



## SPECIAL BOARD MEETING MEETING MINUTES

NOVEMBER 30, 2021

A Special Park Board meeting was held on Tuesday, November 30, 2021, at 6:33 pm, via videoconference and at the Park Board Office.

<b>PRESENT:</b>	Commissioner John Coupar Commissioner Dave Demers, Vice-Chair Commissioner Camil Dumont, Chair Commissioner Gwen Giesbrecht Commissioner John Irwin Commissioner Stuart Mackinnon
<b>ABSENT:</b>	Commissioner Tricia Barker (Leave of Absence)
<b>GENERAL MANAGER'S OFFICE:</b>	Donnie Rosa, General Manager Cheryl Chan, Manager, Executive Office and Board Relations Carol Lee, Meeting Clerk Jessica Kulchyski, Board Support and Meeting Assistant

### ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. The meeting is being held on the land respectfully and with honour to each other, the land and the communities that the Commissioners serve. The Chair invited Commissioners to join him in committing to actions of reconciliation in their deliberations and decisions.

### COMMUNICATIONS

The Board was advised that there are no communications of note related to the agenda items.

### STAFF REPORTS

#### 1. **REPORT: 2022 Fees and Charges – Parks and Recreation**

Donnie Rosa, General Manager, Park Board, commented on the uncertainty that exists as the recovery from the COVID-19 pandemic continues and the degree of risk associated with the forecasts utilized to develop the 2022 budget.

Natalie Froehlich, Director of Financial Planning and Analysis, Park Board, led the review of a presentation on the proposed 2022 Fees and Charges and highlighted:

- Proposed average increase of 2% to 7% across all various service with could result in approximately \$1.7 million of incremental revenue
- The City's 2022 budget engagement survey indicates residents are willing to pay more in user fees

- Of the \$1.7 million of incremental revenue, approximately \$1.3 million has been incorporated into the budget, while the remaining \$0.4 million will be used to mitigate risks identified within the 2022 Operating Budget
- Proposed increases to fees and charges for:
  - Parking
  - Golf
  - Destination attractions
  - Events and permitting
  - Marinas
  - Recreation.

N. Froehlich, along with Steve Jackson, Director of Business Development, Park Board, responded to questions and comments from the Board. There was discussion on:

- Confirmation that the median income of Vancouver residents was considered when determining the proposed 5% increase to recreation fees
- Suggestion that permitting and rental fees for commercial events and filming permits be increased:
  - The fees can be reviewed mid-year when the report on permitting for special events and filming is provided by staff.

### **Main Motion**

MOVED by Commissioner Mackinnon  
SECONDED by Commissioner Coupar

THAT the Vancouver Park Board approve changes to the 2022 Fees and Charges, as summarized in the body of this report and detailed in Appendix A.

### **Amendment to the Main Motion**

MOVED by Commissioner Irwin  
SECONDED by Commissioner Giesbrecht

THAT the Vancouver Park Board approve changes to the 2022 Fees and Charges, as summarized in the body of this report and detailed in Appendix A, including a 5% increase on 18-hole golf.

CARRIED  
*In favour: Demers, Dumont, Giesbrecht, Irwin, Mackinnon*  
*Opposed: Coupar*

### **Question on the Main Motion, as Amended**

THAT the Vancouver Park Board approve changes to the 2022 Fees and Charges, as summarized in the body of this report and detailed in Appendix A, including a 5% increase on 18-hole golf.

