



# **Community Centre Association Joint Operating Agreement Amendments**

Park Board Regular Meeting  
January 23, 2017



To introduce the proposed amendments to the Joint Operating Agreement between the Park Board and Community Centre Associations for the Vancouver Park Board to receive for information and reference.



# Background



**December 1, 2016**

- **Proposed Final Draft JOA made public**

**December 3, 2016**

- **Information meeting held with CCAs**
- **Staff heard remaining areas of concern**

**December 12, 2016**

- **Proposed Final Draft JOA received by Park Board**

**Recommended  
amendments  
to JOA**



# Recommended Amendments

## 1. Definitions:

- (m) “Community Centre Investment Fund” is allocated to achieve Public Policy goals and/or increase equity across the Community Centre Network
- (r) “Facility-Generated Revenue” excludes bequests, interest and investment income and rental deposits
- (x) Definition of “Input” was added

## 4. Association Governance:

- Wording re: the Association’s purpose was copied from the Societies Act

## **7.3 System-wide Programs:**

- System-wide Programs will not begin until year 2 of the first Term (i.e., second year the JOA is in place)

## **9. Use Allocation for Jointly Operated Facilities:**

- Reference to church groups was removed

## **12.1 Association Personnel and Volunteers:**

- References to “save harmless” were removed

## **12.5 Hiring Decisions**

- Park Board will engage with CCAs on potential lateral transfers for Rec Supervisor position

## 13.1 Renovations, Upgrades and Maintenance of Jointly Operated Facilities

- Process for CCAs to provide input on annual priorities for maintenance, repair and upgrades at the Jointly Operated Facilities and Common Spaces was added
- Park Board will consider CCA suggestions for annual priorities for building upkeep
- Park Board will work with CCA to facilitate optional enhancement projects
- Clause specifying how long maintenance or renovations to Jointly Operated Facilities for Licensed Childcare will take was added



## 14.1 Revenue (c) Use of Revenue

- Simplified language to be clear on the goal of the society is not to generate and retain large financial surpluses

## 14.2 Expenses (c) Staffing Cost Recovery Payment

- Park Board shall obtain, rather than seek approval for Staffing Cost Recovery Payment costs and positions to be covered on an annual basis
- Park Board's right to adjust staffing levels was clarified

## 14.3 Budgets and Records (a) Operating Budget

- Budgets are to include the estimated payment to the CCIF so it is planned for.

## 14.3 Budgets and Records (e) Surplus Revenue

- The requirement to spend Surplus Revenue within 5 years was deleted
- Association may allocate up to 3 months operating costs, or \$300,000 (whichever is greater) as an operating contingency

## 14.5 Community Centre Investment Fund (a) Contribution to CCIF

- The Association will provide an annual payment rather than contribution
- Purpose of the Investment Fund simplified: to achieve Public Policy goals and/or increase equity across the Community Centre Network
- Definition of “financial hardship” added in this section to clarify circumstances for exemption from CCIF. Park Board has the right to review books of account and other information to assess claims of financial hardship

## 17.2 Equipment and Assets

- Equipment or assets donated to the CCA are property of the Association

## **20.3 Replacement of Jointly Operated Facilities**

- If a facility is replaced with a facility serving a similar purpose, the JOA will be amended and transition automatically to the new facility.

## **20.04 Closure of Jointly Operated Facilities**

- If a facility is closed the JOA will terminate and any remaining term will expire.

## **21.2 Breach by Park Board and Association's Right to Terminate**

- Park Board is to make reasonable and diligent efforts to resolve a breach when it is notified of by the Association.

## **Appendix A: Jointly Operated Facilities**

- Wording provided by the CCAs added to allow use of common spaces for displays, ticket sales, special events etc.



# Next Steps



January 28, 2017

Staff Information meeting with CCAs



February 8, 2017

Special Park Board Meeting to hear from speakers



February 16, 2017

Special Park Board Meeting for Commissioners vote on JOA





# Conclusion



**THAT** the Vancouver Park Board receive the proposed amendments, as outlined in this report, for the final draft Joint Operating Agreement between the Park Board and Community Centre Associations that was received by the Board on December 12, 2016; and

**FURTHER THAT** the Special Board Meeting for Commissioners to hear feedback from the public and Community Centre Associations be rescheduled to February 8, 2017, and then reconvened on February 16, 2017 for Commissioners to discuss and vote on staff recommendations.

