



## **PARK BOARD COMMITTEE MEETING MEETING MINUTES**

**SEPTEMBER 14, 2020**

A Regular Park Board Committee meeting was held on Monday, September 14, 2020, at 6:35 pm, via videoconference and at the Park Board Office.

**PRESENT:** Commissioner Tricia Barker, Vice-Chair  
Commissioner John Coupar  
Commissioner Dave Demers  
Commissioner Camil Dumont  
Commissioner Gwen Giesbrecht, Chair  
Commissioner John Irwin  
Commissioner Stuart Mackinnon

**GENERAL MANAGER'S OFFICE:** Steve Jackson, Acting Deputy General Manager  
Cheryl Chan, Manager, Executive Office and Board Relations  
Carol Lee, Meeting Clerk  
Jessica Kulchyski, Meeting Assistant

### **ACKNOWLEDGEMENT**

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

### **ADOPTION OF MINUTES**

#### **1. Park Board Committee Meeting – July 27, 2020**

MOVED by Commissioner Irwin  
SECONDED by Commissioner Coupar

THAT the Park Board Committee minutes of the July 27, 2020 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

### **COMMUNICATIONS**

The Committee was advised that, from September 8, 2020 to 3:00 p.m. on September 14, 2020, the General Manager's Office received four letters expressing support for funding for outdoor pools in Mount Pleasant in the 2019-2022 Capital Plan.

All correspondence has been sent directly to Commissioners.

## STAFF REPORTS

### 1. REPORT: Montgomery Park Grass Field Renewal – Construction Contract

MOVED by Commissioner Mackinnon

SECONDED by Commissioner Irwin

THAT the recommendation in the staff report be adopted on consent.

DEFEATED

*In favour: Demers, Dumont, Giesbrecht, Irwin, Mackinnon*

*Opposed: Barker, Coupar*

Ian Stewart, Manager of Park Development, Park Board, introduced:

- Sardar Muntasir, Project Manager, Park Board
- Ali Nayeri, Civil Engineer, Park Board.

Mr. Nayeri led the review of a presentation on the proposed award of the construction contract for the Montgomery Park grass sport field renewal and highlighted:

- Current inventory of 132 grass and 12 artificial turf fields
- Park Board sport fields and renewal program
- Grass field grading system
- Alignment of the project with City and Park Board strategies, including VanPlay
- Overview of Montgomery Park
- Proposed layout and features of the new field:
  - Anticipated outcomes of the field upgrades
- Construction overview and timelines
- Procurement process:
  - Bid evaluation and rationale for the recommended award of the construction contract
- Financial and legal implications.

Mr. Nayeri responded to questions from the Committee. There was discussion on: confirmation that soft surfaces will be considered for the design of the looping path; and suggestion that any required upgrading of the field house and washrooms will be undertaken simultaneously with the construction of the grass sports field.

MOVED by Commissioner Mackinnon

SECONDED by Commissioner Irwin

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Board of Parks and Recreation (“Park Board”) authorize staff to negotiate to the satisfaction of the Park Board’s General Manager, the City of Vancouver’s (the “City”) Director of Legal Services, and the City’s Chief Purchasing Official and enter into a contract with TGK Irrigation Ltd., for

upgrading the grass fields located at Montgomery Park, for a term of approximately eight (8) months, with an estimated contract value of \$1,818,603.00, plus applicable taxes over the initial term, to be funded through the 2020 Capital Budget;

- B. THAT the City's Chief Purchasing Official and Park Board's General Manager be authorized to execute, on behalf of the Park Board, the contract contemplated by Recommendation A; and
- C. THAT no legal rights or obligations will be created by the Park Board's adoption of Recommendations A and B above unless and until such contract is executed by the authorized signatories of the City as set out in these Recommendations.

CARRIED UNANIMOUSLY

**2. REPORT: West End Waterfront Parks and Beach Avenue Master Plan – Consulting Contract**

Doug Shearer, Manager of Planning, Policy and Environment, Park Board, Park Board, introduced:

- Katy Amon, Planner II, Park Planning, Policy and Environment, Park Board
- Dale Bracewell, Manager, Transportation Services, City of Vancouver
- Sam Khany, Transportation Planner, City of Vancouver.

Ms. Amon led the review of a presentation on the proposed award of the consulting services contract for the West End Waterfront Parks and Beach Avenue Master Plan project and highlighted:

- Objectives of the project, which will be a joint initiative between the Park Board and the City's Engineering Services
- Study area
- Decolonization and reconciliation will be an overarching lens of the Master Plan
- The growing demand on the study area's parks
- Five key project themes and considerations
- Key role of parks and streets in the COVID-19 pandemic response
- Anticipated timeline of the five phases of the Master Plan project
- Procurement process and evaluation of the Request for Proposals (RFPs) received
- Financial implications
- COVID-19 risk mitigation.

