

## APPENDIX 1

### **Park Naming Committee Terms of Reference**

#### **Objective**

The Committee will provide the Vancouver Park Board with recommendations for the name of new parks. It will use a consistent process and include community involvement.

#### **Structure and Membership**

The Committee will consist of five volunteer citizens. No elected official or staff will sit on the Committee.

Three standing members of the Committee will provide knowledge, expertise and representation from each of the following diverse interests:

- a. environmental/naturalist realm, such as
  - *the Vancouver Natural History Society - since 1918 this non-profit organization has promoted the enjoyment of nature while fostering public interest, education and appreciation of the natural world.*
  - *the Save Our Parkland Association - dedicated to the preservation of parks in the urban environment.*
- b. commemorative/historical realm, such as
  - *the Vancouver Historical Society - established in 1936 to stimulate public interest in Vancouver's history, to encourage historical research and to promote the designation and preservation of historic sites.*
  - *a noted Vancouver historian or historical author.*
- c. youth realm, such as
  - *the Environmental Youth Alliance (EYA) - a youth driven non-profit organization dedicated to the health of the urban environment.*
  - *youths currently involved in the Park Board community centres..*

For each park naming exercise, two ad hoc members will be added to the Committee to provide community-specific representation from:

- a. the local community groups closest to the new park, and
- b. other neighbourhood group such as Business Improvement Association.

Following a call for interest from the various local organizations, the appointment of selected representatives will be made by the Park Board.

Standing Committee members will be asked to serve a two-year term. A chair person will be named from the three standing members. Ad hoc members will be asked to serve for the local park naming only.

### **Process and Reporting**

The Naming Committee will generally narrow down the list of suggestions received to several names which they will include, with a recommendation, in a report to the Director of Planning and Operations. The Director of Planning and Operations will table the Committee's recommendation for the Planning Committee review and evaluation. The Planning Committee will then make a recommendation to the Park Board for their consideration and approval. When the Naming Committee is unable to make a clear recommendation on a name, they will submit a short list of suggested names to the Planning Committee. The Planning Committee will then make a recommendation to the Park Board for their consideration and approval. In both cases, a full list of all name suggestions received by the Committee will be available for information and review. If they so choose, the Park Board can solicit further community comment from concerned groups on the proposed park name(s) before making a final decision.

Support services and supplies will be provided by the Park Board to assist the Committee administratively.