

**MINUTES OF MEETING  
OF THE BOARD OF PARKS AND RECREATION  
HELD AT THE PARK BOARD OFFICE  
ON MONDAY, MARCH 14, 2011**

<b>PRESENT:</b>	<b>Chair</b>	<b>- Aaron Jasper</b>
	<b>Vice Chair</b>	<b>- Constance Barnes</b>
	<b>Commissioners</b>	<b>- Sarah Blyth</b>
		<b>- Raj Hundal</b>
		<b>- Stuart Mackinnon</b>
		<b>- Loretta Woodcock</b>
	<b>General Manager</b>	<b>- Malcolm Bromley</b>
	<b>Deputy General Manager</b>	<b>- Peter Kuran</b>
	<b>Acting Director of Planning and Operations</b>	<b>- Danica Djurkovic</b>
	<b>Acting Director of Corporate Services</b>	<b>- Meg Elliott</b>
	<b>Manager of Revenue Services</b>	<b>- Gordon Barber</b>
	<b>Manager of Communications</b>	<b>- Joyce Courtney</b>
	<b>Manager of Park Development</b>	<b>- Tiina Mack</b>
	<b>Supervisor of Business Services</b>	<b>- Ken Maguire</b>
	<b>Recorder</b>	<b>- Barinder Lalli</b>

**APPROVAL OF MINUTES**

The minutes of the regular meeting of the Board held on Monday, February 28, 2011 were adopted as circulated.

**CHAIR'S REPORT**

The Chair reported on several Community Activities that had taken place during the previous few weeks including the Cherry Blossom Festival, the Remarkable Women reception and the announcement by FIFA that Canada will host the 2015 Women's World Cup of Soccer.

**COMMITTEE REPORT**

The last Planning and Environment Committee meeting was held on March 3, 2011. On the agenda were AAA Relocation Proposal, Aquarium Concept Plan and an update from the Bicycle Advisory Committee. The next meeting will convene on April 7, 2011.

The next Services and Budgets Committee meeting will convene on March 22, 2011. The agenda has not been finalized.

**City Council Report**

The General Manager advised the Board that at its next meeting Council will discuss the emergency preparedness of the City.

## **STAFF REPORTS**

### **Pay Parking – Award of Contract**

Board members received copies of a staff report dated March 3, 2011 recommending that the Board approve recommendations A to E. Staff advised that the proposed contract with EasyPark will have the operator provide the equipment, signage and cover all costs of operating in exchange for a percentage of the revenue and all violation revenues.

The proposal includes a new type of metering system which would replace the ‘pay and display’ system that is currently used. The new system will require customers to enter their license plate numbers into the system which will provide better service to customers as they will only have to make one trip from the car and will also prevent multiple people from using the same ticket. It will use a wireless modem which will help prevent counterfeit purchases through expired or fraudulent credit cards.

A Board member inquired about the number of parking metres on park land. Staff replied that it is in the range of 80 but would find out the exact figure.

A Board member asked when the new machines would be installed and used. Staff replied that the new equipment will be in place for September or October to avoid any problems or risks that could arise from using new equipment during the peak summer season.

A Board member inquired about the amount of money lost in revenue due to fraudulent purchases. Staff replied that the number would be based on set of assumptions but that the amount lost due to fraudulent credit cards is about \$50 000.

The following delegations requested to speak to the Board:

- Paul Faoro, President, CUPE Local 15
- Mel McKinney, General Manager, EasyPark

The following is a summary of comments made by the foregoing delegations:

- Pleased that this issue is back on the table;
- Did not like that the previous board awarded this contract to an American company;
- Glad that this award is going to a local Canadian company;
- This will keep the revenues within Vancouver;
- Support the recommendation;
- Would like to see existing City enforcement officers enforce parking throughout the city.
- EasyPark is ready for a smooth transition in taking over this role from Vinci Park.

The Board discussed the motion. A few Board members echoed the comments made by the delegation regarding using City staff to enforce parking infractions. A few Board members commented that they were in favour of this contract going to a Vancouver-based company.

