting – July 10, 2023

MOVED by Commissioner Jensen
SECONDED by Commissioner Bastyovanszky

THAT the Minutes of the Board Committee meeting on July 10, 2023, be approved.

CARRIED UNANIMOUSLY
Absent: Commissioner Howard

COMMUNICATIONS

The following communication related to the Committee meeting agenda was received via email or the [Contact Park Board Commissioners](#) web form:

- three pieces of correspondence related to “Think Big Revenue Strategy – Report Back”

UNFINISHED BUSINESS

1. Community Centre Childcare Use of Park Space Policy

At the Park Board Committee Meeting on June 26, 2023, the Board referred the item to the Board Committee meeting on July 17, 2023, in order to permit additional engagement, followed by debate and discussion.

Staff provided a memo to the Board on July 14, 2023, titled “[Community Centre Childcare Use of Park Space Policy Engagement Update](#)”, which outlined additional engagement and proposed an addition to the initial recommendation for the Board’s consideration.

Subsequently it was,

MOVED by Commissioner Bastyovanszky
SECONDED by Commissioner Jensen

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board approve the [Community Centre Childcare Use of Park Space Policy](#) as outlined in the Report dated June 15, 2023, titled “Community Centre Childcare Use of Park Space Policy”, and attached in Appendix A of the same Report;

FURTHER THAT the Policy be amended to include additional criteria for operation of the outdoor space. The criteria shall state that should a childcare centre park playground that is open to the public outside of the childcare centre operating hours be vandalized by the public, Park Board will cover the costs of the repairs. If this vandalism is a frequent occurrence, the General Manager can consider a shift towards a model of no public access at a given site.

CARRIED UNANIMOUSLY

STAFF REPORTS

1. **Greater Vancouver Water District’s Stanley Park Water Supply Tunnel Project - Land Use Agreements**

The Director of Park Planning and Development introduced the item and the Manager of Park Development, along with the Manager of Business Services, presented the [proposed water tunnel project](#). The Board also heard from representatives from Metro Vancouver.

Following the presentation, staff responded to questions related to:

- The impact of the project on nearby businesses, residents, and environment, and what steps Metro Vancouver has taken to mitigate these impacts
- The impact of traffic flow, both in Stanley Park and adjacent surface streets for cars and bikes
- The potential impact on renovations or renewal to the existing VPD Mounted Unit stables
- The loss of usable parking stalls within the park
- Communication protocols between residents and Metro Vancouver
- Confirmation of work area and the footprint of the project within the park upon completion
- Duration of the excavation phase of the project
- Whether the water main connections for this project would be beneficial to the fire risk mitigation strategy and fire suppression efforts in Stanley Park
- The capacity of the water mains and if the reservoirs are capable of handling increased output
- Any increased maintenance planned for amenities adjacent to the Chilco site (tennis courts, community garden) due to the risk of potential damage as a result of the project
- The feasibility of rerouting the project through Devonian Harbour Park and whether this alternate site was considered by Metro Vancouver
- Whether nearby residents of the Chilco site can be provided with portable air conditioners, if needed, for the duration of the project to mitigate heat if they are not able to otherwise open their windows due to excessive noise

The Committee heard from 14 speakers: four speakers in opposition to the recommendations, and 10 who spoke to other aspects of the recommendations.

