



**PARK BOARD COMMITTEE MEETING  
MEETING MINUTES**

**FEBRUARY 6, 2017**

A Regular Park Board Committee meeting was held on Monday, February 6, 2017, at 7:20 pm, at the Park Board Office.

**PRESENT:** Commissioner John Coupar  
Commissioner Casey Crawford, Chair  
Commissioner Catherine Evans, Vice-Chair  
Commissioner Sarah Kirby-Yung  
Commissioner Stuart Mackinnon  
Commissioner Erin Shum  
Commissioner Michael Wiebe

**GENERAL MANAGER'S OFFICE:** Malcolm Bromley, General Manager  
Shauna Wilton, Deputy General Manager  
Cheryl Chan, Manager, Executive Office and Board Relations  
Jessica Kulchyski, Recorder  
Carol Lee, Meeting Clerk

**ADOPTION OF MINUTES**

**1. Park Board Committee Meeting - January 23, 2017**

MOVED by Commissioner Mackinnon  
SECONDED by Commissioner Kirby-Yung

THAT the Park Board Committee minutes of the January 23, 2017 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

**CHAIR'S REPORT**

Chair Wiebe highlighted the following events and the participation by Park Board Commissioners:

- January 1, 2017 Polar Bear Swim at English Bay
- Skating on the outdoor ice at Trout Lake
- Killarney Seniors Centre ground breaking event on January 9, 2017
- January 13 - 15, 2017 Hometown Hockey Tour
- Clinton Park redevelopment open house on January 19, 2017
- Annual fundraising luncheon for the Vancouver Canadians Foundation on January 20, 2017
- January 21, 2017 Lunar New Year celebrations at the Vancouver Public Library
- January 28, 2017 tour of six library branches
- 44<sup>th</sup> annual Spring Festival Parade in Chinatown to celebrate the Lunar New Year on January 28, 2017

- January 31, 2017 BC Hydro public engagement session regarding the possible construction of electrical substations in Nelson Park, Emery Barnes Park and Cathedral Square Park
- Presentation by James Corner Field Operations on the early design direction for the future of Northeast False Creek on February 2, 2017
- February 2, 2017 public engagement on the emerging directions for Northeast False Creek
- Provincial Eating Disorders Awareness Campaign on February 3, 2017
- Lunar New Year celebration luncheon hosted by the Mayor and Council on February 3, 2017.

Chair Wiebe reported that he met with Mayor Gregor Robertson and an agreement has been reached to reinstate a Park Board/Council Liaison position.

## **AGENDA ITEMS**

### **1. VanSplash (Aquatic Strategy) Phase 1 Findings - Report Reference**

Dave Hutch, Manager of Research and Planning, Park Board, introduced Katy Amon, Planner II, Park Board.

Ms. Amon led the review of a presentation and highlighted:

- Context
- Scope of VanSplash (Aquatic Strategy)
- Schedule for the development of VanSplash (Aquatic Strategy)
- Participation in Phase 1 public engagement
- Key findings of Phase 1 consultation through public surveys and stakeholder workshops
- Current state analysis
- Precedent study highlights
- Next steps.

Ms. Amon, along with Mr. Hutch and Sean Healey, Supervisor of Aquatic Services, Park Board, responded to questions from the Committee. Staff was requested to provide information on the cost of neighbourhood pools, destination pools and retractable roofs with the final report on the VanSplash (Aquatic Strategy). In response to a question, staff confirmed that the final VanSplash (Aquatic Strategy) would include the construction of a new outdoor pool, as approved by the Park Board on May 30, 2016. There was discussion on the need to ensure alignment between the various strategies and plans being developed by the Park Board and the City.

### **2. 2017 Calendar of Special Events**

MOVED by Commissioner Mackinnon  
SECONDED by Commissioner Coupar

THAT the Committee adopts the recommendation contained in the report on consent.

CARRIED UNANIMOUSLY

### 3. Riley Park Farmer's Market

Octavio Silva, Manager of Business Development, Park Board, introduced Jenny Jung, Supervisor, Special Events.