Moved by Commissioner Barnes,

- A. THAT the Board approve the award of the contract to manage its pay parking operations to EasyPark for a five year term commencing April 2011 and subject to the General Manager of the Park Board approval, the option to extend the contract for a further five year term.**
- B. THAT the management fee structure will be a tiered percentage of net revenue rate of 4% in years one and two, 5% in years three and four, and 6% in year five.**
- C. THAT all legal documentation is to be in a form which is satisfactory to the Director of Legal Services for the City of Vancouver and the General Manager of the Park Board.**
- D. THAT the General Manager be authorized to execute and deliver such documentation on behalf of the Board.**
- E. THAT no legal rights shall arise and no consents, permissions or licences are granted hereby and none shall arise or be granted hereafter unless and until all contemplated legal documentation has been executed and delivered by all parties**

- Carried Unanimously

### **AAA Horse & Carriage in Stanley Park Ltd – Relocation**

Board members received copies of a staff report dated March 4, 2011 recommending that the Board approve recommendations A to E.

Staff advised that there are two parts to the proposal. The first is to approve the proposal to relocate the AAA Horse & Carriage staging area and ticket booth, which will include public washrooms, to the area that is adjacent to the information booth. The second is to use the remaining balance of the \$100 000 capital contribution that is part of the current agreement with AAA Horse & Carriage to have a traffic study done to evaluate the impacts on the proposed staging and parking area.

Preliminary drawings will be made and initial budget costs for the project will be evaluated before returning to the Board with a business plan. Staff advised that Gerry O'Neil, President of AAA Horse & Carriage was available to answer questions.

A Board member inquired if the traffic consultancy and the building consultancy would start in tandem. Staff replied that they would but that the traffic consultancy could be completed in advance. The architectural and conceptual building consultancy will take longer because it will be more elaborate as it involves sharing of estimates with the proponent. Staff added that the goal is to have the traffic consultancy completed and also have some high level numbers for the building design and construction to return to the Board with in order to move the project forward as a whole.

A Board member inquired whether the traffic study could be done through the City Engineering department. Staff replied that it would be more expensive and create a longer timeline than an outside consultant could provide.

A Board member inquired whether the private operator will be able to fully fund their portion of the financial obligation. Staff replied that that will be evaluated once the final costs have been brought back to the Board after the consultancies.

A Board member asked whether the public will have a chance to provide input on this project. Staff replied that this project will be brought to the public, stakeholders and First Nations.

A Board member stated that it was a large sum of money for the preparation of the work and asked what would happen if the design was not satisfactory. Staff replied that the Planning and Environment Committee was in favour of this proposal and that the Park Board recognizes the value of this service in the park and that the process will be done with speed and efficiency.

A Board member inquired about the estimated cost of relocating the horses. The delegate replied that it would be around \$125 000.

A Board member inquired whether the project could be done in two separate phases. Staff replied that the project must be looked at in its entirety and that it is important for the Park Board to do its due diligence before moving ahead and to ensure that the proponent is fully aware of all costs that will be associated with this project.

The following delegate requested to speak to the Board:

- Gerry O'Neil, President, AAA Horse & Carriage
- Herb Challier

The following is a summary of comments made by the foregoing delegations:

- Has been in the park for 30 years and its been a great honour;
- AAA Horse & Carriage has had challenges this year;
- Know that AAA will not get everything that we want;
- It has been 12 years since we have been trying to get this move;
- We want to make it work and want to be part of the landscape;
- It is about the park and the horses and making it safer and healthier for them.

The Board discussed the motion. A few Board members commented that the current location of the horses was not ideal and that the process to relocate them should be expedited. A Board member expressed concern over the risk associated with sharing the cost of a building with a small operator. The Board thanked staff and the proponent for their hard work on this proposal.

Moved by Commissioner Hundal,

- A. THAT the Board approve that staff investigate the relocation of the AAA Horse & Carriage in Stanley Park Ltd from its current location to a location adjacent to the Information booth as identified in this report
- B. THAT the Board approve the use of the outstanding balance of the \$100,000 capital improvement spending from the current license term for a traffic study for the relocation of the Horse and Carriage Staging area and the preliminary design and costing of a new ticket kiosk including additional public washrooms.
- C. THAT all legal documentation is to be in a form which is satisfactory to the Director of Legal Services for the City of Vancouver and the General Manager of the Park Board.
- D. THAT the General Manager be authorized to execute and deliver such documentation on behalf of the Board.
- E. THAT no legal rights shall arise and no consents, permissions or licences are granted hereby and none shall arise or be granted hereafter unless and until all contemplated legal documentation has been executed and delivered by all parties

A Board member suggested that part A of the main motion be amended.

