



## PARK BOARD COMMITTEE MEETING MEETING MINUTES

NOVEMBER 19, 2018

A Regular Park Board Committee meeting was held on Monday, November 19, 2018, at 6:42 pm, at the Park Board Office.

**PRESENT:** Commissioner Tricia Barker, Vice-Chair  
Commissioner John Coupar  
Commissioner Dave Demers  
Commissioner Camil Dumont  
Commissioner Gwen Giesbrecht, Chair  
Commissioner John Irwin  
Commissioner Stuart Mackinnon

**GENERAL MANAGER'S OFFICE:** Malcolm Bromley, General Manager  
Shauna Wilton, Deputy General Manager  
Cheryl Chan, Manager, Executive Office and Board Relations  
Carol Lee, Meeting Clerk  
Jessica Kulchyski, Meeting Assistant

### CHAIR'S REPORT

Chair Mackinnon advised of the recommendation to move future Chair's Reports to the Regular Board meeting, in compliance with the Park Board Procedure By-law, and that it reflect Park Board organized events only. However, there is significant value in recognizing the work of "Commissioners in the Community" and staff have been requested to explore options to develop an online public album to showcase photos submitted by Commissioners while attending community events. Further information on this process will be provided once staff have identified the best and most sustainable options.

Chair Mackinnon highlighted the participation of former and current Park Board Commissioners at events in the community that occurred in November 2018:

- Nov 03: Unveiling of enhancements to Renfrew Ravine Park
- Nov 03: Opening of the Douglas Park playground
- Nov 05: Inaugural Board meeting at VanDusen Botanical Garden
- Nov 10: Sustenance Festival at Roundhouse Community Centre
- Nov 11: Remembrance Day ceremonies across Vancouver
- Nov 12: Totem pole and de-installation blessing ceremony at Hadden Park
- Nov 18: Vancouver Showcase NCAA basketball tournament.

### AGENDA ITEMS

#### 1. **REPORT: VanSplash: Vancouver Aquatics Strategy – Advisory Group Selection Process**

Dave Hutch, Acting Director of Park Planning, Park Board, introduced:

- Jennifer Miller, Engagement Specialist, Delaney + Associates

- Doug Shearer, Senior Planner, Park Board
- Leila Todd, Planner II, Park Board.

Mr. Hutch, led the review of a presentation on the proposed Advisory Group selection process for the draft Vancouver Aquatic Strategy (VanSplash) and highlighted:

- VanSplash process and schedule
- Proposed Advisory Group selection process:
  - Member recruitment
  - Composition
  - Application process
  - Process to review and approve Members.

Mr. Hutch, along with Malcolm Bromley, General Manager, Park Board, and Ms. Miller, responded to questions from the Committee. There was discussion on: confirmation that the amendments adopted at the January 29, 2018 Board meeting will be considered by the Advisory Group; whether target numbers have been established to ensure diverse representation on the Advisory Group; recommendation that the membership of the Advisory Group include individuals that can provide input on sustainable operations and green technologies; mechanisms to ensure that those individuals who do not have access to the internet will be engaged; request that Commissioners be permitted to view the list of all Advisory Group applicants; and confirmation historic documents that will be provided to the Advisory Group.

The Committee heard from five speakers. Two speakers expressed concern with the proposed Advisory Group selection process. Two speakers expressed support for the proposed Advisory Group selection process. The speakers provided input regarding facilities to be included in VanSplash and one speaker expressed concern with the closure of community pools during the month of December. The speakers responded to questions from the Committee.

MOVED by Commissioner Mackinnon  
SECONDED by Commissioner Demers

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board approve the proposed selection process for the VanSplash Advisory Group, as outlined in Appendix A, and direct staff to initiate recruitment.

CARRIED

- *In Favour: Demers, Dumont, Giesbrecht, Irwin, Mackinnon*
- *Opposed: Barker, Coupar*

## **Recess**

The meeting recessed at 8:18 pm and reconvened at 8:27 pm.

## **2. REPORT: Trans, Gender Diverse, and Two-Spirit Programming Update and Corporate Sponsorship Fund Request**

Donnie Rosa, Director of Recreation, Park Board, introduced:

- Paul Czene, Coordinator, Access and Inclusion, Park Board
- SD Holman, Artistic Director, Queer Arts Festival
- Josie Pearce, Gender Inclusion Facilitator, Park Board
- Dakota Shelby, Gender Inclusion Facilitator, Park Board.