Mr. Silva led the review of a presentation and highlighted:

- Background
- Proposal
- Preliminary site plan
- Additional considerations
- Benefits.

Mr. Silva, along with Ms. Jung and Roberta LaQuaglia, Operations Manager, Your Local Farmers Market Society, responded to questions from the Committee. It was confirmed that the approval would be for a term of one year, after which Park Board approval would be required for the Riley Park Farmer's Market to be designated as a permanent special event.

MOVED by Commissioner Evans  
SECONDED by Commissioner Coupar

THAT the Committee recommends to the Board:

THAT the Vancouver Park Board approves an application from Your Local Farmers Market Society to operate a farmers market on the Riley Park Plaza, on Saturdays from June 24 to October 7, 2017, from 10:00 a.m. to 2:00 p.m., with all arrangements to the satisfaction of the General Manager of the Park Board.

CARRIED UNANIMOUSLY

The Committee adjourned at 8:30 pm.

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Malcolm Bromley  
General Manager

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Commissioner Casey Crawford  
Chair



**REGULAR BOARD MEETING  
MEETING MINUTES**

**FEBRUARY 6, 2017**

The Regular Park Board meeting was held on Monday, February 6, 2017, at 8:40 pm, at the Park Board Office.

**PRESENT:** Commissioner John Coupar  
Commissioner Casey Crawford  
Commissioner Catherine Evans  
Commissioner Sarah Kirby-Yung  
Commissioner Stuart Mackinnon  
Commissioner Erin Shum, Vice-Chair  
Commissioner Michael Wiebe, Chair

**GENERAL MANAGER'S OFFICE:** Malcolm Bromley, General Manager  
Shauna Wilton, Deputy General Manager  
Cheryl Chan, Executive Office and Board Relations  
Jessica Kulchyski, Recorder  
Carol Lee, Meeting Clerk

**IN CAMERA**

**1. February 20, 2017 Meeting**

MOVED by Commissioner Shum  
SECONDED by Commissioner Evans

THAT the Board will go into a meeting on February 20, 2017, which is closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (g) litigation or potential litigation affecting the City or Park Board;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the City and Park Board if they were held in public.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

### **1. January 12, 2017 Special Board Meeting and January 23, 2017 Regular Board Meeting**

MOVED by Commissioner Kirby-Yung  
SECONDED by Commissioner Shum

THAT the Park Board minutes of the January 12, 2017 Special Board meeting and January 23, 2017 Regular meeting be adopted.

CARRIED UNANIMOUSLY  
(Commissioner Evans abstained)

## **COMMUNICATIONS**

The Board was advised that there were 20 letters of support received for the “Implementation of a Community Centre Association for Creekside Community Recreation Centre to Serve the Residents” motion. Copies of the correspondence have been distributed to Commissioners.

## **COMMITTEE REPORT**

### **1. Report of the Park Board Committee - February 6, 2017**

The Board considered the report containing recommendations and actions taken by the Park Board Committee. Its items of business included:

1. VanSplash (Aquatic Strategy) Phase 1 Findings - Report Reference
2. 2017 Calendar of Special Events
3. Riley Park Farmer’s Market

MOVED by Commissioner Coupar  
SECONDED by Commissioner Shum

THAT the Board approve the recommendations and actions taken by the Park Board Committee at its meeting of February 6, 2017, as contained in Items 1 through 3.

CARRIED UNANIMOUSLY

## **STAFF REPORTS**

### **GENERAL MANAGER’S REPORT**

Mr. Bromley, General Manager, Park Board, advised that this is the first monthly General Manager’s Report utilizing a new format that will provide more fulsome information on activities in which the General Manager and the Park Board is involved.

