



**PARK BOARD COMMITTEE MEETING
MEETING MINUTES**

NOVEMBER 2, 2015

A Regular Park Board Committee meeting was held on Monday, November 2, 2015, at 7:00 pm, at the Park Board Office.

PRESENT: Commissioner John Coupar
Commissioner Casey Crawford, Chair
Commissioner Catherine Evans
Commissioner Sarah Kirby-Yung
Commissioner Stuart Mackinnon
Commissioner Erin Shum, Vice-Chair
Commissioner Michael Wiebe

GENERAL MANAGER'S OFFICE: Malcolm Bromley, General Manager
Jonathan Snoek, Acting Deputy General Manager
Cheryl Chan, Business Support Lead/Manager Admin Services
Carol Lee, Raincoast Ventures Ltd., Meeting Clerk
Jessica Kulchyski, Recorder

Agenda Varied

The agenda was varied to add a presentation from the Vancouver Whitecaps FC.

PRESENTATION: Vancouver Whitecaps FC

Octavio Silva, Manager of Business Services, Park Board, noted the important role of the Park Board in soccer player development and introduced Colby Fackler, Director of Sales, Vancouver Whitecaps FC. Mr. Fackler thanked the Park Board for its contributions to community soccer and presented the Commissioners with Official Vancouver Whitecaps FC play off T-shirts.

ADOPTION OF MINUTES

1. Park Board Committee Meeting - October 21, 2015

MOVED by Commissioner Coupar
SECONDED by Commissioner Evans

THAT the Park Board Committee minutes of the October 21, 2015, meeting be adopted as circulated.

CARRIED UNANIMOUSLY

AGENDA ITEMS

1. REPORT: Hillcrest-Riley Park Improvements Construction Contract

Tiina Mack, Manager of Park Development, Park Board, introduced Justin Dykstra, Landscape Architect, Park Board and Gamaliel Martinez, Contracting Specialist, Park Board. Ms. Mack reviewed the report on the Hillcrest-Riley Park Improvements construction contract. Ms. Mack and Mr. Dykstra responded to questions from the Committee.

The Committee heard from one speaker who spoke in general support of the recommendation and expressed concerns regarding the process undertaken to develop the design of the Hillcrest-Riley Park improvements; the location and space allotted to the community garden; and the lack of parking provided for the farmers' market. The speaker responded to questions from the Committee.

The Committee requested that staff consider adjustments to the location of some of the facilities within the redevelopment of the Hillcrest-Riley Park in response to community interests, noting that extensive public consultation had been undertaken in the development of the design.

MOVED by Commissioner Coupar
SECONDED by Commissioner Wiebe

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board enter into a fixed price contract with Wilco Civil Inc. in the amount of \$2,106,833 plus GST, to be funded by the 2015-2018 Capital Plan and contributions from funding partners, for the Hillcrest-Riley Park Improvements project;

FURTHER THAT the contract be on the terms and conditions outlined in this report, and on such other terms and conditions as are approved by Council, with Vancouver Park Board, Park Board General Manager, City Manager, and Director, Legal Services concurrence;

FURTHER THAT upon approval of the contract by Council, with Vancouver Park Board, Park Board General Manager, City Manager and Director, Legal Services concurrence, the General Manager of the Park Board be authorized to execute the contract on behalf of the Board; and

FURTHER THAT no legal rights or obligations will be created by the Park Board's adoption of the above recommendations unless and until such contract is executed by the General Manager of the Vancouver Board of Parks and Recreation.

CARRIED UNANIMOUSLY

2. REPORT: 17th and Yukon New Park Design/Build Contract

Tiina Mack, Manager of Park Development, Park Board, introduced Joe McLeod, Landscape Architect, Park Board and Gamaliel Martinez, Contracting Specialist, Park Board. Ms. Mack

reviewed the report regarding the design/build contract for the new park to be constructed at 17th Avenue and Yukon Street. Ms. Mack and Mr. McLeod responded to questions from the Committee.

MOVED by Commissioner Kirby-Yung
SECONDED by Commissioner Evans

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board enter into a fixed price contract with the design/build team led by Horizon Landscape Contractors in the amount of \$563,599 plus GST, to be funded by the 2015-2018 Capital Plan, for a new neighbourhood park at 17th Avenue and Yukon Street;

FURTHER THAT the contract be on the terms and conditions outlined in this report, and on such other terms and conditions as approved by the Board, with Bid Committee and Chief Purchasing Official (CPO) concurrence;

FURTHER THAT upon Board approval of the contract, with Bid Committee and CPO concurrence, the General Manager of the Vancouver Park Board be authorized to execute the contract on behalf of the Board; and

FURTHER THAT no legal rights or obligations will be created by the Park Board's adoption of the above recommendations unless and until such contract is executed by the General Manager of the Vancouver Park Board.

CARRIED UNANIMOUSLY

3. REPORT BACK: Vancouver Parks Foundation - Implementation Plan

Jonathan Snoek, Acting Deputy General Manager, Park Board, introduced Josie Riebe, Manager of Fundraising and Development, Park Board. Mr. Snoek and Ms. Riebe reviewed the report on the proposed implementation plan for the establishment of the Vancouver Parks Foundation.

Mr. Snoek and Ms. Riebe, along with Malcolm Bromley, General Manager, Park Board, responded to questions from the Committee. Concerns regarding the potential for conflicts between the interests of the Vancouver Parks Foundation Board and the Vancouver Park Board and the impact on community centre associations were noted.

Commissioner Coupar requested that an interim report on the implementation plan be provided in six months.

Commissioners Mackinnon and Evans commented on the need to ensure that well-defined policies regarding gift acceptance and donor recognition to be established in advance of the commencement of operation of the Vancouver Parks Foundation.

MOVED by Commissioner Coupar
SECONDED by Commissioner Kirby-Yung

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board approve the implementation plan as outlined in this report to establish a Vancouver Parks Foundation;

FURTHER THAT the Board approve the allocation of up to \$250,000 from the Donation Reserve to fund the implementation plan in 2016; and

FURTHER THAT staff report back to the Board with a completed implementation plan in late 2016 for final foundation approval.

CARRIED UNANIMOUSLY

The Committee adjourned at 8:45 pm.

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Malcolm Bromley
General Manager

Commissioner Casey Crawford
Chair