



REGULAR BOARD MEETING MEETING MINUTES

NOVEMBER 21, 2017

The Regular Park Board meeting was held on Tuesday, November 21, 2017, at 8:10 pm, at the Park Board Office.

PRESENT: Commissioner John Coupar
Commissioner Casey Crawford
Commissioner Catherine Evans
Commissioner Sarah Kirby-Yung
Commissioner Stuart Mackinnon
Commissioner Erin Shum, Vice-Chair
Commissioner Michael Wiebe, Chair

GENERAL MANAGER'S OFFICE: Malcolm Bromley, General Manager
Shauna Wilton, Deputy General Manager
Cheryl Chan, Manager, Executive Office and Board Relations
Carol Lee, Meeting Clerk

WELCOME

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. The meeting is being held on the land respectfully and with honour to each other, the land and the communities that the Commissioners serve. The Chair invited Commissioners to join him in committing to actions of reconciliation in their deliberations and decisions.

IN CAMERA

1. In Camera Meeting

MOVED by Commissioner Crawford

SECONDED by Commissioner Shum

THAT the Board will go into meetings, prior to the next Regular Board Meeting, which is closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (g) litigation or potential litigation affecting the City or Park Board;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the City and Park Board if they were held in public.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 1. Regular Board Meeting - November 6, 2017 and Special Budget Meeting - November 14, 2017**

MOVED by Commissioner Shum

SECONDED by Commissioner Mackinnon

THAT the Park Board minutes of the November 6, 2017 Regular Board and November 14, 2017 Special Budget meetings be adopted as circulated.

CARRIED UNANIMOUSLY

COMMUNICATIONS

The Board was advised that there are no communications of note.

COMMITTEE REPORT

- 1. Report of the Park Board Committee - November 20, 2017 (Reconvened November 21, 2017)**

The Board considered the report containing recommendations and actions taken by the Park Board Committee. Its items of business included:

1. REPORT: Public Engagement Standards Policy
2. REPORT: Age Friendly Fitness Equipment in Memorial South Park
3. REPORT: East Fraser Lands Area 2 Parks - Concept Plan
4. REPORT: Gourmet Cirque Cabaret Project - Special Event
5. REPORT: KitsFest2018 - Licensed Bathtub Race Activity Area - Special Event.

MOVED by Commissioner Coupar

SECONDED by Commissioner Evans

THAT the Board approve the recommendations and actions taken by the Park Board Committee at its meeting of November 20, 2017, and reconvened on November 21, 2017, as contained in items 1 through 5.

CARRIED UNANIMOUSLY

STAFF REPORTS

GENERAL MANAGER'S REPORT

Malcolm Bromley, General Manager, Park Board, reported on:

- Park development:
 - Clark Park playground renewal contract award

- Identification of Montgomery Park and Slocan Park sports fields for upgrades
- Update on the Parks Foundation
- Update on Vancouver Public Bike Share Program received at the November 15, 2017 Council meeting
- Upcoming events
- Board briefing notes issued from November 6 to 17, 2017.

Mr. Bromley, along with Octavio Silva, Manager of Business Development, Park Board, and Justin Dykstra, Senior Landscape Architect, Park Board, responded to questions from the Board. There was discussion on the Holiday Heights at Bloedel Conservatory event and the Montgomery Park sports field renewal.

REPORT REFERENCES

1. Langara Golf Course Drainage Project

Howard Normann, Director of Parks, Park Board, introduced Joan Probert, Supervisor, Commercial Operation, Park Board.

Ms. Probert led the review of a presentation on the Langara Golf Course Drainage Improvement Project and highlighted:

- History of golf course renovations
- Golf capital reserve fund established in 2001 for future golf related capital projects
- Project overview
- Timelines.

Ms. Probert, along with Justin Dykstra, Senior Landscape Architect, Park Board, and Steve Jackson, Director, Financial Planning and Administration, Park Board, responded to questions from the Board. There was discussion on biodiversity and water reuse enhancements; suggestion that data be gathered on the market opportunity for nine-hole golf during the construction period and the balance in the golf capital reserve.

2. VanPlay - Playbook Content Development Update

Dave Hutch, Manager of Research and Planning, Park Board, introduced Katherine Howard, Planner II, Park Board.

Ms. Howard led the review of a presentation on the content development of the “Playbook” master plan and highlighted:

- Inventory and trends
- Opportunities and vulnerabilities
- Emerging strategies
- Next steps
- Upcoming consultations.

Ms. Howard, along with Mr. Hutch and Malcolm Bromley, General Manager, Park Board, responded to questions from the Board. There was discussion on:

- A decrease in City funding will challenge the Park Board’s ability to address the forecasted deficit in parkland
- The importance of providing natural spaces in a highly urbanized environment
- Challenges to engage with residents other than those who self-select to respond to surveys and attend consultation events to obtain a broad spectrum of input
- Instructions provided to staff that the master plan be evidence-based, data-driven and be nimble, flexible and responsive to the changing demographics and requirements of the City
- The strategy of partnering with other jurisdictions to maximize the green network.

3. Concession Strategy Update

Sev Araujo, Manager of Commercial Operations, Park Board and Octavio Silva, Manager of Business Operations, Park Board, jointly led the review of a presentation providing an update on the concession strategy and highlighted:

- Current concession overview
- Need for a comprehensive review of the operating model
- Consultation program
- Consultation insights

Motion to Suspend Rules

MOVED by Commissioner Kirby-Yung
SECONDED by Commissioner Coupar

THAT the Vancouver Board of Parks and Recreation suspend the Park Board rules to allow the meeting to continue to 10:30 pm.

CARRIED UNANIMOUSLY

- Consultant findings
- Improvements implemented in 2017
- Proposed 2018 initiatives
- Next steps.

Mr. Araujo, along with Malcolm Bromley, General Manager, Park Board, and Mr. Silva, responded to questions from the Board. There was discussion on: the diverse capacity of concession operators results in inconsistencies in customer service and the customer experience; need to develop consistent standards; need to assess whether concessions should be part of the Park Board’s core business; success of the improvements implemented in 2017; identification of the opportunity to offer Park Board branded products; and opportunities to expand the concession network.

NEW BUSINESS

Commissioner Evans reported that Vancouver will be hosting the Women Deliver 2019 Conference in June 2019 and suggested that the Park Board consider being involved in this large-scale event.

ADJOURNMENT

There being no further business, the meeting was adjourned.

The Board adjourned at 10:28 pm.

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Malcolm Bromley
General Manager

Commissioner Michael Wiebe
Chair