



**PARK BOARD COMMITTEE MEETING
MEETING MINUTES**

OCTOBER 23, 2017

A Regular Park Board Committee meeting was held on Monday, October 23, 2017, at 7:07 pm, at the Park Board Office.

PRESENT: Commissioner John Coupar
Commissioner Casey Crawford, Chair
Commissioner Catherine Evans, Vice-Chair
Commissioner Sarah Kirby-Yung
Commissioner Stuart Mackinnon
Commissioner Erin Shum
Commissioner Michael Wiebe

GENERAL MANAGER'S OFFICE: Malcolm Bromley, General Manager
Shauna Wilton, Deputy General Manager
Cheryl Chan, Manager, Executive Office and Board Relations
Jessica Kulchyski, Recorder
Rae Ratslef, Meeting Clerk

ADOPTION OF MINUTES

1. Park Board Committee Meeting - October 2, 2017

MOVED by Commissioner Evans
SECONDED by Commissioner Coupar

THAT the Park Board Committee minutes of the October 2, 2017 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

AGENDA ITEMS

1. South Vancouver Seniors Centre Location

Shauna Wilton, Deputy General Manager, introduced Danica Djurkovic, Director of Facilities Planning and Development, who led the review of a presentation on the recommendation for a seniors centre in a South Vancouver/Sunset area location, and highlighted:

- Overview of the process to date, including community engagement, program development, site analysis and test fits, and costing
- Timelines, including a planned presentation to City Council the following week
- Feedback received on preferred intergenerational activities
- Site selection process and advantages of the preferred location option
- High level cost estimate of \$10 million.

Ms. Wilton, along with Ms. Djurkovic and Malcolm Bromley, General Manager, Park Board, responded to questions from the Committee. There was discussion on: support of the Sunset CCA to co-locate a seniors facility at the proposed location; recognition that the park itself is also being reconfigured; appreciation to staff for bringing this project forward and for the broad consultation efforts; benefits of the project to the south Vancouver community; interest in seeking funding from other levels of senior government; and need to ensure that the facility is not underbuilt.

Main Motion

MOVED by Commissioner Kirby-Yung
SECONDED by Commissioner Shum

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the use of land in Sunset Park, at a site adjacent to the existing Sunset Community Centre, as the location for the construction of a new seniors centre of approximately 10,000 square feet; and
- B. THAT the Vancouver Park Board direct staff to pursue funding opportunities to cost-share the Sunset Seniors Centre project, currently estimated to cost up to \$10 million, with the Federal and Provincial governments.

Amendment to the Main Motion

MOVED by Commissioner Kirby-Yung
SECONDED by Commissioner Wiebe

THAT Item A be amended to:

- A. THAT the Vancouver Park Board approve the use of land in Sunset Park, at a site adjacent to the existing Sunset Community Centre, as the location for the construction of a new seniors centre *of a minimum of 10,000 square feet*.

CARRIED UNANIMOUSLY

Question on the Main Motion, as Amended

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the use of land in Sunset Park, at a site adjacent to the existing Sunset Community Centre, as the location for the construction of a new seniors centre of a minimum of 10,000 square feet; and
- B. THAT the Vancouver Park Board direct staff to pursue funding opportunities to cost-share the Sunset Seniors Centre project, currently estimated to cost up to \$10 million, with the Federal and Provincial governments.

CARRIED UNANIMOUSLY

2. CCA JOA - Signing Update and Next Steps

Shauna Wilton, Deputy General Manager, Park Board, led the review of a presentation on the status of the Community Centre Association (CCA) Joint Operating Agreement (JOA) negotiations, and highlighted:

- Process leading up to the Board's approval of the current JOA, common to all CCAs, on April 10, 2017
- Appendices are intended to be living documents, updateable by mutual agreement
- Deadline for CCAs to sign the JOA was September 30, 2017
- To date six CCAs have signed the JOA; five have approved the JOA in principle pending receipt of the Appendices; and seven CCAs have requested an extension to review Appendices with legal counsel
- In response to concerns raised by some CCAs, six additions to the Appendices were proposed, and were made optional for all CCAs, including those that had already signed the JOA.

