



Date: February 18, 2011

TO: Board Members – Vancouver Park Board
FROM: General Manager – Parks and Recreation
SUBJECT: Administrative Report - Position Changes

RECOMMENDATION

THAT the Board approve the creation of 3 CUPE 15 regular full-time positions with the source of funds as indicated in the body of this report. All positions being created are subject to classification by the General Manager of Human Resources.

POLICY

The Global Budget arrangement with the City allows the Board to establish staff positions at its discretion if funds are in place.

DISCUSSION

This report seeks approval to create three regular positions: one regular full-time Building Worker position to support Creekside Community Recreation Centre, one regular full-time Lead Park Ranger position to coordinate the Park Ranger Program activities and one regular full-time Maintenance Tech II position to support the new facility at VanDusen Gardens. Background, funding and details for each position follow.

Creekside Building Worker

During 2010 the new Creekside Community Recreation Centre was opened. At its April 19, 2010 meeting, the Board approved the creation of new regular full-time and regular part-time positions to support the new centre. In that report it was noted that aspects of the facility staffing were still under review and further positions might need to be created at a later date.

Now that the facility has been open for a period of time and facility cleaning options have been reviewed, the need for permanent cleaning staff has been identified. The Board is requested to approve the creation of a regular full time Building Worker position, to be funded from the existing 2011 operating budget for Creekside.

Lead Park Ranger

The Board approved the establishment of a Park Ranger program at its meeting on May 1, 2000, with an intent to create a single, unified group of staff responsible for a number of activities taking place in Stanley Park, including bike patrol and water, special events, picnic and field monitoring. Since that time the Ranger Program has grown and expanded its scope and responsibilities, most recently to include by-law enforcement for the ban on smoking in Vancouver parks introduced in September 2010.

Over the past twelve years auxiliary and temporary full-time staff have been employed to assist with coordination and administration of the program; however, the Ranger Program has now reached a point where regular full time staff are required to properly support the program. The Board is requested to approve the creation of a regular fulltime Lead Park Ranger position, to be funded from the existing 2011 operating budget for the Ranger Program.

VanDusen Maintenance Tech II

VanDusen is currently undergoing construction of a new Visitor Centre which is being constructed to the highest sustainability standards currently recognized: the living building challenge. As such, it is expected to meet a number of energy saving criteria and will be the most complex building within the Park Board's responsibilities from an environmental systems point of view. In order to meet this sustainability standard, the facility will require full time staff to monitor and adjust the mechanical systems that support the building. Much like the additional maintenance staff required during the building of Hillcrest Centre, the additional staff for VanDusen needs to be in place while the construction is ongoing and before final funding is set so that the complex mechanical systems required can be properly cared for.

The Board is request to approve the creation of a regular fulltime Maintenance Tech II position to be funded from the existing 2011 operating budget for the remainder of 2011 and with future funding to come from the additional Added Basic budget to be allocated from council as part of the 2012 operating budget process.

SUMMARY

The above noted position additions are necessary to support the Park Board public services. If approved, the newly created positions will be subject to the City's review process for vacant positions to minimize the impact on employees affected by service reductions throughout the City.

As always, the creation of new positions is subject to review and classification by the General Manager of Human Resources.

Prepared by:
Corporate Services
Vancouver Board of Parks and Recreation
Vancouver, BC

ME