



## **MEMORANDUM**

January 23, 2002

**TO:** Commissioners

**FROM:** Susan Mundick, General Manager

**SUBJECT: Victory Square Redesign/Redevelopment**

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Further to the staff briefing of January 21<sup>st</sup>, the following is the work program related to Victory Square.

- A relighting scheme for the park has been approved by the Board and Council in November, 2001. Funds have been assembled as of January, 2002 to pay for the fabrication and installation of the lighting scheme prior to the Remembrance Day Ceremony, 2002.
- There is an interest on the part of the adjacent community (as represented by the "Friends of Victory Square") to develop and implement a renovation plan for the remaining elements of the park.
- Staff have commenced a process to create prototypes of the approved park lights, gain their acceptance by the "Friends" and contract for their fabrication prior to March 31, 2002. (Condition of federal funding).
- Staff will commence a redesign process for the park which will see a design concept, accepted by the "Friends", brought to the Board in March, 2002 for approval prior to the undertaking of a public process review of the design.

The design work will be done "in house" by park development staff. The funding to cover staff costs will come from the \$150,000.00 Federal contribution (WD Fund) towards the Victory Square lighting project.

- The plan will confirm the precise location and surrounding details for the park lights to match with approved redesign of the park. A contract will be let in early July to install the lights fabricated as per item # 4.

- The plan will include phasing options and construction cost estimates for each phase.

- Parallel to this work, the Friends of Victory Square are undertaking a fund raising program for the implementation of the park redevelopment. Staff will update the Board in March of the details of the fund raising program and the success to date.

- The Park Board will include all or a portion of the construction cost for the park in the process to select projects for the 2003 - 2005 Capital Plan. This process will occur during the spring and summer 2002. There is currently no designated Park Board funding for the redevelopment of the park in the current Capital Plan, other than the approved lighting project.

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Susan Mundick  
General Manager