

Date: May 29, 2007



**TO: Board Members – Vancouver Park Board**  
**FROM: General Manager – Parks and Recreation**  
**SUBJECT: Everett Crowley Park Habitat Rehabilitation and Park Use Plan - Contract Award**

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## RECOMMENDATION

- A. THAT the Board award the contract for the Everett Crowley Park Habitat Rehabilitation and Park Use Plan to LEES and Associates Landscape Architects at a fixed fee of \$34,890 plus 10% for disbursements and allowances;***
- B. THAT no legal rights shall arise hereby, and none shall arise until the execution of the contemplated contract. The Board may rescind this resolution at any time up to the execution of the contemplated contract.***

## POLICY

Consultant's awards over \$30,000 are awarded by the Board.

## BACKGROUND

In 2004, Lees and Associates were hired to prepare a Management Plan for Everett Crowley Park. The plan was developed with input from staff, the Everett Crowley Park Committee and the general public. There were two open houses hosted at Champlain Heights Community Centre where the public were encouraged to ask questions and provide suggestions. The final plan was received by the Board for information on March 14, 2005, with the key goals and strategies for future park use and management being approved. Implementation, as laid out in the Plan, was approved to be achieved through future operating budgets and the 2006-2008 and subsequent Capital Plan processes.

The 2006-2008 Capital Plan has \$300,000 allocated for various projects at Everett Crowley Park. In 2006, projects identified in the Management Plan that were completed were upgrades to the Park Board's service area, construction of two new trails, and invasive species control. The next project due for implementation is the development of a habitat restoration plan for the park, with emphasis on the Avalon Pond area.

## **DISCUSSION**

The Everett Crowley Park Habitat Rehabilitation and Park Use Plan has four objectives:

1. To define the range of habitat areas in Everett Crowley Park relating to plant, animal and bird species. Current conditions, as well as desirable future habitat recommendations should be detailed in text, maps and graphics
2. To provide a geotechnical/hydrology report for Avalon Pond
3. To provide a detailed site-specific restoration/rehabilitation plan for the Avalon Pond area that lists appropriate restoration materials, techniques, timelines and cost estimates
4. To produce a map of the entire park showing trails, habitat areas and park features

Three landscape architectural firms were asked to submit proposals for the Everett Crowley Park Habitat Rehabilitation and Park Use Plan. One response was received. The proposal is from Lees and Associates Landscape Architects, for a fixed fee of \$34,890 plus 10% for disbursements and allowances.

Upon review of the submission, staff recommend awarding the contract to Lees and Associates. Lees and Associates were responsible for producing the Everett Crowley Management Plan and already have extensive knowledge of the park, its ecology and uses.

## **SUMMARY**

The award of this contract will allow continuation of the capital improvements outlined in the Everett Crowley Park Management Plan.

Prepared by:

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