

**MINUTES OF MEETING  
OF THE BOARD OF PARKS AND RECREATION  
HELD AT THE PARK BOARD OFFICE  
ON MONDAY, DECEMBER 10, 2007**

<b>PRESENT:</b>	<b>Chair</b>	<b>- Korina Houghton</b>
	<b>Vice Chair</b>	<b>- Ian Robertson</b>
	<b>Commissioners</b>	<b>- Allan De Genova</b>
		<b>- Spencer Herbert</b>
		<b>- Heather Holden</b>
		<b>- Loretta Woodcock</b>
	<b>General Manager</b>	<b>- Susan Mundick</b>
	<b>Director of Vancouver East District</b>	<b>- Liane McKenna</b>
	<b>Director of Special Projects</b>	<b>- Jim Lowden</b>
	<b>Director of Planning and Operations</b>	<b>- Piet Rutgers</b>
	<b>Manager of Operations – Stanley District</b>	<b>- Bill Manning</b>
	<b>Senior Business Analyst</b>	<b>- Meg Elliott</b>
	<b>Recreation Services Coordinator</b>	<b>- Jim McKenzie</b>
	<b>Special Events Coordinator</b>	<b>- Daisy Chin</b>
	<b>Manager of Communications</b>	<b>- Joyce Courtney</b>
	<b>Recorder</b>	<b>- Julie Casanova</b>

**APPROVAL OF MINUTES**

The minutes of the meeting of the Board held on Monday, November 26, 2007 were adopted as circulated.

**CHAIR'S REPORT**

The Chair reported on the organization's many accomplishments of 2007 as directed by the Board's strategic priorities. Highlights include enterprise financing providing new and creative ways to develop additional revenues to augment our core business, adding stability to finances and providing better service; more artificial turf fields by accelerating the artificial turf capital program and expanding the plan for fields; increasing physical activity with improved participation rate in physical activities, especially in sports; Olympic Legacy Planning by maximizing opportunities around 2010 Olympic Games; more effective public consultation with better strategies and techniques, as a cornerstone of decision-making, infrastructure renewal with options to accelerate long-term investment in an ageing system and the creation of a special projects division to work on the Stanley Park Restoration Plan.

## **City Council Report**

City Council will be receiving reports regarding Vancouver Police Department Operational Review, Staff Analysis of Recommendations of the Property Tax Policy Review Commission and Olympic Legacy Reserve Fund.

### **Election of Chair**

As set forth in the Board's Procedure By-law, the General Manager acting as Chair pro-tem, called for nominations for Chair of the Board for Year 2008.

Commissioner Zlotnik nominated Commissioner Houghton as Chair.

Ballots were provided to the Commissioners for completion. The ballots were counted and Commissioner Houghton was declared Chair of the Board for Year 2008.

### **Election of Vice-Chair**

Commissioner Holden nominated Commissioner Robertson as Vice-Chair.

Ballots were provided to the Commissioners for completion. The ballots were counted and Commissioner Robertson was declared Vice-Chair of the Board for Year 2008.

### **Year 2008 Board Meeting Dates**

Board members received copies of the year 2008 Board meeting Dates for consideration.

Moved by Commissioner Woodcock,

**THAT the Year 2008 Board meeting dates be approved as submitted.**

**- Carried Unanimously.**

## **STAFF REPORTS**

### **Stanley Park Restoration – Prospect Point Road Realignment**

Board members received copies of a staff report dated November 30, 2007 recommending that the Board approve the attached 'Recommended Plan' for the Prospect Point road and landscape modifications.

Staff advised the Board that the project team worked on various designs for the realignment of Park Drive at Prospect Point as per the Stanley Park Restoration Recommended Plan. The designs were presented at an open house and the preferred choice addresses the issues raised regarding safety, aesthetics and drainage while retaining the floral displays, views and direct connection to the look-out area from the parking lot.