CARRIED

*In favour: Demers, Dumont, Giesbrecht, Irwin, Mackinnon*

*Opposed: Coupar*

## **2. REPORT: 2022 Service Plan, Operating and Capital Budgets – Parks and Recreation**

Members of the Park Board Senior Leadership Team led the review of a presentation on the proposed 2022 Service Plan, Operating and Capital Budgets and highlighted:

- The increased use of outdoor spaces places stress on Park Board amenities
- Process to develop the 2022 Service Plan, budgets and fees
- 2022 Service Plan:
  - 2022 challenges, risks and opportunities
  - Core services, 2022 service highlights and initiatives in five service areas:
    - Strategic Operations and Board Relations
    - Parks and Green Spaces
    - Recreation Services
    - Business Services
    - Planning and Park Development
  - Core services of the Decolonization, Arts and Culture service area
  - Service highlights
- 2022 proposed operating budget:
  - Tax scenarios
  - Proposed 2022 operating budget based on the 5% tax scenario:
    - Anticipated revenue increase of \$22.7 million, based on the assumption that revenues will return to pre-pandemic levels
    - Anticipated expenses increase of \$7.6 million, roughly equal to 2021 levels adjusted for fixed cost increases
    - \$1.7 million in one-time initiatives to reduce City-wide tax impacts
  - Proposed 2022 operating budget investments
- 2022 proposed capital budget:
  - Planned 2022 capital expenditures of \$64.5 million

- 2022 capital projects:
  - Park land acquisition
  - Urban forest and natural features
  - Seawall and waterfront
  - Programmed activity areas
  - Park amenities
  - Master plans and City-wide strategies
  - General features and infrastructure
  - Park buildings
  - Recreational facilities
  - Service yards – Sunset Service Yard renewal
- Next steps.

Members of the Senior Leadership Team, along with Rena Soutar, Manager, Decolonization, Arts and Culture, Park Board, responded to questions and comments from the Board. There was discussion on:

- Concern regarding the adequacy of funding for reconciliation and decolonization work
- Concern that funding for the Mount Pleasant outdoor pool is not included in the 2022 capital budget despite it previously being identified as a Board priority:
  - Funding for the planning for the design and construction of the Mount Pleasant outdoor pool will be included in the 2023 – 2026 capital plan
  - Confirmation that staff recognizes that the Mount Pleasant outdoor pool is a Board priority for the next capital plan
- Contingency plans if revenues do not return to pre-pandemic levels
- Whether a portion of the \$64.5 million of capital expenditures could be reallocated to the operating budget to provide core services if revenues do not return to pre-pandemic levels:
  - There are restrictions on the use of Development Cost Levy (DCL) and Community Amenity Contribution (CAC) funding.

MOVED by Commissioner Demers

SECONDED by Commissioner Mackinnon

- A. THAT the Vancouver Park Board approve the 2022 Service Plan as outlined in this report and as attached as Appendix A;
- B. THAT the Vancouver Park Board approve the 2022 Board of Parks and Recreation Operating Budget of \$143,162,410 in expenditures and transfers, funded by \$65,497,000 in revenues and \$72,665,410 of tax-based operating funds, as outlined in this report and in Section 4 of the proposed Service Plan (attached as Appendix A);

- C. THAT the Vancouver Park Board approve the 2022 Parks and Recreation Multi-Year Capital Project Budget in the amount of \$22,831,350, which consists of \$19,551,350 in the Parks and Open Spaces service category, and \$3,280,000 in the Recreation Facilities and Service Yards service categories as outlined in Section 5 of the proposed Service Plan (attached as Appendix A);
- D. THAT the Vancouver Park Board approve the 2022 Parks and Recreation Annual Capital Expenditure Budget in the amount of \$64,483,243, which consists of \$53,214,645 in the Parks and Open Spaces service category, and \$11,268,598 in the Recreation Facilities and Service Yards service categories as outlined in Section 5 of the proposed Service Plan (attached as Appendix A); and
- E. FURTHER THAT subject to approval of recommendations A, B, C and D above, the Parks and Recreation 2022 Operating and Capital Budgets be submitted to Vancouver City Council for consideration in the approval of the City of Vancouver's 2022 Operating Budget and 2022 Capital Budget.

CARRIED UNANIMOUSLY

The Board adjourned at 8:40 pm.

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Donnie Rosa  
General Manager

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Commissioner Camil Dumont  
Chair