

APPENDIX A

JOINT COUNCIL ON CHILDCARE - TERMS OF REFERENCE

Overview	The purpose of the Joint Council on Childcare is to provide leadership in seeking resources, planning, development, and coordination, problem-solving and monitoring of childcare/child development. The Joint Council on Childcare will provide input and assistance on implementation challenges in childcare and child development services and advice on proposed policy and issue papers. While the focus of the Joint Council on Childcare will be primarily childcare in publicly-owned facilities and/or land, consideration will be given to policies and practices that support the broader childcare system.
Mandate	The Joint Council on Childcare will be responsible for providing direction and leadership in the implementation of the actions set out in the protocol <i>Child Care - A Commitment from Local Government</i> approved by City Council in 2004. Where necessary, elected officials will take forward recommendations of the Joint Council on Childcare to their respective civic bodies.
Terms of Reference	<p>The Joint Council on Childcare will continue work on the following activities and will report to the City and the two Boards on their progress, as required, no later than January of each year.</p> <ul style="list-style-type: none">• Preparation of a Vancouver Child Care/Development Report Card to Council and the two Boards, setting out issues/challenges and strategies for change.• Review of cost and revenue sources for implementing a model of care and learning consistent with the tenants set out in the Coalition for Child Care BC "A public system of integrated early care and learning".▪ Establishing policies and practices which either facilitate childcare services or eliminate barriers to developing and sustaining childcare services across local governments.▪ Develop coordinated planning and delivery standards and practices for childcare across local governments (e.g. facility standards, costs, operating agreements, maintenance).▪ Identify opportunities and integrate childcare in future development and into local government Capital and Operating budget cycles to facilitate equitable child development hubs based on current planning, demographic data and research.▪ Review Operating, Capital and in-kind support from the City, School Board and Park Board to childcare to achieve efficiencies and reduce or subsidize childcare operating costs.▪ Review potential implications or realign existing resources within and between the City, School and Park Board, to maximize effectiveness (e.g. staff roles and responsibilities, financial analysis to achieve objectives).▪ Review implications of an enhanced City-wide administrative structure for the management and delivery of childcare in City, Park and School-

	<p>owned facilities.</p> <ul style="list-style-type: none"> ▪ Review City-Wide supports to non-profit child care and their role in capacity building of the early care and learning sector ▪ Establish a relationship and mechanism to dialogue with municipalities across the country, commencing with a presentation to the Federation of Canadian Municipalities, at the first available opportunity. ▪ Report to the public, on an annual basis, the activities of the Joint Council on Childcare in achieving these objectives.
Membership	<ul style="list-style-type: none"> ▪ One elected official from each of the City, Park and School Boards. ▪ One staff person with knowledge of issues related to children and their caregivers from the two Boards and the City. ▪ Three community non-profit child care operators and Westcoast Child Care Resource Centre. ▪ Chief medical health officer from VCH ▪ Representative from University of British Columbia - Human Early Learning Partnership. ▪ Mayor's office staff person ▪ Other representatives as the Joint Council on Childcare deems appropriate <p>Membership will be approved by the elected officials responsible for the child care portfolio from the two Boards and Council. Members would be prepared to participate on the Joint Council on Childcare for the three-year term and would provide an informed replacement in the event of absence.</p> <p>Where necessary, other City and/or community partners will be invited to the meetings to aid in informing Vancouver City Council/School and Park Board members.</p>
Chair	<p>The Joint Council on Childcare will be co-chaired by a City of Vancouver Senior Social Planner, or designate, and an elected official. Meetings will be supported by social policy staff and minuted.</p>
Term	<p>The Joint Council on Childcare will meet for a half day, six times per year, for a three year term coinciding with a civic election term.</p>