The following delegations requested to speak to the Board:

- Eleanor Hadley
- Zack Buckman, Prospect Point Café

The following is a summary of comments provided by the foregoing delegations:

- there should not be any buildings in Stanley Park;
- remove the parking lot, the Board is only interested in making money off Stanley Park;
- let nature heal Prospect Point, do not bring the cars back;
- replace the stairs from the seawall to the look-out area;
- return Stanley Park its natural state, reduce the amount of cement roads;
- this is a positive change for Prospect Point and will create a destination point for visitors;
- will give the Point a refreshed and renewed look and educate visitors on the history of the area.

Board members discussed the report and stated that the design process was well done and will address the traffic problems.

Moved by Commissioner Robertson,

**THAT the Board approve the attached 'Recommended Plan' for the Prospect Point road and landscape modifications.**

**- Carried Unanimously.**

### **Consulting Services for VanDusen Botanical Garden Facilities Renewal Project**

Board members received copies of a staff report dated November 29, 2007 recommending that the Board approve recommendations A to D.

Staff advised the Board that the capital improvements at VanDusen Botanical Garden will be done in two phases. The first phase will be the redevelopment of the existing Garden Pavilion with a new and separate mixed use pavilion. The Joint Building Committee recommends the consulting services to Busby Perkins + Will Architects for the first phase of the VanDusen Facilities Renewal Project.

Henry Hawthorne, VanDusen Botanical Gardens Association appeared before the Board to support staff's recommendation and expressed enthusiasm for the project. He stated that the renovations will have cutting edge design and will raise the profile of the garden.

Board members discussed the report and thanked the volunteers for their determination to see this project through and their hard work raising funds.

Moved by Commissioner Zlotnik,

- A. THAT, subject to Recommendations B, C and D, the Board enter into a contract for full consulting services for the VanDusen Botanical Garden Facilities Renewal Project with Busby Perkins + Will Architects in the amount of \$1,392,447, including disbursements, plus GST, as detailed in this report;**
- B. THAT the contract be on the terms and conditions outlined in this report and on such other terms and conditions as are approved by the General Manager of the Park Board and the Director of Legal Services;**
- C. THAT, upon approval of the contract by the General Manager of the Park Board and Director of Legal Services, the General Manager of the Park Board be authorized to execute the contract on behalf of the Board;**
- D. THAT no legal rights shall arise hereby, and none shall arise until execution of the contemplated contract, and the Board reserves the right to rescind this resolution at any time up to the execution and delivery of the contemplated contract by the General Manager of the Park Board.**

**- Carried Unanimously.**

### **Active Communities Vancouver Progress Report**

This report was deferred from the meeting of the Board held on Monday, November 26, 2007.

Moved by Commissioner Holden,

**THAT the Board receive the Active Communities Vancouver progress report for information.**

**THAT staff continue to work closely with our Vancouver Active Communities Network (VACNet) partners to ensure the widest possible implementation of the goal to increase activity levels of citizens “20% More By 2010”.**

**- Carried Unanimously.**

### **VACNet Advisory Committee**

Board members received copies of a staff report dated November 28, 2007 recommending that the Board receive the VACNet report and forward the report to City Council for their information, and, that staff work closely with VACNet partners to ensure the widest possible implementation of the goal to increase activity levels of citizens “20% More By 2010”.

Staff reported on the work done by VACNet and their recommendations for 2008 and beyond for the Board’s information and forwarding to Council.

Moved by Commissioner Holden,

**A. THAT the Board receive the Vancouver Active Communities Network (VACNet) report and forward the report to City Council for their information.**

**B. THAT staff continue to work closely with out Vancouver Active Communities Network (VACNet) partners to ensure the widest possible implementation of the goal to increase activity levels of citizen “20% More By 2010”.**

The following delegations requested to speak to the Board:

- Bobby Lenarduzzi
- Adam Dhaliwal
- Cheryl Taunton
- Philip Davis
- Jeff Malmgren
- Simon Litherland

The following is a summary of comments provided by the foregoing delegations:

- need to encourage a healthy lifestyle;
- right investment of resources will achieve the goal of VACNet;
- provide opportunities outside school hours for the kids;
- need access to facilities to expand programming;
- kids need role models, Whitecaps organization are willing to cooperate;
- positive ticketing as part of Active Communities have been a good reward for the children;
- positive ticketing make a difference in the children's lives, they can meet people who they would normally not have an opportunity to meet;
- sport is an important factor in developing positive attitude and reducing youth crime;
- success of the MoreSports program is evidence of what VACNet is doing;
- some initiatives will cost money and the Board needs to step forward with funding;
- report does not refer to waterbased activity.

