



## BOARD COMMITTEE MEETING MEETING MINUTES

JULY 4 2022

A Board Committee meeting was held on Monday, July 4, 2022, at 6:32 pm, via videoconference and at the Park Board Office.

### **PRESENT:**

Commissioner Tricia Barker  
Commissioner John Coupar  
Commissioner Dave Demers  
Commissioner Camil Dumont, Chair  
Commissioner Gwen Giesbrecht  
Commissioner John Irwin, Vice-Chair  
Commissioner Stuart Mackinnon

### **GENERAL MANAGER'S OFFICE:**

Donnie Rosa, General Manager  
Cheryl Chan, Manager, Executive Office and Board Relations  
Carol Lee, Meeting Clerk  
Jessica Kulchyski, Board Support and Meeting Assistant

### **ACKNOWLEDGEMENT**

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

### **ADOPTION OF MINUTES**

#### **1. Board Committee Meeting – June 20, 2022**

MOVED by Commissioner Giesbrecht  
SECONDED by Commissioner Demers

THAT the Board Committee minutes of the June 20, 2022 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

### **COMMUNICATIONS**

The Board Committee was advised that from June 20, 2022 to 3:00 pm on July 4, 2022, four emails were received via the [PBCommissioners@vancouver.ca](mailto:PBCommissioners@vancouver.ca) account and the [Contact Park Board Commissioners](#) webform expressing support for Member's Motion titled "Accessible and Inclusive Design Guidelines for Playgrounds".

## REFERRED ITEMS

### 1. Member's Motion: Accessible and Inclusive Design Guidelines for Playgrounds

Commissioner Irwin introduced the motion.

#### Recess

The meeting recessed at 6:37 pm and reconvened at 6:42 pm.

The Board Committee heard from six speakers, all of whom expressed support for the Member's Motion and provided the following comments:

- The need to undertake meaningful consultation with stakeholders, particularly the children who are directly impacted
- Request for the return of logs and Mobi-Mats to beaches
- Inclusive design of playgrounds will help to remove the stigma around disabilities.

The speakers responded to questions from the Board Committee.

Commissioner Irwin responded to questions from the Board Committee.

#### Main Motion

MOVED by Commissioner Irwin

SECONDED by Commissioner Mackinnon

#### WHEREAS:

1. The playground at Kitsilano Beach Park is noted as Vancouver's fully accessible playground; it is both one of the few listed as being accessible, and may not be as accessible for children in mobility devices;
2. Recent upgrades have also been made to incorporate principles of universal design at Charleson Park, Clinton Park, Falaise Park and Jonathan Rogers Park;
3. Accessible playgrounds that incorporate universal design are readily enjoyed by all children and playground visitors;
4. Equitable, accessible and inclusive playgrounds consider and accommodate various needs, including mobility, vision, hearing, and sensory disabilities (e.g., autism spectrum disorder); see Rick Hansen Foundation – Guide to Creating Accessible Play Spaces;
5. VanPlay's Strategic Bold Moves identifies the need to provide universally accessible play features at all play areas (having access as a spectator is not sufficient); and
6. The recently passed *Accessible British Columbia Act* will require public sector organizations to develop accessibility plans.

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to work with the Persons with Disabilities Advisory Committee to develop accessible and inclusive design guidelines for new and renewed playgrounds to provide play opportunities for people with mobility, auditory, visual, and sensory needs.

**Primary Amendment to the Main Motion**

MOVED by Commissioner Barker  
SECONDED by Commissioner Coupar

THAT the motion be amended to read:

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to work with the Persons with Disabilities Advisory Committee and the Children, Youth and Family Advisory Committee to take immediate steps to develop and implement accessible and inclusive design guidelines for new and renewed playgrounds to provide play opportunities for people with mobility, auditory, visual, and sensory needs.

CARRIED UNANIMOUSLY

**Secondary Amendment to the Main Motion**

MOVED by Commissioner Giesbrecht  
SECONDED by Commissioner Coupar

THAT the motion be amended to read:

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to work with the Persons with Disabilities Advisory Committee and the Children, Youth and Family Advisory Committee to take immediate steps to develop and implement accessible and inclusive design, with reference to the report titled Vancouver Playgrounds “Let’s All Play” (2015), for new and renewed playgrounds to provide play opportunities for people with mobility, auditory, visual, and sensory needs.

CARRIED UNANIMOUSLY

**Question on the Main Motion, as Amended**

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to work with the Persons with Disabilities Advisory Committee and the Children, Youth and Family Advisory Committee to take immediate steps to develop and implement accessible and inclusive design, with reference to the report titled Vancouver Playgrounds “Let’s All Play” (2015), for new and renewed playgrounds to provide play opportunities for people with mobility, auditory, visual, and sensory needs.