Moved by Commissioner Hundal,

- A. THAT the Board approve the relocation of the AAA Horse & Carriage in Stanley Park Ltd from its current location to a location adjacent to the Information booth as identified in this report, subject to terms and conditions to be approved by the Board at a future date.**

- Carried Unanimously

**The main motion as amended was put forward and it was Carried Unanimously.**

### **Administrative Report- Position Changes**

Board members received copies of a staff report dated February 18, 2011 recommending that the Board approve the creation of 3 CUPE 15 regular full-time positions with the source of funds as indicated in the body of this report. All positions being created are subject to classification by the General Manager of Human Resources.

Staff advised that three positions are a Lead Park Ranger, a Maintenance Technician II to support the new facility at Van Dusen Botanical Gardens and a Building Worker for the Creekside Community Recreation Centre. These positions are necessary for changes in service.

A Board member asked whether the sustainability features of the new Van Dusen facility will offset costs and if there will be any savings from that. Staff replied that assumption is that it will provide savings but that it is too early to know the full impacts of the sustainability features.

A Board member asked what the job of a Lead Park Ranger entails. Staff replied that the Lead Park Ranger coordinates the Ranger program throughout the city.

The Board discussed the motion. A Board member commented that it is important that the Park Board have adequate staff to provide a good level of service.

Moved by Commissioner Woodcock,

**THAT the Board approve the creation of 3 CUPE 15 regular full-time positions with the source of funds as indicated in the body of this report. All positions being created are subject to classification by the General Manager of Human Resources.**

- Carried Unanimously

### **Construction Contract Award - Mount Pleasant Park Upgrade**

Board members received copies of a staff report dated March 3, 2011 recommending that the Board approve recommendations A to D.

Staff advised that the Request for Proposal process began on February 10<sup>th</sup> 2011 and closed on March 1<sup>st</sup> 2011 and resulted in six bids with Interpave Precast Systems Ltd providing the lowest offer. The overall budget for this project is \$940 000 which includes the consultancy, construction with a contingency and a portion to be put aside to convert the wading pool on site to a skate spot. Staff added that they have worked with Interpave Precast Systems Ltd on the Fraserview Park upgrade.

A Board member asked whether accessible playgrounds, such as the one in Kitsilano, will be considered. Staff replied that accessible playground equipment will be used.

The Board discussed the motion. A few Board members expressed support for this recommendation.

Moved by Commissioner Blyth ,

- A. THAT, subject to Recommendations B, C and D, the Board enter into a contract with Interpave Precast Systems Ltd. in the amount of \$705,946.00, plus HST, for the Mount Pleasant Park Upgrade as detailed in this report;**
- B. THAT the contract be on the terms and conditions outlined in this report and on such other terms and conditions as are approved by the Vancouver Park Board, with Bid Committee and Chief Purchasing Officer (CPO) concurrence;**
- C. THAT, upon approval of the contract by Vancouver Park Board, with Bid Committee and CPO concurrence, the General Manager of the Park Board be authorized to execute the contract on behalf of the Board;**
- D. THAT no legal rights shall arise hereby, and none shall arise until execution of the contemplated contract, and the Board reserves the right to rescind this resolution at any time up to the execution and delivery of the contemplated contract by the General Manager of the Park Board.**

- Carried Unanimously

### **Enquiries, Other Matters and New Business**

A Board member inquired about the ownership of the land that is on the railway tracks along Kent and who would be responsible for cutting that land. Staff replied that they will investigate it.

A Board member asked for an update on the Linear Park inquiry from a previous Board Meeting. Staff replied that it belongs to engineering but that the Park Board will work with them to fix the problem.

A Board member asked for an update on the progress of a motion referred to staff last summer which would ban the use of leaf blowers in the Parks. Staff replied that they would look into it.

The meeting adjourned at 8:20 pm.

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Malcolm Bromley  
General Manager

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Commissioner Aaron Jasper  
Chair