

Date: March 12, 2009



TO: Board Members – Vancouver Park Board
FROM: General Manager – Parks and Recreation
SUBJECT: Commemorative Naming – Community Kitchen at Kitsilano War Memorial Community Centre

RECOMMENDATION

THAT the Board approve the commemorative naming of the community kitchen at Kitsilano War Memorial Community Centre after the late Ken Hillman (“Ken’s Kitchen”).

POLICY

Policy Name

Commemorative Naming Policy for Park Board Community Facilities.

Policy Background

In April 2007, the Park Board approved a comprehensive new policy and process to direct the evaluation of naming proposals for its community facilities. This Commemorative Naming Policy was developed to assist community members in bringing naming suggestions forward to the Board. It provides a clear set of guidelines and a decision making framework for Park Board staff and Commissioners to consider naming requests. The Commemorative Naming Policy addresses requests for naming facilities in honour of outstanding achievement, distinctive service, or significant community contribution generally without financial consideration. A companion policy, the Naming Rights Policy, was approved at the same time and addresses the granting of naming rights for property or portions of property in exchange for financial consideration.

FACILITY OVERVIEW/BACKGROUND

The community kitchen at Kitsilano War Memorial Community Centre was completed in October 2008. The \$362,000 facility includes stainless steel appliances (including four large ovens), an industrial fridge, a three-foot griddle, and a steam kettle to make soups and stews. The kitchen was paid for through provincial gaming grants and a large donation from the Kitsilano War Memorial Community Centre Association, along with support from the Park Board.

This professional-grade kitchen greatly benefits the community by supporting numerous programs and events, including cooking classes (such as cooking for singles, vegetarian cooking, etc.), outreach programs for the less fortunate, and hosting of Community Centre special events. A professional chef oversees the kitchen's operations.

The new kitchen also enables the Community Centre's Saturday morning homeless shower program to begin offering users nutritional snacks and food supplements (the current program allows homeless citizens to use the washrooms and showers on Saturday mornings, obtain a free breakfast, and pick-up donated clothing and other goods).

Some images of the new community kitchen are provided below.



Exterior view of kitchen



Interior view of kitchen



Interior view of kitchen



Chef at work

DISCUSSION

The Park Board has received a formal application/proposal from the Kitsilano War Memorial Community Centre Association to name the new community kitchen at the Centre after Ken Hillman, a longtime Association Board member and the brain trust behind the initiative. In order for commemorative naming to be considered for this community facility, several Commemorative Naming Policy requirements must be satisfied. The table below sets out these requirements, reviews the actions taken by the responsible parties, and establishes whether the requirement has been met.

Policy Requirement	Action Taken	Requirement Met
<p><i>For all commemorative naming requests, the Applicant shall submit a written proposal including information demonstrating the proposed name is of significance to the community and letter of support for the naming. A direct relationship should exist between the Naming Entity and the Applicant.</i></p>	<p><i>In January 2009, the Park Board received background and biographical information from Robert Haines, President of the Kitsilano War Memorial Community Centre Association (the Applicant) detailing the achievements of the late Ken Hillman, and a proposal to recognize his long time former colleague by naming the new community kitchen at the Kitsilano War Memorial Community Centre after him.</i></p>	<p>Yes</p>
<p><i>Commemorative naming rights may be granted in recognition of individuals who have made significant community contributions or provided distinctive service. These contributions must be well documented and broadly acknowledged.</i></p>	<p><i>Ken Hillman served on the Kitsilano War Memorial Community Centre Association Board for over 30 years prior to his passing in 2006. During his tenure, Mr. Hillman acted in a variety of official Board capacities, including acting as Vice President of the Association for more than 10 years and participating and chairing many of the Association's committees. In particular, Mr. Hillman chaired the Building Committee of the Association and was the brain trust behind the initiative to replace the previous outdated community centre kitchen with a new commercial grade kitchen capable of providing high volume food programs and services to the community.</i></p> <p><i>Mr. Hillman's significant contributions to the Association and the surrounding community have been recognized by the Association Board who have made him:</i></p> <ul style="list-style-type: none"> <i>- An honorary life member of the Board;</i> <i>and</i> <i>- An honorary life member of the Board Executive.</i> <p><i>Ken Hillman was a devoted community citizen and his dedicated service and contributions are widely acknowledged by community members, Association Board members, and Park Board staff.</i></p>	<p>Yes</p>

