

Date: July 10th, 2008



TO: Board Members – Vancouver Park Board
FROM: General Manager – Parks and Recreation
SUBJECT: Administrative Report - Position Change

RECOMMENDATION

THAT the Board approve the creation of one regular full-time CUPE 15 position for the new Vancouver Olympic Centre / Vancouver Paralympic Centre and Aquatic facility subject to classification by the General Manager of Human Resources, with the source of funds as indicated in the body of this report.

POLICY

The Global Budget arrangement with the City allows the Board to establish staff positions at its discretion if funds are in place.

BACKGROUND

The Vancouver Olympic Centre / Vancouver Paralympic curling venue at Hillcrest Park is scheduled for completion by the end of 2008. The new Aquatic facility is scheduled for completion in the summer of 2009. The legacy conversion of the curling facility is scheduled for 2010-2011.

B.C. Safety Authority regulations require that refrigeration plants be appropriately staffed when they are in operation and that staff are fully trained and familiar with the plant before commissioning.

The scope of duties for this position requires the technical skills, knowledge and abilities of a Maintenance Technician III.

DISCUSSION

The Maintenance Technician III duties include supervisory and maintenance work involving responsibility for the safe and efficient operation and complete maintenance of the plant and mechanical systems within the facilities as well as ensuring that statute laws are followed. This is a CUPE 15 position subject to classification by the General

Manager of Human Resources. Staff have discussed the position change in this report with representatives of CUPE 15.

This position would be the senior maintenance position in the facility to be filled by September, 2008. This date is critical as the refrigeration plant start-up is scheduled for November 2008.

In 2008, funding for this position is estimated at \$22,200. Since much of the initial work is the commissioning of the new plant the funding for 2008 will be provided from the Facility Development portion of the 2006-2008 Capital Plan. Future funding will be from the regular Operating Budget.

A full staffing plan for the new facilities is being prepared for inclusion in the 2009 Added Basic Budget submission to the City and this position will be included in the submission for funding. A staff change report with any further changes will be brought to the Board at that time.

SUMMARY

Establishing this new regular full-time position will facilitate the commissioning and opening of the new facilities.

Prepared by:

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