Mr. Bromley provided an overview and update on recent and upcoming activities within the Park Board:

- BC Hydro public engagement, utilizing open houses and small group roundtable discussions, regarding the possible construction of underground electrical substations in Nelson Park, Emery Barnes Park and Cathedral Square Park
- First round of public consultation on the emerging directions for the future of Northeast False Creek utilizing online surveys, open houses and an engagement day
- Participation in the City’s resident engagement process to develop a vision for the Arbutus Greenway
- Launch of the second round of public consultation on the Park Board’s Dog Strategy, consisting of small group meetings with stakeholders and two public open houses
- Presentation of two concept plans for the renewal of Brewers Park at the February 23, 2017 open house at the Cedar Cottage Neighbourhood House
- Staffing updates.

## MOTIONS ON NOTICE

### 1. Safety Resources at Community Centres

In response to a question from the Board, Malcolm Bromley, General Manager, Park Board, confirmed that staff have commenced with the installation of safe sharps disposal containers at all recreation facilities under its jurisdiction.

MOVED by Commissioner Kirby-Yung

SECONDED by Commissioner Mackinnon

#### WHEREAS:

1. The Vancouver Park Board has a mandate to provide recreational services and is responsible for provision of services at 24 community centres together with community centre association partners;
2. Community Centres are valued facilities that deliver vital fitness, recreation and social programs for residents across the city in support of healthy and active lifestyles;
3. The Park Board is responsible for ensuring the safe enjoyment of community centres by all residents including children of all ages, families, seniors and all visitors;
4. Used hypodermic needles have been found improperly disposed of at community centres and;
5. Vancouver Park Board management have confirmed that not all community centres operated by the Vancouver Park Board have any, or have sufficient, safe needle disposal containers for use by the public to help reduce the risk of injury and infections from sharps.

THEREFORE BE IT RESOLVED THAT the Vancouver Board of Parks and Recreation install safe sharps disposal containers effective immediately at all community centres under its jurisdiction.

WITHDRAWN

**2. Implementation of a Community Centre Association for Creekside Community Recreation Centre to Serve the Residents**

Commissioner Shum introduced the motion and commented on the need to pursue a Community Centre Association (CCA) for the Creekside Community Recreation Centre. Commissioner Shum responded to questions from the Board.

MOVED by Commissioner Shum

SECONDED by Commissioner Mackinnon

WHEREAS:

1. Community Centre Associations are essential to the success of a Community;
2. To have representation of the community where Park Board, City of Vancouver, Province of British Columbia and Federal Levels of Government are able to collaborate on initiatives to better serve the neighbourhood efficiently and cost effectively;
3. Community Centre Associations help Park Board to facilitate public consultation and recommendations to engage residents of Vancouver at a grassroots level; and
4. The Park Board has a historical jointly operated agreement relationship with Community Centre Associations and understands that Community Centre Associations foster direct involvement with individual communities, which contributes to the success of each community centre.

THEREFORE BE IT RESOLVED THAT the Park Board Commissioners direct staff to initiate a process to promote, advertise and encourage members of the community to be involved in forming a Community Centre Association for Vancouver Board of Parks and Recreation's Creekside Community Recreation Centre.

Amendment to the Motion

MOVED by Commissioner Kirby-Yung  
SECONDED by Commissioner Mackinnon

THAT Item B be added:

- B. THAT a new Community Centre Association not be offered an agreement with the Park Board until the new Joint Operating Agreement, currently under development by the Vancouver Park Board, is approved.

CARRIED UNANIMOUSLY

Question on the Main Motion, as Amended

THEREFORE BE IT RESOLVED:

- A. THAT the Park Board Commissioners direct staff to initiate a process to promote, advertise and encourage members of the community to be involved in forming a Community Centre Association for Vancouver Board of Parks and Recreation's Creekside Community Recreation Centre; and
- B. THAT a new Community Centre Association not be offered an agreement with the Park Board until the new Joint Operating Agreement, currently under development by the Vancouver Park Board, is approved.

CARRIED UNANIMOUSLY

### **3. Warming Centres at Park Board Facilities**

Commissioner Evans introduced the motion and commented on the need to be able to act expediently and effectively in using public facilities as warming centres and to ensure that Community Centre Associations are informed, in advance, of the operations protocol. Commissioner Evans, along with Malcolm Bromley, General Manager, Park Board, responded to questions from the Board.