Ms. Wilton, along with Karin Grubb, Solicitor, City of Vancouver, responded to questions from the Committee.

The Committee heard from two speakers. One speaker requested the Committee to approve the recommendations from the CCA's legal counsel, and the other speaker requested that the JOA and all of the Appendices be individually signed when executed. The speakers responded to questions from the Committee.

There was discussion on: appreciation for the efforts of staff to reach a resolution, even beyond the signing deadline.

Main Motion

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Wiebe

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board direct staff to continue to work with the Community Centre Associations towards signature of the form of Joint Operating Agreement, approved on April 10, 2017, including any Appendices changes, with the goal of implementing a new Joint Operating Agreement on January 1, 2018.

Motion to Recess

MOVED by Commissioner Coupar
SECONDED by Commissioner Kirby-Yung

THAT the Committee recess the meeting at 8:58 pm to an In Camera meeting, which is closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (g) litigation or potential litigation affecting the city;

- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED UNANIMOUSLY

Meeting Reconvened

The meeting reconvened at 8:23 pm with the same individuals in attendance.

Primary Amendment to the Main Motion

MOVED by Commissioner Kirby-Yung
SECONDED by Commissioner Coupar

That the Main Motion be amended to become Part A, and that the following additional sections be added:

- B. THAT the form of the Joint Operating Agreement be amended in Section 24.9 to add to the wording shown in underline:

24.9 Entire Agreement

This Agreement and, for greater certainty, each of the Appendices affixed hereto, constitute the entire agreement and understanding between the parties hereto with respect to the subject matter hereof, and supersedes all previous communications, representations and agreements, whether oral or written, with respect to the subject matter hereof. All amendments to this Agreement must be made in writing and signed by both parties. For greater certainty, the parties agree that the Appendices to this Agreement may be adjusted by the parties at any time, upon mutual agreement, as practices or operations of the parties may change over time. The parties further acknowledge and agree that the Indemnity Agreement continues to be in full force and effect, and subject to the terms and conditions of that agreement, and has not been modified in any way by this Agreement.

- C. THAT the form of the Joint Operating Agreement be amended to add a new Section 29.10 as follows:

24.10 Appendix C Prevails

In the event of any conflict between the terms in the body of this Agreement and the terms of Appendix C attached hereto, the terms of Appendix C will prevail.

- D. THAT the remaining sections of the form of Joint Operating Agreement be renumbered accordingly.

Secondary Amendment to the Main Motion and to the Primary Amendment

In response to a proposal to amend both the Main Motion and the Primary Amendment, the Committee agreed that it should first consider the Secondary Amendment to the Primary Amendment independently.

As well, it was clarified that the intent of the Primary Amendment to the Main Motion was to add to the staff recommendation, as previously moved, and was not to strike and replace the Main Motion.

Secondary Amendment

MOVED by Commissioner Evans
SECONDED by Commissioner MacKinnon

THAT the Primary Amendment to the Main Motion be amended to add Item E:

- E. THAT Community Centre Associations that have already signed a Joint Operating Agreement be given the option to add the above changes to their Joint Operating Agreement.

CARRIED UNANIMOUSLY

Question on the Primary Amendment to the Main Motion as Amended

Question was then called on the Primary Amendment to the Main Motion as amended and it was

CARRIED UNANIMOUSLY

Second Primary Amendment to the Main Motion

MOVED by Commissioner Evans
SECONDED by Commissioner MacKinnon

THAT Item A be amended to:

- A. THAT the Vancouver Park Board direct staff to continue to work with the Community Centre Associations towards signature of the form of Joint Operating Agreement, approved on April 10, 2017, as amended below, including any Appendices changes, with the goal of implementing a new Joint Operating Agreement on January 1, 2018.

CARRIED UNANIMOUSLY

Question on the Main Motion, as Amended

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Park Board direct staff to continue to work with the Community Centre Associations towards signature of the form of Joint

Operating Agreement, approved on April 10, 2017, as amended below, including any Appendices changes, with the goal of implementing a new Joint Operating Agreement on January 1, 2018.