Subsequently it was,

MOVED by Commissioner Virdi
SECONDED by Commissioner Jensen

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Board of Parks and Recreation (the "Park Board"):
 - (i) authorize the General Manager of Parks & Recreation to negotiate and execute the land use agreements for the Greater Vancouver Water District's ("GVWD") Stanley Park Water Tunnel Project (the "Project") that are described in Part A of Appendix 4 of this Report dated July 12, 2023, entitled "Greater Vancouver Water District's Stanley Park Water Supply Tunnel Project - Land Use Agreements", (the "Park Board Land Use Agreements") for the properties that are described in Table 1 of Appendix 1 of the same Report, (the "Subject Lands") generally upon the terms and conditions that are described in this Report and upon the terms and conditions that satisfy the General Manager of Parks & Recreation, the City of Vancouver's General Manager of Real Estate & Facilities Management, and the City of Vancouver's Director of Legal Services;
 - (ii) consent to the City of Vancouver (the "City") negotiating and executing the land use agreements for the Project that are described in Part B of Appendix 4 of the above-noted Report (the "City Land Use Agreements" and, together with the Park Board Land Use Agreements, the "Land Use Agreements") for the Subject Lands generally upon the terms and conditions that are described in this Report and upon the terms and conditions that satisfy the General Manager of Parks & Recreation, the City's General Manager of Real Estate & Facilities Management, and the City's Director of Legal Services; and
 - (iii) authorize the General Manager of Parks & Recreation to negotiate and execute the compensation agreement for the Project that are described in Part A of Appendix 4 of the above-noted Report (the "Compensation Agreement") generally upon the terms and conditions that are described in this Report and upon the terms and conditions that satisfy the General Manager of Parks & Recreation, the City's General Manager of Real Estate & Facilities Management, and the City's Director of Legal Services.
- B. THAT the Park Board consent to GVWD constructing the Project underneath the Subject Lands, subject to the following conditions:
 - (i) GVWD, the City, and the Park Board execute the Land Use Agreements;
 - (ii) GVWD and the Park Board execute the Compensation Agreement; and

- (iii) GVWD paying the Park Board the compensation under the Compensation Agreement.
- C. THAT the Park Board authorize the General Manager of Parks & Recreation to execute any agreements that are ancillary to the Park Board Land Use Agreements or the Compensation Agreement, to draft and send any letters on behalf of the Park Board regarding the Park Board's consent to GVWD constructing the Project, including to the other parties that must consent in order for GVWD to construct the Project, and to perform any related actions that the General Manager of Parks & Recreation considers desirable to effect such consent of the Park Board.
- D. THAT no legal rights or obligations will be created or arise as a result of the Park Board approving A, B, and C above unless and until GVWD and the Park Board execute the Park Board Land Use Agreements, GVWD and the City execute the City Land Use Agreements, and GVWD and the City execute the Compensation Agreement.

CARRIED UNANIMOUSLY

2. "Think Big" Revenue Strategy - Report Back

The Director of Strategic Operations and Board Relations introduced the item and the Project Manager, along with the Financial Analyst, presented a report on the first phase of initial findings to explore revenue-generating opportunities

* * * * *

Motion to Extend

MOVED by Commissioner Jensen
SECONDED by Commissioner Bastyovanszky

THAT the meeting extend past 10 pm.

CARRIED UNANIMOUSLY

* * * * *

Following the presentation, staff responded to questions related to:

- How the proposed beach cafes factored into the explored opportunities and hospitality improvements
- Information on the proposed implementation of infrastructure fees as referenced in the presentation
- Whether staff are exploring additional fees for non-residents and leveraging visitors to fund critical infrastructure
- Information on retained net revenue

- How the Park Board is going to be involved in the ongoing City of Vancouver advertisement strategy.
- How staff would control the narrative in relation to received unsolicited proposals, and how that would impact current and future proposals.
- If there are currently dedicated staff working on the review of the Special Events guidelines

Subsequently it was,

MOVED by Commissioner Jensen
SECONDED by Commissioner Bastyovanszky

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Park Board endorse the Think Big Action Plan as presented in Appendix A in ["Think Big" Revenue Strategy – Report Back: July 6, 2023](#) and support further action on the preliminary revenue-generating opportunities as presented in Appendix D.
- B. THAT the Vancouver Park Board endorse the Unsolicited Proposal Process detailed in Appendix E as a pilot process and direct staff to monitor and refine the Unsolicited Proposal Process and report back to the Board on its performance and the recommended next steps in Q3 2024.
- C. THAT the Vancouver Park Board direct staff to seek the funding and human resources required, as proposed in the Financial Considerations section of this report, to action the preliminary revenue-generating opportunities, including managing the Unsolicited Proposal Process

CARRIED UNANIMOUSLY

In favour: Commissioners Bastyovanszky, Christensen, Digby, Haer, Jensen
Abstained: Commissioners Howard, Viridi

The Committee meeting adjourned at 10:13 pm.