MOVED by Commissioner Evans  
SECONDED by Commissioner Shum

WHEREAS:

- 1. Winter conditions in Vancouver can give rise to the need for emergency warming centres to be open and available for the use of residents on an overnight basis;
- 2. The Vancouver Board of Parks and Recreation has jurisdiction over public assets that are suitable for use as warming centres; and



3. The need to open one or more warming centres may arise on very short notice requiring that a decision be made at the discretion of the General Manager or designate.

THEREFORE BE IT RESOLVED:

- A. THAT the Vancouver Board of Parks and Recreation affirms that the General Manager or designate has the discretion to direct that one or more facilities under the jurisdiction of the Vancouver Board of Parks and Recreation be made available for use as extreme weather response centres should the need arise; and
- B. THAT a policy and protocol related to the use of Park Board facilities as extreme weather response centres be prepared by staff and made in consultation with Community Centre Associations in advance of the 2017/18 winter season.

Amendment to the Motion

MOVED by Commissioner Evans  
SECONDED by Commissioner Shum

THAT Item B be amended to:

- B. THAT a protocol related to the use of Park Board facilities as extreme weather response centres be prepared by staff and made in consultation with Community Centre Associations in advance of the 2017/18 winter season.

CARRIED  
(Commissioners Coupar and Kirby-Yung opposed)

Amendment to the Motion

MOVED by Commissioner Kirby-Yung  
SECONDED by Commissioner Coupar

THAT Item C be added:

- C. THAT the Park Board seeks written confirmation from the City of Vancouver that it will be responsible for costs associated with the staffing and operation of extreme weather response centres at Park Board facilities.

CARRIED UNANIMOUSLY

Question on the Main Motion, as Amended

THEREFORE BE IT RESOLVED:

- A. THAT the Vancouver Board of Parks and Recreation affirms that the General Manager or designate has the discretion to direct that one or more facilities under the jurisdiction of the Vancouver Board of Parks and Recreation be made available for use as extreme weather response centres should the need arise;

- B. THAT a protocol related to the use of Park Board facilities as extreme weather response centres be prepared by staff and made in consultation with Community Centre Associations in advance of the 2017/18 winter season; and
- C. THAT the Park Board seeks written confirmation from the City of Vancouver that it will be responsible for costs associated with the staffing and operation of extreme weather response centres at Park Board facilities.

CARRIED UNANIMOUSLY

## NEW BUSINESS

Commissioner Mackinnon acknowledged the passing of Musqueam Nation Elder Henry Charles on January 28, 2017.

Commissioner Coupar acknowledged the January 25, 2017 passing of Roald Skov, who served as a Park Board Commissioner from 1986 to 1988.

Commissioner Kirby-Yung requested that a leave of absence be granted from the February 20, 2017 meeting.

MOVED by Commissioner Kirby-Yung  
SECONDED by Commissioner Coupar

THAT the Vancouver Park Board grant a leave of absence to Commissioner Kirby-Yung for the February 20, 2017 meeting.

CARRIED UNANIMOUSLY

## ENQUIRIES

1. A Board member enquired if any further actions could be taken to protect the trees in the Olympic Village neighbourhood that are being destroyed by the resident beavers. Malcolm Bromley, General Manager, Park Board, acknowledged the challenge of balancing the protection of the landscape while encouraging biodiversity. He undertook to have the Park Board biologist and Howard Normann, Director of Park Operations, Park Board, visit and further assess the site.
2. A Board member enquired whether there is a Park Board signage policy in place that extends beyond playing fields. Mr. Bromley advised that there are policies in place related to signage in parks and Park Board facilities and indicated that he would provide them to Commissioners.
3. A Board member requested an update on the status of the Concession Strategy. Mr. Bromley advised that he would provide an update on this topic.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

The Board adjourned at 9:55 pm.

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Malcolm Bromley  
General Manager

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Commissioner Michael Wiebe  
Chair