

**MINUTES OF MEETING
OF THE BOARD OF PARKS AND RECREATION
HELD AT THE PARK BOARD OFFICE
ON MONDAY, JULY 17, 2006**

PRESENT:	Chair	- Heather Holden
	Vice Chair	- Ian Robertson
	Commissioners	- Spencer Herbert
		- Korina Houghton
		- Loretta Woodcock
		- Martin Zlotnik
	General Manager	- Susan Mundick
	Director of Planning and Operations	- Piet Rutgers
	Director of Queen Elizabeth District	- Liane McKenna
	Manager of Facility Development	- Rudy Roelofsen
	Research Planner	- Michel Desrochers
	Manager of Communications	- Joyce Courtney
	Recorder	- Julie Casanova

Commissioner De Genova was out of town and did not attend the meeting.

APPROVAL OF MINUTES

The minutes of the meeting of the Board held on Monday, July 10, 2006 were adopted as circulated.

City Council Report

Council will be receiving reports on the findings and recommendations of the Roles, Relationships and Responsibilities Review Committee, Youth Days in Council, Gingerbread House Day Care License Agreement and the Visual Identity Program for the City of Vancouver. The City Services and Budget Committee will be reviewing reports on Collingwood Neighbourhood House Recreation/Gymnasium Operating Funding 2006, 2006 Operating Budget Review and the Proposed Process for 2007 Operating Budget. The Planning and Environment Committee will be receiving a report on the Replacement of Firehall No. 15 – Public Consultation, Alternate Locations and Options.

The General Manager advised the Board that staff have been working with a group called Equitas. Equitas, the International Centre for Human Rights Education, is based in Montreal. They developed a Human Rights Toolkit known as Play it Right for use in Montreal's daycamp programs. This program has a focus on reduction of racism and cultural conflict. A similar toolkit is being prepared for use in Vancouver including training and infrastructure support to ensure sustainability.

STAFF REPORTS

Killarney Ice Rink and Lobby Reconstruction

Board members received copies of a staff report dated July 7, 2006 recommending that the Board receive the schematic design plans for the Killarney Ice Rink and Lobby.

Staff advised the Board that the Killarney Ice Rink and Lobby Reconstruction was the last phase in the replacement program for the Killarney complex. The schematic design presented to the Board will be refined and brought back after the summer break. The architect reviewed the scope of the project with the Board.

Board members suggested that the view of the building from the school needed to be addressed and asked staff to take this into consideration when finalising the design.

Moved by Commissioner Woodcock,

THAT the Board receive the schematic design plans for the Killarney Ice Rink and Lobby.

- Carried Unanimously.

Contract Awards Approval for Nelson Park and the Oak and 37th Parksite during Summer Recess

Board members received copies of a staff report dated July 5, 2006 recommending that the Board approve recommendations A and B.

Staff advised that the Board approved conceptual designs for Nelson Park and Oak and 37th parksite at its meeting in May, 2006. Authorizing the General Manager to award the construction contracts for Nelson Park and Oak and 37th parksite will allow construction to take place later this summer.

Moved by Commissioner Herbert,

- A. THAT the Board authorize the General Manager of the Board of Parks and Recreation to award construction contracts for the upgrades of:**
- (i) Nelson Park to a maximum of \$650,000; and**
 - (ii) Oak Street and 37th to a maximum of \$750,000; during the summer recess of the Board.**

- B. THAT the Oak and 37th contract be awarded subject to the Board and Conseil Scolaire Francophone reaching an agreement with all details being to the satisfaction of the General Manager.**

- Carried Unanimously.

Trout Lake Consultant Contract

Board members received copies of a staff report dated July 4, 2006 recommending that the Board approve recommendations A to D.

Staff advised the Board that a selection process was conducted to recruit an architectural firm to provide full architectural, engineering and cost control services for the Trout Lake Community Centre and Ice Rink project. Walter Francl Architect Inc. agreed to undertake the work for a fixed maximum fee and that the fee will not increase as a result of construction cost increases or escalation.

Board members congratulated staff on a thorough community process and look forward to the commencement of the project.

Moved by Commissioner Robertson,

- A) THAT, subject to Recommendations B, C and D the Board enter into a contract for full consulting services for the design and construction contract administration of the Trout Lake Ice Rink and Schematic Design for a Future New Community Centre with Walter Francl Architect Inc. for a fixed fee of \$1,277,000, plus GST and disbursements, as detailed in this report;**
- B) THAT the contract be on the terms and conditions outlined in this report and on such other terms and conditions as are approved by the General Manager of the Park Board and the Director of Legal Services;**
- C) THAT upon approval of the contract by the General Manager of the Park Board and Director of Legal Services, the General Manager of the Park Board be authorized to execute the contract on behalf of the Board;**

- D) THAT no legal rights shall arise hereby, and none shall arise until execution of the contemplated contract, and the Board reserves the right to rescind this resolution at any time up to the execution and delivery of the contemplated contract by the General Manager of the Park Board.**

- Carried Unanimously.

Kitsilano War Memorial Community Centre: Snowy's Lounge Kitchen Upgrades

Board members received copies of a staff report dated June 13, 2006 recommending that the Board approve recommendations A and B.

Staff advised the Board that the Kitsilano War Memorial Community Centre Association raised a significant amount of money toward the upgrade of the kitchen at the centre. The Association would like to implement a meals program for various groups in the community.