CARRIED UNANIMOUSLY

## **STAFF REPORTS**

### **1. REPORT: Park Board Procurement Policy**

Michael Marousek, Senior Project Manager, Strategic Initiatives, Park Board, led the review of a presentation on the draft Procurement Policy and highlighted:

- Timeline for development of the Procurement Policy
- Amendments to the Park Board Procurement Policy required to align the City and Park Board policies:
  - Delegated authority limits
  - Sole source thresholds
  - Change orders under the project budget
  - Living wage requirement
  - Unsolicited proposals
  - Real estate dispositions
- Benefits of the draft Procurement Policy.

M. Marousek responded to questions from the Board Committee. There was discussion on:

- Whether the delegated authority limits for Park Board staff should be proportional, rather than equivalent, to those of City staff
- Whether the General Manager’s delegated authority limit should be equal to that of the City Manager
- Confirmation that the proposed process to address unsolicited proposals will be provided to the Board for approval in the future.

The Board Committee heard from one speaker who suggested that the Park Board adopt a diversity procurement program to support minority owned businesses.

### **Main Motion**

MOVED by Commissioner Demers  
SECONDED by Commissioner Irwin

THAT the Board Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the proposed update of the Park Board Procurement Policy as outlined in this report and attached as Appendix A;
- B. THAT current limits on the Vancouver Park Board and Parks and Recreation staff delegated authority concerning procurement are aligned with the City of Vancouver’s limits to reflect best practices and industry standards;
- C. THAT the updated policy referred to in Recommendation A:
  - a. becomes effective immediately;

- b. the Director of Finance provides a copy of the Policy to the City of Vancouver Supply Chain Management office to ensure alignment and appropriate adoption; and
  - c. the General Manager, Parks and Recreation be authorized to make all such administrative amendments and modifications as are considered appropriate from time to time to the Policy to reflect changes in organizational structure or staff titles and any other elements of the Policy other than the elements which legally delegate authority to the Vancouver Park Board from the Vancouver Park Board to Parks and Recreation staff; and
- D. THAT, upon the Park Board Procurement Policy taking effect, the updated Procurement Policy will supersede and replace the current Procurement Policy, including those delegated authorities related to procurement that are contained within the current Procurement Policy approved on April 19, 2010.

### **Amendment to the Main Motion**

MOVED by Commissioner Mackinnon  
SECONDED by Commissioner Irwin

THAT a new Item C be added, and the subsequent items be renumbered accordingly:

- C. THAT, in furtherance of the Park Board's mandate to ensure equity, diversity, and inclusion, the Board endorse the City's Social Value Procurement Framework, which increases opportunities for social or diverse businesses that are owned or controlled by an equity seeking population, and direct staff to report back with targets for Parks and Recreation.

CARRIED UNANIMOUSLY

### **Question on the Main Motion, as Amended**

THAT the Board Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the proposed update of the Park Board Procurement Policy as outlined in this report and attached as Appendix A;
- B. THAT current limits on the Vancouver Park Board and Parks and Recreation staff delegated authority concerning procurement are aligned with the City of Vancouver's limits to reflect best practices and industry standards;
- C. THAT, in furtherance of the Park Board's mandate to ensure equity, diversity, and inclusion, the Board endorse the City's Social Value Procurement Framework, which increases opportunities for social or diverse businesses that are owned or controlled by an equity seeking population, and direct staff to report back with targets for Parks and Recreation;
- D. THAT the updated policy referred to in Recommendation A:
  - a) becomes effective immediately;

- b) the Director of Finance provides a copy of the Policy to the City of Vancouver Supply Chain Management office to ensure alignment and appropriate adoption; and
  - c) the General Manager, Parks and Recreation be authorized to make all such administrative amendments and modifications as are considered appropriate from time to time to the Policy to reflect changes in organizational structure or staff titles and any other elements of the Policy other than the elements which legally delegate authority to the Vancouver Park Board from the Vancouver Park Board to Parks and Recreation staff; and
- E. THAT, upon the Park Board Procurement Policy taking effect, the updated Procurement Policy will supersede and replace the current Procurement Policy, including those delegated authorities related to procurement that are contained within the current Procurement Policy approved on April 19, 2010.

CARRIED

*In favour: Demers, Dumont, Giesbrecht, Irwin, Mackinnon*

*Opposed: Barker, Coupar*

The Board Committee adjourned at 8:22 pm.

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Donnie Rosa  
General Manager

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Commissioner Camil Dumont  
Chair