Board members discussed the report and stated that they are looking forward to the sport strategy report. A member of the Board requested to see in specific ways the Vancouver School Board and private schools could be engaged to improve access to their facilities.

Moved by Commissioner Holden,

**THAT a recommendation C and D be added to the motion as follows:**

- C. That staff report back by Spring 2008 on specific ways in which we can engage Vancouver School Board staff and private schools to improve access to their facilities**
- D. THAT staff report back by Spring 2008 on a specific action plan in which we can secure partnerships for specific infrastructure and program provisions.**

**- Carried Unanimously.**

**The amended main motion was put forward and it was Carried Unanimously.**

### **Dog Strategy Task Force – Summary Report**

Board members received copies of a staff report dated November 30, 2007 recommending that the Board receive the summary report of the Dog Strategy Task Force for information.

Staff advised the Board that the Dog Strategy Task Force had committed volunteers and represented a range of opinions in the community, however, they were not able to reach consensus on specific actions.

Moved by Commissioner Herbert,

**THAT the Board receive this summary report of the Dog Strategy Task Force for information.**

The following delegations requested to speak to the Board:

- Glen Swain
- Ralph West
- Lisa Schwabe
- Celena Benndorf
- Margaret Newton
- Anne Pepper
- Lynne Kent
- Eric Whiteway
- Megan Carvell Davis
- S. Fuller

The following is a summary of comments provided by the foregoing delegations:

- need more successful dog parks, go into each neighbourhood and assess the need;
- need strong leadership from Park Board, put together two to three options and ask community for input and adopt one option;
- off-leash areas need to be marked;
- the city has a problem enforcing by-laws;
- the dog problem is due to too many dogs, we should work towards the abolishment of puppy mills;
- get money from City Council for enforcement;
- Mountain View Cemetery is the worst off-leash park in the city;
- there should be no dogs allowed in the cemetery, people are afraid to go visit the grave sites;
- increase Animal Control By-law compliance;
- give Animal Control officers special constable status;
- if Animal Control are not able to enforce by-laws, transfer enforcement to Engineering;
- put a moratorium on the current program and build a new off-leash program;
- why was the Dog Strategy Task Force not asked to present the report?
- include budget for dog parks;
- as a member of the task force learned what is needed is a solution that can function at a community level;
- off-leash areas should not be displacing people's use of the park;
- adopt the Calgary model;

- Hadden Park is inappropriate for an off-leash park;
- Mr. Hadden gifted the land to the city with the proviso to keep the beach for bathing;
- the staff report is a summary of the task force and not the work done by the task force;
- the task force will produce a report on their learnings in the new year.

Board members thanked the delegation for their input and stated that it is a difficult situation and pet owners need to be more responsible. A member of the Board advised that Councillor Capri will be putting forward a motion at Council to address the off-leash dog problem and would like to amend the motion to include Park Board endorsement for a cooperated program between the City, School Board and Park Board.

Moved by Commissioner Zlotnik,

**THAT the Board encourage City Council to work with the Park Board and School Board to:**

- 1. Develop and pursue a self-sustaining funding model for dog licensing, urban animal education, by-law enforcement and related programs;**
- 2. Bring forward a request to the 2009-2011 Capital Plan for a new animal services facility; and**
- 3. Consider community partnerships which may assist in the City's delivery of animal services.**

**- Carried Unanimously.**

**The amended main motion was put and it was Carried Unanimously.**

### **2008 Special Events**

Board members received copies of a staff report dated November 28, 2007 recommending that the Board approve recommendations A and B.