- B. THAT the form of the Joint Operating Agreement be amended in Section 24.9 to add to the wording shown in underline:

24.9 Entire Agreement

This Agreement and, for greater certainty, each of the Appendices affixed hereto, constitute the entire agreement and understanding between the parties hereto with respect to the subject matter hereof, and supersedes all previous communications, representations and agreements, whether oral or written, with respect to the subject matter hereof. All amendments to this Agreement must be made in writing and signed by both parties. For greater certainty, the parties agree that the Appendices to this Agreement may be adjusted by the parties at any time, upon mutual agreement, as practices or operations of the parties may change over time. The parties further acknowledge and agree that the Indemnity Agreement continues to be in full force and effect, and subject to the terms and conditions of that agreement, and has not been modified in any way by this Agreement.

- C. THAT the form of the Joint Operating Agreement be amended to add a new Section 29.10 as follows:

24.10 Appendix C Prevails

In the event of any conflict between the terms in the body of this Agreement and the terms of Appendix C attached hereto, the terms of Appendix C will prevail.

- D. THAT the remaining sections of the form of Joint Operating Agreement be renumbered accordingly.
- E. THAT Community Centre Associations that have already signed a Joint Operating Agreement be given the option to add the above changes to their Joint Operating Agreement.

CARRIED UNANIMOUSLY

Recess

The meeting recessed at 8:52 pm and reconvened at 8:57 pm.

3. People, Parks and Dogs Strategy

Dave Hutch, Manager of Research and Planning, Park Board, introduced Erin Embley, Planner II, Park Board.

Ms. Embley led the review of a presentation on the People, Parks and Dogs Strategy, highlighting:

- Seeking approval of the strategy, implementation guide and implementation plan
- Strategy themes relative to access, design, stewardship and enforcement and the 26 recommendations that fall under each
- Challenges of people and dogs sharing parks with more users sharing less space and more dogs per square foot than many other areas
- Consultation and engagement process and emerging themes included in the Strategy
- Implementation Plan, which includes updating the Board every two years

At the request of a Commissioner, the Committee agreed to a change in procedure to hear from speakers before asking questions of staff.

The Board heard from four speakers who spoke in support of the proposed Strategy. The first and last speaker discussed the importance of carefully managing the interaction of dogs and wildlife and to protect environmentally sensitive areas. The second speaker offered a suggestion to implement the Strategy in stages with good signage, and discussed the need for seating areas and washrooms for dog owners. The third speaker discussed the need for signage to discourage digging. The speakers responded to questions from the Committee.

Mr. Hutch, along with Ms. Embley and Malcolm Bromley, General Manager, Park Board, responded to questions from the Committee.

Motion to Suspend Rules

MOVED by Commissioner Wiebe
SECONDED by Commissioner Shum

THAT the Vancouver Board of Parks and Recreation suspend the Park Board rules to allow the meeting to continue beyond 10:00 pm.

CARRIED UNANIMOUSLY

Staff responded to additional questions from the Committee. There was discussion on: appreciation to staff for their efforts, consultation, recommendations and report; recognition of the challenges accommodating the varying types of park users; concern that a source of funding had not been identified to support the Strategy; support for providing dog owners with more access to off leash areas; need for signage in off leash and regular parks; need to find ways to work efficiently within existing resources; importance of managing expectations around the Strategy; need to clarify statistics on dog ownership in the City; support for more licensing of dogs; suggestion to consider turning 3-1-1 charges into a source of funding for the Strategy; and compliance issues that arise when there are no off leash spaces provided.

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Kirby-Yung

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the “People, Parks & Dogs Strategy”, as outline in this report and attached as Appendix A, to guide the planning and design for people and dogs in Vancouver parks;
- B. THAT the Vancouver Park Board approve the “People, Parks & Dogs Implementation Guide: Considerations for Delivery”, as outline in this report and attached as Appendix B, to guide the implementation of the People, Parks & Dogs Strategy; and
- C. THAT the Vancouver Park Board approve the “Implementation Plan” for the People, Parks & Dogs Strategy, as outlined in Appendix C, to guide planning and resourcing implementation projects.

