

Appendix IV - Approved Guidelines and Procedures for Daycare on Park Space

In light of the Board's commitment to provide, where practical, childcare facilities and its role to preserve park and open space for future generations, the following guidelines and procedures have been developed which are appropriate to meet these two, sometimes conflicting, objectives.

When discussing the use of parks for daycare purposes, the Board should consider the following:

- (A) public process
- (B) inventory of sites to be considered
- (C) location within individual parks; and
- (D) built form

Guidelines

1. Proposed facilities should complement existing active or passive park functions, not dominate the overall experience of the park, or compromise the park's overall aesthetic quality.
2. The Board's preference for locations is in the following order of priority:
 - A) sites under the jurisdiction of agencies whose primary function is child related (School Board) or City owned sites not already dedicated to another use;
 - B) within existing park buildings;
 - C) in an addition to an existing park building;
 - D) the construction of a new freestanding facility
3. On parks of less than 3 acres where a building already exists, childcare facilities should be developed as an extension or adaptation of that building.
4. No ancillary facilities, such as parking stalls, will be provided on parkspace.
5. Freestanding childcare facilities should be designed to be sympathetic to the landscape and consistent with other buildings in the park.

Procedures

1. Alternative site analysis and justification for requesting a park location will be documented and presented as the initial step.
2. Any application for a daycare facility on parkland should be accompanied by a program outline of the facility, the operating and capital costs, sources of funding, background of the operating society or group, site works and building plans and elevations and park impact statement.

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3. Following Board referral to a public consultation process, staff will organize a public involvement process directed at park users and neighbours, as well as potential users of the childcare facility. Public involvement could include a brochure, park sign, survey, public meeting or a combination of the above.
4. Upon approval by the Board, a legal agreement with a term not to exceed 10 years will be drawn up.
5. Upon approval by the Board, staff will monitor the construction of the building in order to ensure compliance with the Board's intent and design criteria.

Approved by the Vancouver Board of Parks and Recreation
22 June, 1992