Staff advised the Board that the 2008 Calendar of Special Events includes the listing of events which are approved by staff. Staff are working with a number of organizations with new special event requests for 2008, once applications are received they will be forwarded to the Board for consideration.

Board members discussed the report and a member of the Board stated that a review of the guidelines for special events should be done.



Moved by Commissioner Robertson,

- A. THAT the Board approve the following existing major event with significant changes for the first three years of their operation (see Appendix A) Scotia Bank ½ Marathon June 22, 2008; Vancouver Pride Society August 3, 2008. All arrangements will be to the satisfaction of the General Manager;**
- B. THAT the Board receive the 2008 Calendar of Major Events as information (see Appendix B).**

**- Carried Unanimously.**

### **Janitorial Services Contract**

Board members received copies of a staff report dated November 20, 2007 recommending that the Board join with the City in awarding a contract for Janitorial Services to Executive Building Maintenance for a period of three years beginning December 17, 2007.

Moved by Commissioner Robertson,

**THAT the Park Board join with the City in awarding a contract for Janitorial Services to Executive Building Maintenance for a period of three years beginning December 17, 2007.**

Staff advised the Board that the janitorial services contract for Park Board service yards, Coal Harbour and Roundhouse Community Centres was tendered together with the City as part of the shared services arrangement with the City. The new contract will increase costs for janitorial services at Park Board facilities by 44%. While the increase is substantial, the purchasing process that was followed does ensure best value to the Board. A request for additional funds will be made to the City.

Board members discussed the report and enquired if there was a comparable budget for employing Park Board staff to do this work. A member of the Board stated that an increase of 44% was not acceptable and would like staff to investigate alternative sources for janitorial service.

Moved by Commissioner Zlotnik,

**THAT the motion be deferred to the next meeting of the Board on January 14, 2008.**

**- Carried Unanimously.**

## 2008 Fees and Charges

Board members received copies of a staff report dated November 17, 2007 recommending that the Board receive for information the 2008 Fees and Charges and approve the adjustments as detailed in Appendix A.

Moved by Commissioner Zlotnik,

**THAT the Board receive for information the 2008 Fees and Charges and, approve the adjustments as detailed in Appendix A.**

Staff advised the Board that the proposed 2008 Fees and Charges are consistent with the Board policy to address inflationary increases and market rates in 2008. Staff reviewed comparative market rates, operating costs and issues, and impacts to customers to arrive at the recommended 2008 fees and charges.

Board members discussed the report and a member of the Board requested staff to report after year end on the amount of activities and opportunities to increase participation. A member of the Board suggested an amendment to the motion to reduce the youth fees to 30% discount where the 25% discount currently applies as this will send the message that we want youth to participate in programs offered by the Board and would bring the level of discount for youth at par with the seniors' discount.

Moved by Commissioner Herbert,

THAT the Board approve a reduction in youth fees by adjusting the youth discount to 30% in program areas where the existing discount of 25% currently applies.

Board members discussed the amendment motion and was concerned that the additional 5% discount would translate to a cost of approximately \$10,000. A member of the Board stated that instead of working on a one off basis, the Board should review the fees and charges policy.

Moved by Commissioner Robertson,

THAT the Board conduct an overall policy review on fees and charges.

At this point of discussion on the amendment to the amendment motion, the Board called for recess at 10:35 p.m.

The Board reconvene the meeting at 10:46 p.m.

Commissioner Robertson withdrew his amendment to the amendment motion.

Board members discussed the amendment motion and a member of the Board expressed concern that she did not want to amend the fees and charges on an ad-hoc basis, but would rather look at the whole policy. She would also like to receive information on the incentive programs provided by other municipalities.

The amendment motion was put forward and it was DEFEATED.  
(Commissioners Holden, Houghton, Robertson and Zlotnik contrary)

Moved by Commissioner Robertson,

**THAT the Board direct staff to review the fee structure and the ratios for different age levels including the discount rates in other municipalities within Metro Vancouver.**

Board members discussed the amendment motion and a member of the Board stated that this exercise was already done. A member of the Board stated that she would like to include a timeline for the report.