CARRIED UNANIMOUSLY

The Committee adjourned at 10:29 pm.

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Malcolm Bromley
General Manager

Commissioner Casey Crawford
Chair



**REGULAR BOARD MEETING
MEETING MINUTES**

OCTOBER 23, 2017

The Regular Park Board meeting was held on Monday, October 23, 2017, at 10:32 pm, at the Park Board Office.

PRESENT: Commissioner John Coupar
Commissioner Casey Crawford
Commissioner Catherine Evans
Commissioner Sarah Kirby-Yung
Commissioner Stuart Mackinnon
Commissioner Erin Shum, Vice-Chair
Commissioner Michael Wiebe, Chair

GENERAL MANAGER'S OFFICE: Malcolm Bromley, General Manager
Shauna Wilton, Deputy General Manager
Cheryl Chan, Manager, Executive Office and Board Relations
Jessica Kulchyski, Recorder
Rae Ratslef, Meeting Clerk

WELCOME

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. The meeting is being held on the land respectfully and with honour to each other, the land and the communities that the Commissioners serve. The Chair invited Commissioners to join him in committing to actions of reconciliation in their deliberations and decisions.

IN CAMERA

1. In-Camera Meeting

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Evans

THAT the Board will go into meetings, prior to the next Regular Board Meeting, which are closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (g) litigation or potential litigation affecting the city;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the City and Park Board if they were held in public.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

1. Regular Board Meeting - October 2 and 11, 2017

MOVED by Commissioner Kirby-Yung
SECONDED by Commissioner Mackinnon

THAT the Park Board minutes of the October 2, 2017 meeting, reconvened on October 11, 2017, be adopted as circulated.

CARRIED UNANIMOUSLY

COMMUNICATIONS

The Board was advised that there were no communications to note.

COMMITTEE REPORT

1. Report of the Park Board Committee - October 23, 2017

The Board considered the report containing recommendations and actions taken by the Park Board Committee. Its items of business included:

1. REPORT: South Vancouver Seniors Centre Location
2. REPORT: CCA JOA - Signing Update & Next Steps
3. REPORT: People, Parks and & Dogs Strategy.

MOVED by Commissioner Shum
SECONDED by Commissioner Mackinnon

THAT the Board approve the recommendations and actions taken by the Park Board Committee at its meeting of October 23, 2017, as contained in items 1 through 3.

CARRIED UNANIMOUSLY

GENERAL MANAGER'S REPORT

Malcolm Bromley, General Manager, Park Board, led the review of a presentation highlighting:

- VanPlay Smart City Talks series; 2 more talks scheduled
- VanSplash wrapping-up public engagement; final recommendations coming December 2017
- OnWater Strategy for non-motorized boating is in development; staff working with consultant, community stakeholders and local First Nations
- Vancouver Park Board is part of a bid to host a FIFA World Cup

Commissioners were invited to contact Mr. Bromley with any questions on the General Manager's Report. In response to a query, Mr. Bromley noted that a report back on the referred Park Ranger Funding and Safety motion would be presented at the next meeting.

ADMINISTRATIVE REPORT

1. Park Board Meeting Dates - Proposed 2018 Schedule

The Board reviewed the staff recommendation on the proposed 2018 meeting schedule. It was confirmed that there would still be the ability for the Board to convene in-camera meetings prior the Committee meetings.

MOVED by Commissioner Crawford

SECONDED by Commissioner Evans

THAT the Vancouver Park Board approve the Committee and Regular Board meeting dates for 2018 as outlined below, with Committee meetings commencing at 6:30 pm and Regular Board meetings immediately following:

January 15 January 29	February 19	March 12
April 16 April 30	May 14	June 04 June 18
July 09 July 23	August BREAK	September 17
October 01 October 29	November 05* November 19	December 03 December 17

** Inaugural Board Meeting*

FURTHER THAT the Vancouver Park Board reserve every Tuesday evening following the above-noted meeting dates, commencing at 6:00 pm, for In Camera meetings as needed and to reconvene any recessed Committee or Regular Board meetings.