<p><i>Written permission and agreement must be obtained from the individual who is being commemorated, or their legal representative, prior to consideration.</i></p>	<p><i>Peg Hillman, Mr. Hillman's spouse, has provided written permission to the Park Board indicating that she is in agreement with this commemorative naming initiative.</i></p>	<p>Yes</p>
<p><i>A notice of the Park Board's intent to grant commemorative naming rights shall be published in a newspaper of general circulation.</i></p>	<p><i>A notice of intent to grant commemorative naming rights to this community facility was published in the March 6, 2009 edition of The Vancouver Courier (Attachment 1).</i></p>	<p>Yes</p>
<p><i>The Park Board shall hold at least one advertised public meeting in the vicinity of the relevant community facility to hear public input with respect to the proposal.</i></p>	<p><i>A public Open House was held at the Kitsilano War Memorial Community Centre on March 14, 2009. The meeting was advertised in the March 6, 2009 edition of The Vancouver Courier (Attachment 1). In addition, posters advising the public of the Open House were placed on the Community Centre's bulletin board in the week leading up to the event (Attachment 2).</i></p>	<p>Yes</p>
<p><i>If a proposal is approved by the Park Board, an Approval Agreement (outlining the terms and conditions of approval in granting Commemorative Naming Rights to a Naming Entity) will be executed between the Park Board and the Naming Entity to the satisfaction of the General Manager and the City's Director of Legal Services.</i></p>	<p><i>Staff has reviewed this proposal with Legal Services and have been advised that a Commemorative Naming Rights Agreement is not required.</i></p>	<p>Yes</p>

SUMMARY

The proposal to name the new community kitchen at the Kitsilano War Memorial Community Centre after dedicated Association Board member and community citizen Ken Hillman meets the guidelines of the Commemorative Naming Policy, and would be an appropriate way to acknowledge Mr. Hillman's decades of significant contribution to the Kitsilano War Memorial Community Centre and the Kitsilano neighbourhood.

Prepared by:

Business Development
 Corporate Services
 Board of Parks and Recreation
 Vancouver, BC
 OS

Ad Title: Park Board "Commemorative Naming" ad
Date: March 2009 (publication)
Publication: Vancouver Courier Newspaper approx. 3.25 x 7"high
PB Contact: Octavio Silva 604 718 5890

Vancouver Park Board Commemorative Naming

The Park Board intends to grant commemorative naming rights to the following community facility:

Ken's Kitchen
Commemorative naming of the new commercial kitchen at the Kitsilano War Memorial Community Centre at Larch Street and West 12th Avenue.

In honour and recognition of the late Ken Hillman and his significant contributions to the Kitsilano War Memorial Community Centre and the Kitsilano neighbourhood.

Open House

The public is invited to join Park Board staff at an Open House to learn more about this commemorative naming initiative and share their ideas on:

When Saturday, March 14, 2009
Time 12:00 noon to 1:30 pm
Where Lobby Room
Kitsilano War Memorial
Community Centre
2690 Larch Street



Board Meeting

The commemorative naming of this facility will be on the Agenda of the following regular Park Board public meeting:

When Monday, March 23, 2009
Time 7:00 pm
Where Vancouver Park Board
2099 Beach Avenue



For more information,
contact Octavio Silva,
Manager of Business Development,
at 604-718-5890 or visit our website at
vancouverparks.ca

Vancouver Park Board Public Open House

Commemorative Naming: “Ken’s Kitchen”

The Park Board intends to grant commemorative naming rights (“Ken’s Kitchen”) to the new commercial kitchen at the Kitsilano War Memorial Community Centre in honour and recognition of the late Ken Hillman and his significant contributions to the Community Centre and the Kitsilano neighbourhood.

The public is invited to an Open House to learn more about this initiative and make comments on:

When	Saturday, March 14, 2009
Time	12:00 noon to 1:30 p.m.
Where	Lobby Room Kitsilano War Memorial Community Centre 2690 Larch Street



For further information, please contact:

Octavio Silva
Manager of Business Development
Phone: 604-718-5890
E-mail: octavio.silva@vancouver.ca
www.vancouverparks.ca