**Recess**

The meeting recessed at 7:19 pm and reconvened at 7:24 pm.

The Committee heard from one speaker who spoke in favour of the staff recommendation and suggested that park and recreational needs and areas beyond the study area be considered in the Master Plan. The speaker responded to questions from the Committee.

## **Main Motion**

MOVED by Commissioner Irwin  
SECONDED by Commissioner Demers

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Board of Parks and Recreation (“Park Board”) approve an increase to the Multi-Year Capital Project Budget for the West End Waterfront Parks and Beach Avenue Master Plan Project from \$1 million to \$3.5 million with the source for the increase being the 2019–2022 Capital Plan (the “Capital Plan”);
- B. THAT, subject to approval of Recommendation A, the Park Board authorize staff to negotiate to the satisfaction of the Park Board’s General Manager, the City of Vancouver’s (the “City”) Director of Legal Services, and the City’s Chief Purchasing Official and enter into a contract with Christopher Phillips Inc, Greg Smallenberg Ltd. and Jeffrey Staates Ltd. (PFS Studio), for consulting services for the West End Waterfront Parks and Beach Avenue Master Plan, for a term of 3 years, with the option to extend, at City’s discretion, for another two 3-year terms, with an estimated contract value of \$2,624,128, plus applicable taxes over the initial three-year term, to be funded through the Capital Plan;
- C. THAT the City’s Director of Legal Services, City’s Chief Purchasing Official and Park Board’s General Manager be authorized to execute on behalf of the Park Board the contract contemplated by Recommendation B; and
- D. THAT no legal rights or obligations will be created by the Park Board’s adoption of Recommendations A, B and C above unless and until such contract is executed by the authorized signatories of the City as set out in these Recommendations.

## **Recess**

The meeting recessed at 7:38 pm and reconvened at 7:49 pm.

The Chair ruled that a Substitution Motion proposed by Commissioner Coupar is out of order as it is not germane to the topic under discussion.

Ms. Amon and Mr. Shearer, along with Steve Jackson, Acting Deputy General Manager, Park Board, and Dave Hutch, Director of Planning and Park Development, Park Board, responded to questions from the Committee. There was discussion on:

- The number of the local members on the recommended consultant team
- Request that consideration be given to the impact of sewer separation on water quality
- The increased scope of the Master Plan project reflects the complexity and scale of the study area
- The benefits of the partnering of local and international members on the recommended consultant team

- Whether consideration has been given to deferring some of the project costs in the initial two years in order to respond to the impacts of the COVID-19 pandemic on the Park Board’s and City’s finances:
  - The Master Plan project would be funded from a specifically designated community amenity contribution (CAC).

### **Question on the Main Motion**

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Board of Parks and Recreation (“Park Board”) approve an increase to the Multi-Year Capital Project Budget for the West End Waterfront Parks and Beach Avenue Master Plan Project from \$1 million to \$3.5 million with the source for the increase being the 2019–2022 Capital Plan (the “Capital Plan”);
- B. THAT, subject to approval of Recommendation A, the Park Board authorize staff to negotiate to the satisfaction of the Park Board’s General Manager, the City of Vancouver’s (the “City”) Director of Legal Services, and the City’s Chief Purchasing Official and enter into a contract with Christopher Phillips Inc, Greg Smallenberg Ltd. and Jeffrey Staates Ltd. (PFS Studio), for consulting services for the West End Waterfront Parks and Beach Avenue Master Plan, for a term of 3 years, with the option to extend, at City’s discretion, for another two 3-year terms, with an estimated contract value of \$2,624,128, plus applicable taxes over the initial three-year term, to be funded through the Capital Plan;
- C. THAT the City’s Director of Legal Services, City’s Chief Purchasing Official and Park Board’s General Manager be authorized to execute on behalf of the Park Board the contract contemplated by Recommendation B; and
- D. THAT no legal rights or obligations will be created by the Park Board’s adoption of Recommendations A, B and C above unless and until such contract is executed by the authorized signatories of the City as set out in these Recommendations.

CARRIED

*In favour: Demers, Dumont, Giesbrecht, Irwin, Mackinnon*

*Opposed: Barker, Coupar*

### **3. REPORT: 2019–2022 Capital Plan (Parks and Recreation) – Mid-term Update**

Sarah Kapoor, Acting Director of Financial Planning and Analysis, Park Board, introduced Michel Desrochers, Capital Program Analyst, City of Vancouver.