CARRIED UNANIMOUSLY

NOTICE OF MOTIONS

There were no Notice of Motions.

ENQUIRIES

1. A Board member enquired whether the cause of the fire in a hollow cedar tree in Stanley Park had been ascertained. Howard Normann, Director of Park Operations, Park Board, informed that there had been a considerable amount of materials discovered by the tree, likely belonging to a homeless person. Staff noted access issues due to the location and also that they are considering preventative measures, particularly in the dry summer months.
2. A Commissioner commented on the tragedy in Fernie BC with regard to ammonia, and complimented staff regarding the practices and procedures of the Park Board. It was

- questioned whether there were any plans for enhancements to practices. Shauna Wilton, Deputy General Manager, Park Board, informed that a review is currently underway with risk management and safety to see if there are any areas that can be improved. Any recommendations that require Board approval/capital investment will be reported to the Board.
3. A Commissioner enquired about the portable washroom in Mount Pleasant Park and if it was removed for the winter months. Mr. Normann advised that it may have been past practice to remove the portable washroom and undertook to investigate and report back with the plans for this year.
 4. A Commissioner enquired regarding whether the Park Board has been involved in the planning processes for lands around False Creek and Emily Carr University and recollects a commitment from the Park Board to connect the park spaces in Mount Pleasant to the False Creek flats. Dave Hutch, Manager of Research and Planning, Park Board, advised that Park Board staff have been closely involved in the False Creek Plan and have discussed connecting the open spaces. Staff will inquire on the status and report back.
 5. A Commissioner enquired about the temporary plaza skate park location and the consultation that was to have started in Q4 of 2017. Mr. Hutch advised that he would check with the project manager and would report back to the Board.
 6. A Commissioner enquired about removal of overgrown areas at Riverfront Park and whether they would be seeded. Mr. Normann informed that there is a new planting plan for the Park and that the work was part of a renovation.
 7. A Commissioner enquired about the status of the Park Naming Committee. Malcolm Bromley, General Manager, Park Board, informed that staff has been actively involved with First Nations to determine how they would like to be involved in the Committee before proceeding with further naming processes. Staff will report back with information on the recommended approach.
 8. A Commissioner enquired about emails from Strathcona residents concerned about potential loss of park space in Strathcona Park due to the east/west arterial route options. Mr. Bromley advised that staff continue to work with Engineering on this project, which is currently being reviewed. Staff expect to learn more about how Engineering plans to move forward before the end of the year.
 9. A Commissioner enquired about the survey from Heather Marina regarding the pump out service offered in the summer. It was suggested that the float be highly identified and logoed with signage so that people are aware of it. Mr. Bromley advised that there were many pump outs during the summer month, and agreed that it is a good opportunity to provide signage.
 10. A Commissioner enquired about lighting in George Wainborn Park. Mr. Normann informed that a related work order has been created.
 11. A Commissioner enquired about the status of the Autism Spectrum Disorder Strategy. Mr. Bromley advised that staff are currently working on an report back.

12. A Commissioner enquired about the status of the Ice Rink Strategy. Mr. Hutch informed that the strategy had been integrated into the VanPlay process and will be incorporated into the final Master Plan recommendations.
13. A Commissioner enquired about the Kitsilano CCA board meeting about the VanSplash Strategy and whether the Meraloma Club had been consulted. Mr. Hutch advised that staff has met with the Meraloma Club regarding VanSplash.
14. A Commissioner expressed appreciation for the movement in response to citizen concerns about improving parks and removing overgrown areas to improve safety.
15. A Commissioner referenced communication received on the seaside greenways and Kitsilano Beach gap, and questioned the status of temporary orange fencing. Mr. Bromley advised that staff were working closely with the community groups involved to facilitate a mutually acceptable resolution.
16. A Commissioner noted that one cycling company is included on the Stanley Park map and asked for clarity on the protocols for allowing advertising. Staff will report back in future.

ADJOURNMENT

There being no further business, the meeting was adjourned.

The Board adjourned at 10:54 pm.

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Malcolm Bromley
General Manager

Commissioner Michael Wiebe
Chair