



BOARD COMMITTEE MEETING MEETING MINUTES

JULY 4 2022

A Board Committee meeting was held on Monday, July 4, 2022, at 6:32 pm, via videoconference and at the Park Board Office.

PRESENT: Commissioner Tricia Barker
Commissioner John Coupar
Commissioner Dave Demers
Commissioner Camil Dumont, Chair
Commissioner Gwen Giesbrecht
Commissioner John Irwin, Vice-Chair
Commissioner Stuart Mackinnon

GENERAL MANAGER'S OFFICE: Donnie Rosa, General Manager
Cheryl Chan, Manager, Executive Office and Board Relations
Carol Lee, Meeting Clerk
Jessica Kulchyski, Board Support and Meeting Assistant

ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

ADOPTION OF MINUTES

1. Board Committee Meeting – June 20, 2022

MOVED by Commissioner Giesbrecht
SECONDED by Commissioner Demers

THAT the Board Committee minutes of the June 20, 2022 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

COMMUNICATIONS

The Board Committee was advised that from June 20, 2022 to 3:00 pm on July 4, 2022, four emails were received via the PBCommissioners@vancouver.ca account and the [Contact Park Board Commissioners](#) webform expressing support for Member's Motion titled "Accessible and Inclusive Design Guidelines for Playgrounds".

REFERRED ITEMS

1. Member's Motion: Accessible and Inclusive Design Guidelines for Playgrounds

Commissioner Irwin introduced the motion.

Recess

The meeting recessed at 6:37 pm and reconvened at 6:42 pm.

The Board Committee heard from six speakers, all of whom expressed support for the Member's Motion and provided the following comments:

- The need to undertake meaningful consultation with stakeholders, particularly the children who are directly impacted
- Request for the return of logs and Mobi-Mats to beaches
- Inclusive design of playgrounds will help to remove the stigma around disabilities.

The speakers responded to questions from the Board Committee.

Commissioner Irwin responded to questions from the Board Committee.

Main Motion

MOVED by Commissioner Irwin

SECONDED by Commissioner Mackinnon

WHEREAS:

1. The playground at Kitsilano Beach Park is noted as Vancouver's fully accessible playground; it is both one of the few listed as being accessible, and may not be as accessible for children in mobility devices;
2. Recent upgrades have also been made to incorporate principles of universal design at Charleson Park, Clinton Park, Falaise Park and Jonathan Rogers Park;
3. Accessible playgrounds that incorporate universal design are readily enjoyed by all children and playground visitors;
4. Equitable, accessible and inclusive playgrounds consider and accommodate various needs, including mobility, vision, hearing, and sensory disabilities (e.g., autism spectrum disorder); see Rick Hansen Foundation – Guide to Creating Accessible Play Spaces;
5. VanPlay's Strategic Bold Moves identifies the need to provide universally accessible play features at all play areas (having access as a spectator is not sufficient); and
6. The recently passed *Accessible British Columbia Act* will require public sector organizations to develop accessibility plans.

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to work with the Persons with Disabilities Advisory Committee to develop accessible and inclusive design guidelines for new and renewed playgrounds to provide play opportunities for people with mobility, auditory, visual, and sensory needs.

Primary Amendment to the Main Motion

MOVED by Commissioner Barker
SECONDED by Commissioner Coupar

THAT the motion be amended to read:

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to work with the Persons with Disabilities Advisory Committee and the Children, Youth and Family Advisory Committee to take immediate steps to develop and implement accessible and inclusive design guidelines for new and renewed playgrounds to provide play opportunities for people with mobility, auditory, visual, and sensory needs.

CARRIED UNANIMOUSLY

Secondary Amendment to the Main Motion

MOVED by Commissioner Giesbrecht
SECONDED by Commissioner Coupar

THAT the motion be amended to read:

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to work with the Persons with Disabilities Advisory Committee and the Children, Youth and Family Advisory Committee to take immediate steps to develop and implement accessible and inclusive design, with reference to the report titled Vancouver Playgrounds “Let’s All Play” (2015), for new and renewed playgrounds to provide play opportunities for people with mobility, auditory, visual, and sensory needs.

CARRIED UNANIMOUSLY

Question on the Main Motion, as Amended

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board direct staff to work with the Persons with Disabilities Advisory Committee and the Children, Youth and Family Advisory Committee to take immediate steps to develop and implement accessible and inclusive design, with reference to the report titled Vancouver Playgrounds “Let’s All Play” (2015), for new and renewed playgrounds to provide play opportunities for people with mobility, auditory, visual, and sensory needs.

