

Date: August 8, 2006



TO: Board Members – Vancouver Park Board
FROM: General Manager – Parks and Recreation
SUBJECT: Appointment of Architect for Kitsilano Arena Kitchen

RECOMMENDATION

- A) *THAT the Board award a contract for architectural services for the renovations to Kitsilano Community Centre: Snowy's Lounge and Kitchen to Gomberoff Bell Lyon Architects Group Inc. , for a fixed fee of \$36,100, including disbursements, plus GST, as detailed in this report.*
- B) *THAT no legal rights shall arise hereby, and none shall arise until execution of the contemplated contract. The Board may rescind this resolution at any time up to the execution of the contemplated contract.*

POLICY

Consultant contracts over \$ 30,000 must be approved by the Board.

BACKGROUND

At its July 17, 2006 Board meeting, the Park Board approved an increase to the capital budget of \$294,000 donated by the Kitsilano Community Centre Association, for renovations to Snowy's Lounge and kitchen in the Kitsilano Arena.

DISCUSSION

A Building Committee comprised of Association members and Park Board staff met and established a preliminary program for the project. The Building Committee agreed to send out a request for proposals and two architectural firms were asked to provide proposals.

Gomberoff Bell Lyon Architects Group Inc. submitted a lump sum fee of \$36,100 to provide full architectural services for the project. The firm's proposal was the lowest bid by \$10,000, they are well qualified to undertake this work and they had strong references. The firm has done several non-profit housing projects, daycares and is currently working on the Olympic village. They will be using a specialist kitchen consultant, Designed Food Facilities Inc, for the kitchen design. Designed Food Facilities Inc. have a great deal of experience designing kitchens in public facilities such as schools and community centres.

The total project funding identified at this time is \$294,000. Staff recommend that the Board approve the consultant's fee and the award of a contract to Gomberoff Bell Lyon Architects Group Inc. for architectural services.

SUMMARY

The firm of Gomberoff Bell Lyon Architects Group Inc. has assembled a team of professionals, and is qualified to provide full architectural services for this project. The architect's appointment is recommended by the Building Committee. The proposed fee and allowance for disbursements are reasonable for the nature of project and size of budget.

Prepared by:

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