

Date: September 18, 2008



TO: Board Members – Vancouver Park Board
FROM: General Manager – Parks and Recreation
SUBJECT: Trillium Park Synthetic Turf Fields: Consultant Award

RECOMMENDATION

- A. *THAT, subject to Recommendations B, C and D, the Board enter into a contract with van der Zalm and Associates in the amount of \$154,915, plus GST, for consultant services for the construction of the synthetic fields and perimeter path at Trillium Park;***
- B. *THAT the contract be on the terms and conditions outlined in this report and on such other terms and conditions as are approved by the General Manager of the Park Board in consultation with the Director of Legal Services;***
- C. *THAT, upon approval of the contract by the General Manager of the Park Board in consultation with the Director of Legal Services, the General Manager of the Park Board be authorized to execute the contract on behalf of the Board;***
- D. *THAT no legal rights shall arise hereby, and none shall arise until execution of the contemplated contract, and the Board reserves the right to rescind this resolution at any time up to the execution and delivery of the contemplated contract by the General Manager of the Park Board.***

POLICY

Consultant contracts over \$30,000 are awarded by the Board.

BACKGROUND

After a competitive bidding process, the consultant firm of van der Zalm and Associates was retained in the Spring of 2007 to do a schematic design for the new park at the Trillium site, which would incorporate two artificial turf fields, a perimeter path and a passive park. The park site is situated on unstable soils, and with possible settlement, it was determined that the site for the artificial turf fields would need to be preloaded with

sand to stabilize the site. The contract for van der Zalm was increased to draw up contract documents for preloading the site and to administer the preloading contract.

At this point, it is anticipated that the site would be stabilized towards the end of this year, and that construction can begin early in 2009. It is necessary at this stage to engage a consultant to draw up the contract documents for construction and to administer the construction contract. A request for additional consultant services was sent to van der Zalm and Associates as they had done an excellent job with the schematic design and preloading and had an intimate knowledge of the site.

DISCUSSION

A fee proposal was received from van der Zalm and Associates for consultant services for the construction phase of the project, for the price of \$154,915, plus GST. The fee prepared is within the fee guidelines provided by the B.C. Society of Landscape Architects.

The project has a budget of \$3.6 million and the tentative schedule for completion is:

Tender	Winter 2009
Preload removal	Winter 2009
Construction Start	Spring 2009
Completion	Summer 2009

SUMMARY

Staff recommend that the consultant contract for the construction of the two artificial turf fields and perimeter path be awarded to van der Zalm and Associates for the sum of \$154,915 (fees and disbursements) plus GST. Funds are available for this amount.

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