

**MINUTES OF MEETING  
OF THE BOARD OF PARKS AND RECREATION  
HELD IN THE PARK BOARD OFFICE  
ON MONDAY, DECEMBER 03, 2001**

<b>PRESENT:</b>	<b>Chair</b>	<b>- Laura McDiarmid</b>
	<b>Vice-Chair</b>	<b>- Clarence Hansen</b>
	<b>Commissioners</b>	<b>- Roslyn Cassells</b>
		<b>- Allan De Genova</b>
		<b>- Dianne Ledingham</b>
		<b>- Christopher Richardson</b>
		<b>- Duncan Wilson</b>
	<b>General Manager</b>	<b>- Susan Mundick</b>
	<b>Director of Planning &amp; Operations</b>	<b>- Piet Rutgers</b>
	<b>Director of Stanley District</b>	<b>- Jim Lowden</b>
	<b>Director of Queen Elizabeth District</b>	<b>- Liane McKenna</b>
	<b>Manager of Operations - Q. E. District</b>	<b>- Bill Manning</b>
	<b>Manager of Recreation Services</b>	
	<b>- Stanley District</b>	<b>- Terry Walton</b>
	<b>Manager of Public Affairs</b>	<b>- Terri Clark</b>
	<b>Recorder</b>	<b>- Julie Casanova</b>

**APPROVAL OF MINUTES**

The minutes of the regular meeting of the Board held on Monday, November 19, 2001 adopted as circulated.

**CHAIR'S REPORT - 2001**

Commissioner McDiarmid expressed gratitude for the opportunity to be Chair and part of an excellent Board and staff team. She reviewed year 2001 and highlighted some of the celebrations such as Jan Eisenhardt's visit, the opening of several community centre expansions and the Lt. Governor's Award of Merit for Roundhouse Community Centre and Excellence in Architecture for Coal Harbour Community Centre. Commissioner McDiarmid also referred to the many accomplishments in the year 2001 such as park acquisitions at West 6<sup>th</sup>, Osler Street and 8<sup>th</sup> and Fraser; new programs like Park Ranger, Web Page - Recreation program Listing and Photo Identification Passes; new partners such as the HSBC - Power Smart Celebration of Light, B.C. Lotteries - Symphony Concert, Victory Square Lighting, the Salmon Stream project with the Vancouver Aquarium and the Stanley Park Water System with the City's Engineering Department.

Members of the Board thanked Commissioner McDiarmid for doing an excellent job in managing delegations and issues as Chair of the Board.

## **ELECTION OF CHAIR**

The following are excerpts from the Board's Procedure By-law:

"The General Manager shall call the first Board meeting of the year to order and conduct the meeting for election of the Chair or until an acting Chair is appointed. The General Manager shall proceed in the same manner whenever the chair is vacant until the Board fills the vacancy."

### **CHAIR**

"The presiding officer of the Board shall be its Chair who shall be elected by a majority vote from among the Board members present.

The election of Chair shall be by ballot and shall take place at the first meeting in December of each year but if the vote is indecisive, the election shall take place at the next or subsequent meetings until the matter is determined.

If a Chair is not elected at the first meeting, the Board shall appoint an acting Chair who shall conduct the Board's meetings until a Chair is elected.

The term of the Chair commences on the date of the election as Chair and terminates on the date of the first meeting in December next ensuing or, if in the last year of a term of office as a member of the Board, at the end of the term of office.

If the office of Chair becomes vacant, the Board shall forthwith elect a new Chair on the basis herein described.

The Chair shall vote on all questions submitted and shall have the same rights and be subject to the same restriction on participating in debate as other members of the Board."

Commissioner Richardson nominated Commissioner Hansen as Chair. Commissioner McDiarmid seconded the nomination. There were no other nominations. Ballots were provided to Commissioners and completed. Commissioner Hansen was declared Chair for 2002.

Moved by Commissioner McDiarmid,

**THAT the ballots be destroyed.**

**-Carried Unanimously.**

## **ELECTION OF VICE CHAIR**

### **VICE CHAIR**

“There shall be a Vice Chair elected in the same manner and for the same term as the Chair. The Chair shall preside during the election of the Vice Chair.

When the Chair is unable to carry out all or any of the duties of the presiding officer, the Vice Chair of the Board or in the absence of the Vice Chair, such other appointed Board members, shall act for the Chair until such time as the Board makes other arrangements.

If the office of Vice Chair becomes vacant, the Board shall forthwith elect a new Vice Chair on the basis herein described.”

Commissioner Wilson nominated Commissioner De Genova as Vice-Chair, Commissioner Ledingham seconded the nomination. There were no other nominations. Ballots were provided to Commissioners and completed. Commissioner De Genova was declared Vice-Chair for 2002.

Moved by Commissioner Richardson,

**THAT the ballots be destroyed.**

**-Carried Unanimously.**

Commissioner Cassells arrived at this point of the meeting.

### **BCRPA - 2003 Provincial Conference**

Board members received copies of a staff report dated December 3, 2001 recommending that the Board approve hosting the 2003 British Columbia Recreation and Parks Association annual symposium.

Suzanne Strutt, Executive Director, BCRPA advised the Board on the mandate of the British Columbia Recreation and Parks Association. They are quite excited that the 2003 Provincial Conference will be held in Vancouver and asked the Board for support.