Ms. Rosa led the review of a presentation regarding the request for \$30,000 from the Corporate Sponsorship Fund and highlighted:

- Background
- Queer Arts Festival (QAF)
- Community engagement
- Proposed initiatives to be undertaken with the one-time \$30,000 investment from the Corporate Sponsorship Fund.

Ms. Rosa, along with Ms. Holman, responded to questions from the Committee. There was discussion on: revenue projection from ticket sales included in the QAF budget; requirement for sustainable funding; and opportunities to publicize the QAF and Trans, Gender Diverse and Two-Spirit (TGD2S) programming.

### **Main Motion**

MOVED by Commissioner Coupar  
SECONDED by Commissioner Barker

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board contribute \$30,000 from the Corporate Sponsorship Fund to support the expansion of Trans, Gender Diverse, and Two-Spirit (TGD2S) arts and culture programming in community centres and parks through new access and inclusion focussed initiatives delivered in partnership with the Queer Arts Festival.

### **Primary Amendment to the Main Motion**

MOVED by Commissioner Giesbrecht  
SECONDED by Commissioner Mackinnon

THAT the motion be amended to:

THAT the Vancouver Park Board contribute \$35,000, with a target of \$5,000 to lower ticket prices and increase free events, from the Corporate Sponsorship Fund to support the expansion of Trans, Gender Diverse, and Two-Spirit (TGD2S) arts and culture programming in community centres and parks through new access and inclusion focussed initiatives delivered in partnership with the Queer Arts Festival.

**Secondary Amendment to the Main Motion**

MOVED by Commissioner Barker  
SECONDED by Commissioner Coupar

THAT the motion be amended to:

THAT the Vancouver Park Board contribute \$35,000 from the Corporate Sponsorship Fund to support the expansion of Trans, Gender Diverse, and Two-Spirit (TGD2S) arts and culture programming in community centres and parks through new access and inclusion focussed initiatives delivered in partnership with the Queer Arts Festival.

CARRIED UNANIMOUSLY

**Question on the Main Motion, as Amended**

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board contribute \$35,000 from the Corporate Sponsorship Fund to support the expansion of Trans, Gender Diverse, and Two-Spirit (TGD2S) arts and culture programming in community centres and parks through new access and inclusion focussed initiatives delivered in partnership with the Queer Arts Festival.

CARRIED UNANIMOUSLY

The Committee adjourned at 8:54 pm.

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Malcolm Bromley  
General Manager

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Commissioner Gwen Giesbrecht  
Chair



## REGULAR BOARD MEETING MEETING MINUTES

NOVEMBER 19, 2018

The Regular Park Board meeting was held on Monday, November 19, 2018, at 9:00 pm, at the Park Board Office.

**PRESENT:** Commissioner Tricia Barker  
Commissioner John Coupar  
Commissioner Dave Demers, Vice-Chair  
Commissioner Camil Dumont  
Commissioner Gwen Giesbrecht  
Commissioner John Irwin  
Commissioner Stuart Mackinnon, Chair

**GENERAL MANAGER'S OFFICE:** Malcolm Bromley, General Manager  
Shauna Wilton, Deputy General Manager  
Cheryl Chan, Manager, Executive Office and Board Relations  
Carol Lee, Meeting Clerk  
Jessica Kulchyski, Meeting Assistant

### ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. The meeting is being held on the land respectfully and with honour to each other, the land and the communities that the Commissioners serve. The Chair invited Commissioners to join him in committing to actions of reconciliation in their deliberations and decisions.

### IN CAMERA

#### 1. In Camera Meeting

MOVED by Commissioner Coupar  
SECONDED by Commissioner Dumont

THAT the Board will go into meetings prior to the next Regular Board Meeting, which are closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (g) litigation or potential litigation affecting the City or Park Board;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the City and Park Board if they were held in public.

CARRIED UNANIMOUSLY

## ADOPTION OF MINUTES

### 1. Inaugural Board Meeting – November 5, 2018

MOVED by Commissioner Giesbrecht

SECONDED by Commissioner Irwin

THAT the Park Board minutes of the November 5, 2018 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

## COMMUNICATIONS

The Board was advised of the following correspondence that had been sent to Commissioners:

- Emails regarding the VanSplash: Vancouver Aquatics Strategy – Advisory Group Selection Process
- Memorandum from the Chair advising of liaison appointments, commencing November 2018; the groups will be notified of the liaison appointments.