Board members discussed the report and commended the Community Association Board for working hard to provide for the underprivileged. A member of the Board stated that he would like the Kitsilano Association Board to provide information of their work to other community association so that this project could be replicated in other centres. Staff advised the Board that the Community Association Presidents meet every month and the liaison to the Association Presidents' group could convey this idea to them.

Moved by Commissioner Woodcock,

- A. THAT the Park Board approve proceeding with a project to renovate the kitchen in Snowy's Lounge to upgrade it to a commercial kitchen at no cost to the Park Board.**
- B. THAT the Park Board accept the donation of \$294,500 from the Kitsilano War Memorial Community Centre Association for the project**

- Carried Unanimously.

Approval of Statutory Rights-of-Way in Jericho Beach Park

Board members received copies of a staff report dated July 6, 2006 recommending that the Board approve recommendations A and B.

Staff advised the Board that when the Greater Vancouver Sewerage and Drainage District (GVSDD) registered the existing rights-of-way in Jericho Beach Park, a small remnant of the road allowance was not included. The GVSDD now requests to register this piece of road to complete the statutory right of way corridor through the park.

Moved by Commissioner Houghton,

- A. THAT the Board approve the granting of a statutory right-of-way to protect an existing sewer interceptor in Jericho Beach Park, as shown in Appendix A, to the Greater Vancouver Sewerage and Drainage District (GVSDD).**
- B. THAT the Board approve the granting of statutory right-of-way to protect a City sewer line in Jericho Beach Park, as shown in Appendix B, to the City of Vancouver.**

- Carried Unanimously.

Captain Cook Park: Update on Gingerbread House Daycare

Board members received copies of a staff report dated July 12, 2006 recommending that the Board approve recommendations A to C.

Staff advised the Board that the City reviewed the building permit application for the Gingerbread House Daycare and noted that the building bylaw requires a minimum distance between the east face of the proposed childcare building and any building that may be constructed in the future in Captain Cook Park. As a result of this bylaw requirement, the City has requested that the Park board approve the registration of a 'no build' covenant at the Land Title Office. The area covered by the 'no build' covenant overlaps with the area for the outdoor play area required for the childcare centre.

Moved by Commissioner Zlotnik,

- A. THAT the Board rescind the following resolutions approved on June 21, 2004:**
 - i. THAT the Board approve the use of the required portion of Captain Cook Park for a fenced play area, and that the Board enter into a five year agreement with the operators of the Gingerbread House Daycare for the purposes of operating licensed childcare programs on a portion of Captain Cook Park, at no cost to the Park Board;**

- ii. **THAT all arrangements be made subject to the satisfaction of the General Manager, Director of Legal Services and Director of Risk Management;**

- B. **THAT the Board authorize the General Manager to execute a License Agreement with the City of Vancouver to use that portion of Captain Cook Park (located at 3398 East 54th Avenue, legally described as Parcel Identifier No. 007-982-151, Lot 12, District Lot 334, Plan 13993) indicated on Appendix "A", for the purposes of providing the outdoor play area, including installing playground equipment and fencing, as required for the childcare centre to be operated on the adjacent Captain Cook School site, on terms and conditions acceptable to the General Manager and the Director of Legal Services;**

- C. **THAT the Board authorize the General Manager to execute and register against title to Captain Cook Park a "no build" covenant over that portion of Captain Cook Park shown in Appendix "B" to address certain spatial separation issues required to be addressed under the Vancouver Building By-Law to allow the operation of the childcare centre on the adjacent Captain Cook School site, on terms and conditions acceptable to the General Manager and the Director of Legal Services.**

- Carried Unanimously.

Memorandum of Understanding with Conseil Francophone for Oak Street and 37th Avenue Park Site

Board members received copies of a staff report dated July 13, 2006 recommending that the Board approve the terms of a Memorandum of Understanding between the Board of Directors of the Conseil Scolaire Francophone and the Vancouver Board of Parks and Recreation for the development, maintenance and long term use of the playfield and perimeter trail at the Oak Street and 37th Avenue Park site.

Staff advised the Board that the Conseil Scolaire Francophone (CSF) will be constructing a high school adjacent to the park site at Oak Street and 37th Avenue. The CSF has requested to use some park amenities in exchange for a contribution toward initial construction and ongoing maintenance. Staff met with CSF and have developed a Memorandum of Understanding (MOU) which outlines the partnership arrangement. The MOU will form the basis of the final license agreement.

Board members discussed the report and thanked the Vancouver Ultimate Society and the CSF for their partnership in the development of the park site.

Moved by Commissioner Robertson,

THAT the Board approve:

- A. The terms of a Memorandum of Understanding (MOU) between the Board of Directors of the Conseil Scolaire Francophone and the Vancouver Board of Parks and Recreation for the development, maintenance and long term use of the playfield and perimeter trail at the Oak Street & 37th Avenue Park site;**
- B. That subject to the satisfaction of the Director of Legal Services of the City of Vancouver, the General Manager be authorized to sign a subsequent license agreement with the Conseil Scolaire Francophone as per the terms and conditions identified in the MOU.**

- Carried Unanimously.

IN-CAMERA MEETING

Moved by Commissioner Robertson,

THAT the Board later this evening go into a meeting which is closed to the public, pursuant to Section 165.2 of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (c) labour relations or other employee relations;**
- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the city if they were held in public.**

- Carried Unanimously.

The meeting was adjourned at 8:10 p.m.

Susan Mundick
General Manager

Commissioner Heather Holden
Chair