

Date: July 30, 2003

**SUBJECT: EXTENSION OF CONTRACT FOR SECURITY GUARD SERVICE -
TENDER T97-8**

RECOMMENDATION

- A) THAT the contract for security guard service be extended for an additional twelve (12) month period to July 1, 2000.
- B) THAT no legal rights shall arise hereby and none shall arise hereafter until the execution of the contemplated document.

BOARD POLICY

Contracts in excess of \$200,000 are awarded by the Board.

BACKGROUND

Securicor Protection Services Inc. is the current contractor for security guard and patrol services. The value of this contract varies, but over the last twelve month period was \$211,350.00. The second year of this contract expired July 1, 1999, however the terms of the contract allow for one final twelve (12) month extension by mutual agreement.

DISCUSSION

Securicor has agreed to extend this contract with an increase of 1% to 1.1%. Securicor also offered the Board an option to hold their prices for a two-year period with no increase in the latter. However, this would pass the normal three-year term of our contracts by one year. Staff involved have been contacted and have recommended extension of this contract for one final term.

JUSTIFICATION

This is in keeping with the Board's policy to award contracts to low bidders.

Prepared by:
Purchasing Department
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