



**SPECIAL PARK BOARD MEETING
MEETING MINUTES**

NOVEMBER 14 2017

A Special Park Board meeting was held on Tuesday, November 14, 2017, at 6:32 pm, at the Park Board Office.

PRESENT: Commissioner John Coupar
Commissioner Casey Crawford
Commissioner Catherine Evans
Commissioner Sarah Kirby Yung
Commissioner Stuart Mackinnon
Commissioner Erin Shum, Vice Chair
Commissioner Michael Wiebe, Chair

GENERAL MANAGER'S OFFICE: Malcolm Bromley, General Manager
Shauna Wilton, Deputy General Manager
Cheryl Chan, Manager, Executive Office and Board Relations
Carol Lee, Meeting Clerk

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In the absence of the Chair, Vice Chair Shum assumed the chair.

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WELCOME

The Vice-Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. The meeting is being held on the land respectfully and with honour to each other, the land and the communities that the Commissioners serve. The Vice-Chair invited Commissioners to join her in committing to actions of reconciliation in their deliberations and decisions.

1. REPORT: 2018 Fees and Charges - Parks and Recreation

Steve Jackson, Director of Financial Planning and Analysis, Park Board, led the review of a presentation on the proposed 2018 fees and charges highlighting:

- Increases proposed in recreation programs

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At 6:38 pm, Commissioner Wiebe assumed the chair.

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- Proposed increase in parking fees
- Proposal to apply pay parking at Spanish Banks in line with rates at neighbouring lots from April 1 to September 30, effective January 1, 2018
- Proposed increases in Burrard Marina; and film and special event fee
- Other services where fee increases of 2% or less are being proposed.

Mr. Jackson, along with Octavio Silva, Manager of Business Development, Park Board, Sev Araujo, Manager of Commercial Operations, Park Board, Malcolm Bromley, General Manager, Park Board, Shauna Wilton, Deputy General Manager, Park Board, and Susie Hutchison, Manager of Recreation Services City-wide, Park Board, responded to questions and comments from the Board. There was discussion on:

- Proposed increase to the community event permit fee
- Confirmation that transit service is available to Spanish Banks during the period that parking fees would apply
- Work with the City to mitigate the negative impact of the implementation of pay parking at Spanish Banks on the neighbouring streets and residents
- Investigation of the tap function for debit and credit card transactions to increase the processing speed
- Need to ensure that the new fees and charges are communicated to Community Centre Associations (CCAs)
- Rationale for not imposing rate increases in specific programs and events.

Main Motion

MOVED by Commissioner Evans
SECONDED by Commissioner Mackinnon

THAT the Vancouver Park Board approves changes to the Fees and Charges, effective January 1, 2018, as summarized in the body of this report and detailed in Appendix A.

Amendment to the Main Motion

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Shum

THAT Item B be added:

- B. THAT the pre-school age group be amended to age 3 and under, and child 4 - 12 inclusive, subject to additional funds to cover the costs be requested from, and approved by, City Council.

CARRIED
(Commissioners Coupar, Evans and Kirby-Yung opposed)

Question on the Main Motion, as Amended

Commissioner Shum requested the motion be separated into distinct propositions.

Question on Item A

- A. THAT the Vancouver Park Board approves changes to the Fees and Charges, effective January 1, 2018, as summarized in the body of this report and detailed in Appendix A.

CARRIED

(Commissioners Shum opposed)

Question on Item B

- B. THAT the pre-school age group be amended to age 3 and under, and child 4 - 12 inclusive, subject to additional funds to cover the costs be requested from, and approved by, City Council.

CARRIED

(Commissioners Coupar and Evans opposed)

Recess

The meeting recessed at 7:26 pm and reconvened at 7:34 pm.

2. REPORT: 2018 Operating and Capital Budget - Parks and Recreation

The Chair advised that there were two pieces of correspondence of note sent directly to Commissioners, which were included with the Commissioners' meeting materials.

Steve Jackson, Director of Financial Planning and Analysis, Park Board, led the review of a presentation on the proposed 2018 Operating and Capital Budget highlighting:

- Operating budget:
 - Revenue and fixed cost increases
 - New services and programs
 - Operating costs of capital
 - Productivity savings
- Capital budget:
 - 2018 capital budget of \$39.3 million is at its highest in the past five years
 - Activity features totalling \$11.2 million
 - Commitment to the delivery of a new outdoor pool, with planning and design in 2018
 - New parks and renewals totalling \$17.1 million
 - Park infrastructure totalling \$2.1 million

- Seawall and waterfront totalling \$4.1 million
- Urban forest and natural features totalling \$4.5 million
- Recreation facility investments totalling \$0.2 million
- Real Estate and Facilities Management (REFM) capital investments in Park Board facilities, totalling \$14.7 million.

Mr. Jackson, along with Malcolm Bromley, General Manager, Park Board, Howard Normann, Director of Parks, Park Board, Donnie Rosa, Director of Recreation, Park Board, and Tiina Mack, Manager of Park Development, Park Board, responded to questions and comments from the Board. There was discussion on:

- Need to ensure that the Marpole-Oakridge Community Centre construction is fully funded within the 2019-2022 capital plan and that construction is completed within that period
- Need to revisit the inclusion of REFM funding for the design of the Sunset Seniors Centre in 2018
- Reports to be provided during 2018 regarding:
 - Details, costs and sources of funds to address park cleanliness and safety in the second half of 2018
 - Local Food Action Plan
 - Britannia Community Centre redevelopment.

The Board heard from one speaker who expressed support for the inclusion of the construction of the Riley Park Pavilion in the 2018 capital budget. The speaker responded to questions from the Board.

MOVED by Commissioner Kirby-Yung
SECONDED by Commissioner Evans

THAT the Vancouver Park Board approve:

- A. The 2018 Park Board Operating Budget of \$122,805,851 in expenditures and transfers, funded by \$59,549,538 in revenues and \$63,256,313 of tax-based operating funds, as outlined in this report and in Appendix A;
- B. The 2018 Park Board Multi-Year Capital Project Budget in the amount of \$22,986,450 as outlined in Appendix B of this report;
- C. The 2018 Park Board Annual Capital Expenditure Budget in the amount of \$39,270,379 as outlined in Appendix C of this report; and
- D. Subject to approval of recommendations A, B and C above, the submission of the Park Board's 2018 Operating and Capital Budgets to Vancouver City Council for consideration in the approval of the City of Vancouver's 2018 Operating Budget and 2018 Capital Budget.

CARRIED UNANIMOUSLY

3. Rescheduling Next Regular Board Meeting to 7 pm, November 21, 2017

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Shum

THAT, in order to provide adequate time for the next Committee and Regular Board meetings, the Vancouver Park Board adjust the 2017 meeting schedule to convene the next Regular Board Meeting at 7:00pm on November 21, 2017, instead of immediately following the Committee meeting scheduled for November 20, 2017.

CARRIED UNANIMOUSLY

The Board adjourned at 9:01 pm.

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Malcolm Bromley
General Manager

Commissioner Michael Wiebe
Chair