Moved by Commissioner Woodcock,

THAT the report be brought back to a committee meeting in March, 2008.

- DEFEATED.

(Commissioners De Genova, Holden, Houghton, Robertson and Zlotnik contrary)

**The amendment motion was put forward and it was Carried.**  
(Commissioners Herbert and Woodcock contrary)

**The main motion as amended was put forward and it was Carried.**  
(Commissioners Herbert and Woodcock contrary)

### **Trout Lake Construction – Delegated Authority**

Board members received copies of a staff report dated November 29, 2007 recommending that the General Manager be authorized to award and execute an extension of the contract with Bird Construction for the completion of construction at the Trout Lake Ice Arena as described in the report.

Staff advised the Board that the phase 2 work package for Trout Lake construction is currently out to bid and the tender returns and negotiations with Bird Construction will likely not be completed prior to the Board's last meeting before the Christmas recess. Due to the current construction climate and schedule the Board is being requested to delegate their contract award authority to the General Manager for this contract.

Moved by Commissioner Zlotnik,

**THAT the General Manager be authorized to award and execute an extension of the contract with Bird Construction for the completion of construction at the Trout Lake Ice arena as described in this report.**

**- Carried Unanimously.**

## **MOTION**

Moved by Commissioner Holden,

**WHEREAS the Board may appoint a committee of members by resolution and specify the business to be dealt with by the committee according to the Board of Parks and Recreation Procedure By-Law 14.1; and,**

**WHEREAS a Board member who is not a member of the committee may attend a meeting and enter into debate but shall not have a vote according to Board of Parks and Recreation Procedure By-Law 14.8; and,**

**WHEREAS the Board wishes to be inclusive in its voting rights with respect to committee business; and,**

**WHEREAS the Board regularly requires detailed consideration of issues brought to the Board, which would benefit from further discussion and input from staff and members of the public by a committee;**

**THEREFORE BE IT RESOLVED THAT the Vancouver Park Board reorganize the committee governance structure to enable inclusive participation and voting and establishes one Committee with membership as follows:**

**Marty Zlotnik (Chair)  
Loretta Woodcock  
Ian Robertson  
Korina Houghton  
Spencer Herbert  
Heather Holden  
Allan De Genova  
As per Procedure By-Law 14.1 – 14.11**

**THEREFORE BE IT FURTHER RESOLVED THAT this Committee hold regular Monday evening meetings with the first Committee meeting to be held at 7:00 p.m. on Monday, January 21, 2008.**

Board members discussed the motion and a member of the Board enquired if the Chair of the committee is not available, will the committee meeting not go ahead. A member of the Board advised that according to the Procedure By-Law the committee can appoint a Vice-Chair at its first meeting.

**The motion was put forward and it was Carried.**  
(Commissioner Herbert and Woodcock contrary)

### **Year 2008 Committee Meeting Schedule**

Moved by Commissioner Holden,

**THAT the Board approve the 2008 Committee Meeting Schedule.**

**- Carried.**

(Commissioners Herbert and Woodcock contrary)

### **Enquiries, Other Matters and New Business**

A member of the Board requested information on the trail at Hudson Street at Marpole.

A member of the Board referred to a complaint regarding trees being topped for a billboard at Hastings Park. Staff advised that this incident is being investigated and a response is being prepared.

A member of the Board enquired when information on funding for Andy Livingstone field would be available. Staff advised the Board that this information would be available in the New Year.

### **In-Camera Meeting**

Moved by Commissioner Robertson,

**THAT the Board later this evening go into a meeting which is closed to the public, pursuant to Section 165.2 of the *Vancouver Charter*, to discuss matters related to paragraph:**

- (e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the city.**

**- Carried Unanimously.**

The meeting adjourned at 11:30 p.m.

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Susan Mundick  
General Manager

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Commissioner Korina Houghton  
Chair