Ms. Kapoor and Dave Hutch, Director of Planning and Park Development, Park Board, jointly led the review of a presentation on proposed adjustments to the 2019–2022 Capital Plan that will be considered for approval at the September 16, 2020 Council meeting and highlighted:

- Proposed \$48 million reduction in the Park Board’s Capital Plan
- Examples of the 2019–2022 Capital Plan delivery outcomes
- Background and context of the mid-term update

- Recalibration of the Park Board’s Capital Plan:
  - Inputs and outputs
  - Framework
  - Considerations
- Proposed reduction/deferral of the scope of work in Parks and Open Spaces (\$43.5 million) and Community Facilities (\$4.5 million) projects.

Ms. Kapoor and Mr. Hutch, along with Mr. Desrochers, responded to questions from the Committee. There was discussion on:

- Confirmation that the VanSplash status report that will be provided in fall 2020 will include information on the capital funds required in 2021 and 2022 to commence planning for the Mount Pleasant outdoor pool
- VanPlay will be utilized to guide efficiencies in future capital plans
- The City’s additional public safety funding was allocated to the Grandview-Woodland Fire Hall project
- Confirmation that COVID-19 pandemic has not had a significant impact on the construction of any parks.

**Recess**

The meeting recessed at 8:51 pm and reconvened at 8:56 pm.

The Committee heard from one speaker who requested that capital funds be invested to maintain the Burrard Civic Marina infrastructure in a state of good repair. The speaker responded to questions from the Committee.

**Main Motion**

MOVED by Commissioner Mackinnon  
SECONDED by Commissioner Dumont

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board approve the 2019–2022 Capital Plan Mid-term Update and Recalibration, as outlined in this report and Appendix A.

**Amendment to the Main Motion**

MOVED by Commissioner Coupar  
SECONDED by Commissioner Irwin

THAT the motion be amended by adding Item B:

- B. THAT Park Board staff determine and allocate sufficient capital, a minimum of \$2 million in funds from the update, to be redirected to begin planning and delivery of the long promised Mount Pleasant outdoor pool previously approved as part of VanSplash, in the 2019–2022 Park Board Capital Plan.

### **Amendment to the Amendment**

MOVED by Commissioner Irwin  
SECONDED by Commissioner Coupar

THAT the amendment to Item B be amended to:

- B. THAT Park Board staff determine and allocate sufficient capital, a minimum of \$1 million in funds from the update, to be redirected to begin planning and delivery of the long promised Mount Pleasant outdoor pool previously approved as part of VanSplash, in the 2019–2022 Park Board Capital Plan.

CARRIED

*In favour: Barker, Coupar, Dumont, Giesbrecht, Irwin*

*Opposed: Demers, Mackinnon*

### **Question on the Main Motion, as Amended**

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the 2019–2022 Capital Plan Mid-term Update and Recalibration, as outlined in this report and Appendix A; and
- B. THAT Park Board staff determine and allocate sufficient capital, a minimum of \$1 million in funds from the update, to be redirected to begin planning and delivery of the long promised Mount Pleasant outdoor pool previously approved as part of VanSplash, in the 2019–2022 Park Board Capital Plan.

Commissioner Demers requested that the motion be separated into distinct propositions.

In response to a question, the Chair ruled that the motion be separated into distinct propositions.

### **Challenge to the Chair**

MOVED by Commissioner Irwin  
SECONDED by Commissioner Coupar

THAT the ruling of the Chair be sustained.

CARRIED

*In Favour: Demers, Dumont, Giesbrecht, Mackinnon*

*Opposed: Barker, Coupar, Irwin*

### **Question on Item A**

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board approve the 2019–2022 Capital Plan Mid-term Update and Recalibration, as outlined in this report and Appendix A.

CARRIED UNANIMOUSLY

**Question on Item B**

THAT the Committee recommend to the Board:

THAT Park Board staff determine and allocate sufficient capital, a minimum of \$1 million in funds from the update, to be redirected to begin planning and delivery of the long promised Mount Pleasant outdoor pool previously approved as part of VanSplash, in the 2019–2022 Park Board Capital Plan.

DEFEATED

*In favour: Irwin, Coupar, Barker*

*Opposed: Demers, Dumont, Giesbrecht, Mackinnon*

**Recess**

The meeting was recessed at 9:58 pm and will reconvene with the Regular Board meeting on Tuesday, September 15, 2020 at 6:30 pm.

The Committee adjourned at 9:58 pm.

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Steve Jackson  
Acting Deputy General Manager

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Commissioner Gwen Giesbrecht  
Chair