



Date: July 25, 2011

TO: Board Members – Vancouver Park Board
FROM: General Manager – Parks and Recreation
SUBJECT: Construction Contract Award – Connaught Park East Fields Renovation

RECOMMENDATION

- A. *THAT, subject to Recommendations B, C and D, the Board enter into a contract with Cedarcrest Lands (BC)Ltd., in the amount of \$759,905.00, plus HST, for the Connaught Park East Fields Renovation;***
- B. *THAT the contract be on the terms and conditions outlined in this report and on such other terms and conditions as are approved by the Vancouver Park Board, with Bid Committee and Chief Purchasing Officer (CPO) concurrence;***
- C. *THAT, upon approval of the contract by Vancouver Park Board, with Bid Committee and CPO concurrence, the General Manager of the Park Board be authorized to execute the contract on behalf of the Board;***
- D. *THAT no legal rights shall arise hereby, and none shall arise until execution of the contemplated contract, and the Board reserves the right to rescind this resolution at any time up to the execution and delivery of the contemplated contract by the General Manager of the Park Board.***

POLICY

Construction contracts over \$500,000.00 and less than \$2,000,000.00 require approval by the Vancouver Park Board, with Bid Committee and Chief Purchasing Officer (CPO) concurrence.

BACKGROUND

The athletic fields located at Connaught Park, 2690 Larch Road, are owned and operated by the Vancouver Board of Parks and Recreation. A number of athletic teams and local organizations including the Meraloma Athletic Club, local fast-pitch and slo-pitch softball leagues and the Kitsilano Community Centre and High School programs utilize these fields year round for practice, games, and programs. Improvements to the western field were completed through the 2006-2008 Capital Plan Grass Playfields funding program for park athletic fields. This program exists as many park fields lack drainage

and irrigation. This project represents the second phase of a three phase project for the park. The third phase is to be completed when funding can be sourced through a future capital plan or through partnerships.

The location of the field renovation work and an overview of the phases are provided in Appendix A to this Report.

Park Board staff hosted meetings with sport groups to gather input about the project and to coordinate the cricket pitch works, in the spring of 2011. The Meraloma Athletic Club is the successful recipient of a Recreation Infrastructure Canada (RInC) grant for upgrades to the Cricket pitch, and these works are included in this package for construction by our contractor with funding from the Club.

Creus Engineering Ltd. was contracted through P2010-28 by the Park Board in April of 2011 to assist in the design, prequalification and formal tender process to select a contractor for the repair works, and to ensure best value for the City. Creus Engineering Ltd. and Park Board staff have reviewed and evaluated each of the bids, and recommend that we contract with the lowest qualified bidder.

The work to be done by the successful proponent for this Contract shall include the Contractor's overhead, labour, equipment, tools, supplies and all other items necessary for and incidental to the satisfactory performance and completion of all work as specified in the Tender Documents.

The total budget for the project, inclusive of the design consultancy and construction including a contingency, is \$840,000. Funds are available from the 2009-2011 Capital Plan in the 2011 Capital Budget. Funding for the cricket pitch is provided by the Meraloma Athletic Club: the value of the cricket pitch work is \$11,500 plus HST.

The construction contract was approved by the City's Bid Committee on July 22, 2011, in accordance with the City of Vancouver purchasing policies.

DISCUSSION

A prequalification process for contractors was issued through RFEOI 2011-5 in May and closed on June 3, 2011 in keeping with the procurement procedures. Proponents to this RFEOI were required to demonstrate significant experience and references for work in soil based sport field construction and sport field drainage and irrigation system installations, and availability to do the work on the project schedule. Following the RFEOI, a short list of 2 experienced construction companies were pre-qualified to tender: Cedarcrest Lands BC Ltd. and Wilco Landscape Westcoast Inc.

Invitation to tender T2011-10 was issued to the pre-qualified contractors on June 23, 2011 and closed on Monday July 11, 2011.

The table below summarizes the bid prices received. As Cedarcrest Lands BC Ltd. was pre-qualified for this tender, and submitted the lowest bid, staff accepts the consultant's recommendation that this company be awarded the contract.

Table 1: Tender Prices (excluding HST)

Proponent	Base Bid Price
Cedarcrest Lands (BC) Ltd.	\$759,905.00
Wilco Landscape Westcoast Inc.	\$771,272.00

The low bid of \$759,905 is within the budget allocated for the award of the construction contract.

The fields will be closed throughout the construction period starting in August 2011 through to re-establishment of the grass in the fall of 2012. This length of closure is required to allow grass root establishment for field resiliency to the heavy use it will receive by athletic and community user groups upon the field re-openings. Alternate locations for field sport play during the closure are arranged at other ark Board athletic fields.

Residents and stakeholders will be informed of this project and of the project schedule by the posting of information signs at the park, through a project web page, by a local flyer distribution to residences surrounding the park, and by direct email to stakeholders.

SUMMARY

Staff recommends that the Connaught East Field Renovations be awarded to the preferred and low bidder, Cedarcrest Lands BC Ltd. for the sum of \$ 759,905.00 plus taxes.

Funds are available for this amount from the 2009-2011 Capital Plan in the 2011 Capital Budget, with additional funding provided for the cricket pitch by the Meraloma Athletic Club.

Prepared by:

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DB/TM/DD