The following are the Vancouver Park Board Liaison appointments:

<b>Community Centre Association/Society</b>	<b>Commissioner</b>
Association Presidents Group	Board Chair Stuart Mackinnon (2018-2019)
Britannia Community Services Society	Stuart Mackinnon
Champlain Heights Community Association	Tricia Barker
Douglas Park Community Association	John Coupar
Dunbar Community Association	Dave Demers
False Creek Community Association	John Coupar
Grandview Community Association (Trout Lake)	Gwen Giesbrecht
Hastings Community Association	Camil Dumont
Kensington Community Association	John Coupar
Kerrisdale Community Centre Society	John Irwin
Killarney Community Centre Society	Tricia Barker
Kitsilano War Memorial Community Association	John Irwin
Marpole-Oakridge Community Association	Dave Demers
Mount Pleasant Community Association	John Irwin
Ray-Cam Co-operative Association	Stuart Mackinnon
Renfrew Park Community Association	Gwen Giesbrecht
Riley Park Hillcrest Community Association	Camil Dumont
Roundhouse Community Arts & Recreation Society	Dave Demers
Strathcona Community Centre Association	Camil Dumont
Sunset Community Association	Stuart Mackinnon
Thunderbird Neighbourhood Association	Gwen Giesbrecht
West End and Coal Harbour Community Association	Dave Demers
West Point Grey Community Association	Tricia Barker

<b>Park Board Advisory Groups</b>	<b>Commissioner</b>
City Wide Youth Council*	Camil Dumont
Neighbourhood Matching Fund	Dave Demers

<b>Community Partners/Groups</b>	<b>Commissioner</b>
Bloedel Strategic Advisory Committee*	John Coupar
Brock House Society	Tricia Barker
Dr. Sun Yat-Sen Classical Chinese Garden	Dave Demers
Hastings Park Conservancy	John Coupar
Jericho Sailing Centre Association	John Coupar
Stanley Park Ecological Society	Camil Dumont
Vancouver Botanical Gardens Association	Dave Demers
Vancouver Field Sports Federation	Camil Dumont
Vancouver Skateboard Coalition*	Stuart Mackinnon
Vancouver Sport Network	Camil Dumont

<b>Statutory Committees/Boards</b>	<b>Commissioner</b>
Joint Council on Childcare	Camil Dumont
Public Art Committee	John Coupar
Vancouver City Planning Commission	John Irwin
Vancouver Heritage Commission	Gwen Giesbrecht
Vancouver Public Library Board	Stuart Mackinnon

## **COMMITTEE REPORT**

### **1. Report of the Park Board Committee – November 19, 2018**

The Board considered the report containing recommendations and actions taken by the Park Board Committee. Its items of business included:

1. REPORT: VanSplash: Vancouver Aquatics Strategy – Advisory Group Selection Process
2. REPORT: Trans, Gender Diverse, and Two-Spirit Programming Update and Corporate Sponsorship Fund Request

MOVED by Commissioner Giesbrecht

SECONDED by Commissioner Irwin

THAT the Board approve the recommendations and actions taken by the Park Board Committee at its meeting of November 19, 2018, as contained in items 1 and 2.

CARRIED UNANIMOUSLY

## **GENERAL MANAGER'S REPORT**

Malcolm Bromley, General Manager, Park Board, reported on:

- Park development:

- Update on Vanier Park Bike Park expansion project
- Bids are being accepted for Phase II of the Stanley Park seawall repairs
- Completion of Stanley Park cliff scaling between Third Beach and Lions Gate Bridge
- Recreation services:
  - Expectation that the Sunset ice rink will be reopened on December 1, 2018
  - Free public skate on December 1, 2018 at Trout Lake and Hillcrest ice rinks to celebrate the 2019 IIHF World Junior Hockey Championship being held in Vancouver and Victoria
- Special events:
  - Bright Nights at Stanley Park from November 29, 2018 to January 5, 2019
  - 34<sup>th</sup> annual VanDusen Festival of Lights from December 1, 2018 to January 6, 2019
  - Holiday Heights at Bloedel Conservatory
- Appearance of an otter at the Dr. Sun Yat-Sen Classical Chinese Garden
- Council business:
  - On November 13, 2018, Council received a report recommending approval of 10 new Community Sport Hosting Grants totaling \$44,800
  - On November 14, 2018, the Standing Committee on Policy and Strategic Priorities received a report on 2018 Q3 capital budget adjustments and closeouts
- Briefing notes and emails issued from October 25 to November 19, 2018.