Moved by Commissioner McDiarmid,

**THAT the Board approve hosting the 2003 British Columbia Recreation and Parks Association annual symposium.**

**- Carried Unanimously.**

### **Year 2002 Board Meeting Dates**

Board members received copies of the Year 2002 Board Meeting Dates. A member of the Board stated that the summer break was too long and would like it to be shortened.

Moved by Commissioner Richardson,

**THAT the Year 2002 Board Meeting Dates be approved.**

**- Carried .**

(Commissioner Cassells contrary)

### **Vancouver General Hospital Re-Zoning**

Board members received copies of a staff report dated November 26, 2001 recommending that the Board approve in principle the phasing plan for the delivery of public open space at the Vancouver General Hospital as indicated in the VGH Master Plan Construction Schedule and that Council be advised that final Board approval of the phasing plan be contingent on securing the timely delivery of the public open space in the proposed legal agreements according to the principles and milestones listed in the report

Moved by Commissioner De Genova,

**A. THAT the Board approve in principle the phasing plan for the delivery of public open space at the Vancouver General Hospital, as indicated in the VGH Master Plan Construction Schedule, dated November 23, 2001;**

- B. THAT Council be advised that final Board approval of the phasing plan be contingent on securing the timely delivery of the public open space in the proposed legal agreements according to the principles and milestones listed in this report.**

Donna Rodman, Heather Heritage Society appeared before the Board with regard to the open space at Vancouver General Hospital. Ms Rodman referred to the conceptual design of a universal garden and gave a description on how these gardens can be therapeutic for patients at the hospital.

Staff reported on the timetable for delivery of public open space at the Vancouver General Hospital. Staff asked the Board to amend the main motion by adding a third recommendation which will authorise the General Manager to refine principle number one to address the inclusion of the Centennial Pavilion as a trigger for park development.

Moved by Commissioner Cassells,

**THAT the General Manager be authorised to refine principle number one to address the inclusion of the Centennial Pavilion as a trigger for park development .**

**- Carried Unanimously.**

**A vote was taken on the main motion as amended and it was Carried Unanimously.**

**Stanley Park Dining Pavilion - New Sublease with the International Culinary Institute of Canada Inc.**

Board members received copies of a staff report dated November 26, 2001 recommending that the Board approve recommendations A to G. A member of the Board expressed concern that the space occupied by the Stanley Park Ecology Society might be reduced.

Moved by Commissioner De Genova

- A. THAT the Board approve a 10 year Sublease of the Stanley Park Dining Pavilion with the International Culinary Institute of Canada Inc. or a corporate entity designated for this purpose by the principals of the International Culinary Institute of Canada Inc. from January 1, 2002 - December 31, 2011.**

- B. THAT the Board review the performance of the tenant before the expiry of the sublease and at that time consider an extension for a further five years with terms to be agreed upon at that time.**
- C. THAT the rent for the term January 1, 2002 - December 31, 2006 be set at \$67,000 per annum with an inflationary increase to reflect the annual cost of living increase in Vancouver. For the period January 1, 2007 - December 31, 2011 the rent will be the lesser of fair market rent or 7% of total gross revenue (including liquor).**
- D. THAT an annual payment in lieu of property taxes of \$2.50/sq ft be set from January 1, 2002 - December 31, 2006 and the rate be revised each year to reflect any change in property tax assessments for businesses in Vancouver. From January 1, 2007 - December 31, 2011 the rate will be no more than the amount charged to other leased restaurant operations in Stanley Park.**
- E. THAT the tenant agree in the Sublease to make improvements to the Pavilion over the first five years of the term be in an amount not less than \$900,000, of which \$185,000 will be reimbursed from Park Board Capital funds . The improvements will be carried out to the approval of the General Manager.**
- F. THAT no legal rights shall arise and no consents, permissions or licences are granted hereby and none shall arise or be granted hereafter unless and until all contemplated legal documentation has been executed and delivered by all parties.**
- G. THAT once the form of all legal documentation has been approved by the General Manager and the Director of Legal Services for the City of Vancouver, that the General Manager be authorized to execute and deliver such documentation on behalf of the Board.**

- Carried.

(Commissioner Cassells contrary)

**Heather Park - Dogs off- leash Program**

Board members received copies of a staff report dated November 22, 2001 recommending that the report be received for information. A member of the Board stated that the recommendation of this report was misleading and that delegations should have been invited to comment on the maintenance closure.

Moved by Commissioner Ledingham,

**THAT the Board receive the report for information.**

**- Carried.**

(Commissioner Cassells contrary)

### **VanDusen Flower and Garden Show - 2002**

Board members received copies of a staff report dated November 22, 2001 recommending that the Board approve the award of the production management contract to Fireworks Marketing Group for the production of the 2002 VanDusen Flower and Garden Show.

Moved by Commissioner Ledingham,

- A. THAT the Board approve the award of a contract for the production management of the 2002 VanDusen Flower & Garden Show to Fireworks Marketing Group for a fee of \$51,100 (excluding disbursements and GST). In addition, commission fees of 15% of sponsorship revenues for new cash sponsorships as well as 20% of exhibitor revenues for new commercial exhibitor revenues, will be incurred.**
- B. THAT no legal right shall arise hereby and none shall arise until execution of the contemplated contract. The Board may rescind this resolution at any time up to the execution of the contemplated contract.**

**- Carried Unanimously.**

The meeting adjourned at 8:30 P.M.

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Susan Mundick  
General Manager

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Commissioner Clarence Hansen  
Chair