



**NOTICE OF MEETING**  
**BOARD OF PARKS AND RECREATION**  
**INAUGURAL BOARD MEETING**

**AGENDA**

**DATE:** Monday, December 1, 2014

**TIME:** 7:00 pm

**PLACE:** VanDusen Botanical Garden  
Visitor Centre, 5251 Oak Street  
Vancouver, British Columbia

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**2011 - 2014 BOARD**

**ADOPTION OF MINUTES**

1. Park Board Committee Meeting - October 27, 2014
2. Regular Board Meeting - November 24, 2014

**CHAIR'S REPORT**

Commissioner Jasper to report on past year's operations.

**PRESENTATION**

1. Malcolm Bromley, General Manager, to make a presentation to 2011-14 Commissioners.

**CONCLUSION**

The Chair concludes this portion of the meeting.

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**2014 - 2018 BOARD**

**1. OATH OF OFFICE**

The General Manager to read the election returns advising that: John Coupar, Casey Crawford, Catherine Evans, Sarah Kirby-Yung, Stuart Mackinnon, Erin Shum, and Michael Wiebe received the highest number of votes and were declared Commissioners-elect for the years 2014 - 2018.

Janice MacKenzie, City Clerk, to administer the Oath of Office to the Commissioners-elect.

## 2. ELECTION OF CHAIR

The following are excerpts from the Board's *Procedure By-law sections 3 and 4*:

The General Manager shall convene the inaugural meeting of the Board at 7:00 pm on the first Monday in December after the election of Board members.

The General Manager shall call the first Board meeting of the year to order and conduct the meeting for election of the Chair or until an acting chair is appointed. The General Manager shall proceed in the same manner whenever the chair is vacant until the Board fills the vacancy.

The presiding officer of the Board shall be its Chair who shall be elected by a majority vote from among the Board members present.

If a tie vote occurs, the General Manager shall remove from the ballot the nominee who received the lowest number of votes. The Board members shall then repeat the same procedure of ballot voting and removal from the ballot of the nominee who received the lowest number of votes until they have elected the Chair.

If a Chair is not elected at the first meeting, the Board shall appoint an acting Chair who shall conduct the Board's meetings until a Chair is elected.

The term of the Chair commences on the date of the election as Chair and terminates on the date of the first meeting in December next ensuing or, if in the last year of a term of office as a member of the Board, at the end of the term of office.

If the office of Chair becomes vacant, the Board shall forthwith elect a new Chair on the basis herein described.

The Chair shall vote on all questions submitted and shall have the same rights and be subject to the same restrictions on participating in debate as other members of the Board.

## 3. INCOMING CHAIR'S COMMENTS

## 4. ELECTION OF VICE CHAIR

The following excerpt is from the Board's *Procedure By-law section 5*:

There shall be a Vice Chair elected in the same manner and for the same term as the Chair. The Chair shall preside during the election of the Vice Chair.

When the Chair is unable to carry out all or any of the duties of the presiding officer, the Vice Chair of the Board or in the absence of the

Vice Chair, such other appointed Board members, shall act for the Chair until such time as the Board makes other arrangements.

If the office of Vice Chair becomes vacant, the Board shall forthwith elect a new Vice Chair on the basis herein described.

**5. YEAR 2015 BOARD MEETING DATES**

The Board to approve the Year 2015 Board meeting dates.

**Next Regular Meeting: Monday, December 15, 2014**

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