

SUBJECT: CONTRACT AWARDS

RECOMMENDATION:

THAT the General Manager be authorized to award contracts in excess of \$50,000 during the Board's winter break period from December 9, 1996 to January 6, 1997 if required, and in accordance with the conditions as outlined in this report.

BOARD POLICY

Current Purchasing policies stipulate that all contracts in excess of \$50,000 must be awarded by the Board.

DISCUSSION

The Board's last meeting before winter break is December 9, 1996, with the next meeting scheduled for January 6, 1997. This leaves a four week period during which the administration has no authority to award contracts in excess of \$50,000. A review of the capital program indicates that there will be a requirement to award a contract during this period, namely the ventilation improvements at Lord Byng Pool.

It is therefore being recommended that the General Manager be given the authority to award contracts in excess of \$50,000 if the following conditions are met:

- a. Approved funding for the project is available in the budget.
- b. The award is given on the basis of low bid or best value as outlined in the Purchasing Policy.
- c. Details of all such awards to be reported to the Board in January, 1997.