In response to a request from the Board, Dave Hutch, Acting Director of Planning and Park Development, Park Board, undertook to investigate whether the height of the Stanley Park sea Wall is being raised as part of the repair work.

## STAFF REPORTS

### 1. Park Board Meetings – Proposed 2019 Schedule

MOVED by Commissioner Irwin

SECONDED by Commissioner Demers

THAT the Vancouver Park Board approve the Committee and Regular Board meeting dates for 2018 as outlined below, with Committee meetings commencing at 6:30 pm and Regular Board meetings immediately following:

January 14 January 28	February 11 February 25	March 11
April 01 April 15	May 13 May 27	June 10 June 24
July 08 July 22	August BREAK	September 16 September 30
October 21	November 04 November 18	December 09



AND FURTHER THAT the Vancouver Park Board reserve every Tuesday evening following the above-noted meeting dates, commencing at 5:30 pm, for In Camera meetings as needed and to reconvene any recessed Committee or Regular Board meetings.

CARRIED UNANIMOUSLY

## **NOTICE OF MOTIONS**

The Chair confirmed the requirement in the Park Board Procedure By-law for all notices of motions to be submitted in writing to the Chair at the meeting in order to be read into the record. As the title and resolution of the motion will be reflected in the meeting minutes, and the full motion needs to be included in the next meeting package, it would be helpful if all notices were also submitted electronically to the General Manager's Office at the same time, or by the next morning. The Chair suggested that motions be submitted to the General Manager's Office in advance for review to confirm they are in order and properly formatted.

The Chair noted that he will review submitted notices to ensure the motions are complete before asking the mover to read the title of their motion into the record.

### **1. Horticultural Standards in Vancouver Parks**

Commissioner Coupar gave notice of motion on the following:

THEREFORE BE IT RESOLVED:

- A. THAT the Vancouver Board of Parks and Recreation formally requests Vancouver City Council to authorize additional funding for the Park Board – on a priority basis for the 2019 Operating Budget – to enable increased care and maintenance in our cherished parks and gardens at all Vancouver parks impacted by the significant challenges of 10 years of declining standards, as well as additional funding to maintain the cleanliness and safety of impacted Vancouver parks on an ongoing basis;
- B. THAT the Vancouver Board of Parks and Recreation directs Park Board staff to expeditiously draft a revised budget, for submission to Vancouver City Council and the City of Vancouver, outlining the Operating Budget funding necessary to enable increased care and maintenance in our cherished parks and gardens at all Vancouver parks, as well as the funding necessary to maintain the cleanliness and safety in time for the 2019 season; and
- C. THAT the Vancouver Board of Parks and Recreation directs staff to report back with a review of horticultural staff levels with comparable parks systems, botanical gardens, and horticultural attractions, with metrics to compare and allow staff to provide recommendations to the Board and to create a needs analysis so the Board can be aware of the actual needed funds to maintain our parks and gardens to verifiable acceptable standards, further that this report be received prior to consideration of the 2020 Operating Budget.

## **NEW BUSINESS**

The Chair announced that a Special Board Meeting has been scheduled on December 5, 2018 at 6:30 pm to consider the 2019 Operating and Capital Budgets.

## **ENQUIRIES**

The Chair commented that capturing, tracking and responding to meeting enquiries is one of the most challenging and time-consuming items for staff and often requires reviewing the meeting video to ensure the enquiry has been understood correctly. The Chair proposed that, moving forward, all enquiries to staff be submitted in writing through the Chair, either in advance or at the meeting. To ensure that responses are accurate and up-to-date, staff will review all submitted enquiries after the meeting and will endeavour to provide written responses by the next meeting whenever possible, or sooner if the enquiry is time sensitive. It would be helpful if Commissioners could also submit their enquiries electronically to the General Manager's Office when possible.

Board members expressed the following concerns regarding the new policy:

- Requirement for a response prior to the next meeting if the subject of the enquiry is an urgent matter
- Need for a public record of the responses to enquiries.

A Board member requested information on the number of Park Board employees, unionized employees and sectoral employee breakdown.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned.

The Board adjourned at 9:22 pm.

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Malcolm Bromley  
General Manager

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Commissioner Stuart Mackinnon  
Chair