

Date: May 27, 1998

SUBJECT: AWARD OF CONTRACT FOR SUPPLY OF PAPER TOWELS AND TOILET TISSUE PAPER

RECOMMENDATION:

THAT the contract for the supply of paper towels and toilet tissue paper in the amount of \$160,534.75 plus tax be awarded to low bidders as outlined below:

(Park Board's share is \$82,061.93, City of Vancouver's is \$73,724.15 and the Vancouver Public Library's is \$4,748.67.)

THAT no legal rights shall arise hereby and none shall arise hereafter until execution of the contemplated document.

BOARD POLICY

Contracts in excess of \$50,000.00 are awarded by the Board.

BACKGROUND

A contract is awarded every three years for the supply of paper towels and toilet tissue paper. This was a co-op tender which included the Board of Parks and Recreation, the City of Vancouver and the Vancouver Public Library. Ten tenders were received and opened in public March 31, 1998. The Supervisor of Sanitation Services recommends that the Board award the following items - as per Tender T98-6:

Bidder	Item Number (s)	Value of Award
Rap-Id Paper Vancouver	#1A, 2A and 4A	\$97,721.85
Unisource Canada, Inc.	#3A	\$61,812.90

Of the four items awarded, three are low bid meeting specifications and one is low bid for paper that will fit our existing dispensers.

JUSTIFICATION

This is in keeping with the Board's policy to award contracts to low bidders meeting our specifications.

Purchasing Department, Corporate Services Division
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