* * * * *

Steve Jackson
Acting General Manager

Commissioner Laura Christensen
Chair



REGULAR BOARD MEETING MINUTES

July 17, 2023

A Regular meeting of the Vancouver Board of Parks and Recreation was held on Monday, July 17, 2023, at 10:16 pm, in the Boardroom at the Park Board Office, and via videoconference.

- PRESENT:** Commissioner Scott Jensen, Chair
Commissioner Brennan Bastyovanszky, Vice Chair
Commissioner Laura Christensen
Commissioner Tom Digby
Commissioner Jas Viridi
- ABSENT:** Commissioner Angela Haer
Commissioner Marie-Claire Howard
- GENERAL
MANAGER'S
OFFICE:** Steve Jackson, Acting General Manager
Denise Swanston, Acting Manager, Board Relations & Meeting Clerk
Jessica Kulchyski, Board Support and Meeting Assistant
Victoria Tyers, Board Support and Meeting Assistant & Meeting Clerk

ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional, ancestral and unceded territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. The meeting is being held on the land respectfully and with the knowledge that there must be continued acknowledgement of the history of injustice toward Indigenous peoples. The Vancouver Board of Parks and Recreation is committed to supporting truth and reconciliation, and to use this opportunity to amplify local First Nations voices and culture through our work in community.

IN CAMERA MEETING

MOVED by Commissioner Christensen
SECONDED by Commissioner Bastyovanszky

THAT the Board will go into meetings prior to the next Regular Board Meeting, which are closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (c) labour relations or other employee relations;
- (g) litigation or potential litigation affecting the city;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 [disclosure harmful to business interests of a third party] of the Freedom of Information and Protection of Privacy Act; and

(k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Council, could reasonably be expected to harm the interests of the city if they were held in public.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

1. Regular Board Meeting – July 10, 2023

MOVED by Commissioner Christensen

SECONDED by Commissioner Bastyovanszky

THAT the Minutes of the Regular Board meeting of July 10, 2023, be approved.

CARRIED UNANIMOUSLY

CHAIR'S REPORT

The Chair [highlighted the participation](#) of Commissioners at Park Board events since the previous Board meeting on July 10, 2023:

- Commissioner Bastyovanszky attended The Vancouver Open with Volleyball BC organizers David and Adrian.
- Commissioner Christensen attended the annual Vancouver Folk Music Festival at Jericho Beach Park.

COMMUNICATIONS

No communication related to the meeting agenda was received.

STAFF REPORTS & PRESENTATIONS

1. General Manager's Report

Members of the Park Board Leadership Team presented the [General Manager's Report](#), highlighting:

- Stanley Park Tennis Court Upgrades – the six outdoor tennis courts at Stanley Park have received significant upgrades totalling \$100,000.

- Park Board Concessions Summer Update 2023 – In June, the Park Board launched the VanEats mobile app at seven concessions stands to streamline the order process and reduce wait times through pre-ordering and pre-paying.
- Imagine West End Waterfront: Round 2 Engagement Complete – From April 20 to June 1, the second round of engagement shared three draft design approaches, and the project’s vision, principles, and goals with the public.
- Park Board Integrity Commissioner Appointed – Lisa Southern has been appointed as the inaugural Integrity Commissioner for the Vancouver Board of Parks and Recreation.
- Board briefing memos and emails issued from July 11, 2023, to July 17, 2023.

ENQUIRIES

Commissioners requested information related to the following topic:

1. Commissioner conduct as it relates to public engagement processes.

ADJOURNMENT

There being no further business, the meeting was adjourned.

The Board adjourned at 10:26 pm.

* * * * *

Steve Jackson
Acting General Manager

Commissioner Scott Jensen
Chair