CARRIED UNANIMOUSLY

STAFF REPORTS

1. REPORT: Park Board Procurement Policy

Michael Marousek, Senior Project Manager, Strategic Initiatives, Park Board, led the review of a presentation on the draft Procurement Policy and highlighted:

- Timeline for development of the Procurement Policy
- Amendments to the Park Board Procurement Policy required to align the City and Park Board policies:
 - Delegated authority limits
 - Sole source thresholds
 - Change orders under the project budget
 - Living wage requirement
 - Unsolicited proposals
 - Real estate dispositions
- Benefits of the draft Procurement Policy.

M. Marousek responded to questions from the Board Committee. There was discussion on:

- Whether the delegated authority limits for Park Board staff should be proportional, rather than equivalent, to those of City staff
- Whether the General Manager’s delegated authority limit should be equal to that of the City Manager
- Confirmation that the proposed process to address unsolicited proposals will be provided to the Board for approval in the future.

The Board Committee heard from one speaker who suggested that the Park Board adopt a diversity procurement program to support minority owned businesses.

Main Motion

MOVED by Commissioner Demers
SECONDED by Commissioner Irwin

THAT the Board Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the proposed update of the Park Board Procurement Policy as outlined in this report and attached as Appendix A;
- B. THAT current limits on the Vancouver Park Board and Parks and Recreation staff delegated authority concerning procurement are aligned with the City of Vancouver’s limits to reflect best practices and industry standards;
- C. THAT the updated policy referred to in Recommendation A:
 - a. becomes effective immediately;

- b. the Director of Finance provides a copy of the Policy to the City of Vancouver Supply Chain Management office to ensure alignment and appropriate adoption; and
 - c. the General Manager, Parks and Recreation be authorized to make all such administrative amendments and modifications as are considered appropriate from time to time to the Policy to reflect changes in organizational structure or staff titles and any other elements of the Policy other than the elements which legally delegate authority to the Vancouver Park Board from the Vancouver Park Board to Parks and Recreation staff; and
- D. THAT, upon the Park Board Procurement Policy taking effect, the updated Procurement Policy will supersede and replace the current Procurement Policy, including those delegated authorities related to procurement that are contained within the current Procurement Policy approved on April 19, 2010.

Amendment to the Main Motion

MOVED by Commissioner Mackinnon
SECONDED by Commissioner Irwin

THAT a new Item C be added, and the subsequent items be renumbered accordingly:

- C. THAT, in furtherance of the Park Board's mandate to ensure equity, diversity, and inclusion, the Board endorse the City's Social Value Procurement Framework, which increases opportunities for social or diverse businesses that are owned or controlled by an equity seeking population, and direct staff to report back with targets for Parks and Recreation.

CARRIED UNANIMOUSLY

Question on the Main Motion, as Amended

THAT the Board Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the proposed update of the Park Board Procurement Policy as outlined in this report and attached as Appendix A;
- B. THAT current limits on the Vancouver Park Board and Parks and Recreation staff delegated authority concerning procurement are aligned with the City of Vancouver's limits to reflect best practices and industry standards;
- C. THAT, in furtherance of the Park Board's mandate to ensure equity, diversity, and inclusion, the Board endorse the City's Social Value Procurement Framework, which increases opportunities for social or diverse businesses that are owned or controlled by an equity seeking population, and direct staff to report back with targets for Parks and Recreation;
- D. THAT the updated policy referred to in Recommendation A:
 - a) becomes effective immediately;

- b) the Director of Finance provides a copy of the Policy to the City of Vancouver Supply Chain Management office to ensure alignment and appropriate adoption; and
 - c) the General Manager, Parks and Recreation be authorized to make all such administrative amendments and modifications as are considered appropriate from time to time to the Policy to reflect changes in organizational structure or staff titles and any other elements of the Policy other than the elements which legally delegate authority to the Vancouver Park Board from the Vancouver Park Board to Parks and Recreation staff; and
- E. THAT, upon the Park Board Procurement Policy taking effect, the updated Procurement Policy will supersede and replace the current Procurement Policy, including those delegated authorities related to procurement that are contained within the current Procurement Policy approved on April 19, 2010.

CARRIED

In favour: Demers, Dumont, Giesbrecht, Irwin, Mackinnon

Opposed: Barker, Coupar

The Board Committee adjourned at 8:22 pm.

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Donnie Rosa
General Manager

Commissioner Camil Dumont
Chair



REGULAR BOARD MEETING MEETING MINUTES

JULY 4, 2022

The Regular Park Board meeting was held on Monday, July 4, 2022, at 8:33 pm, via videoconference and at the Park Board Office.

PRESENT: Commissioner Tricia Barker
Commissioner John Coupar
Commissioner Dave Demers
Commissioner Camil Dumont
Commissioner Gwen Giesbrecht, Vice-Chair
Commissioner John Irwin
Commissioner Stuart Mackinnon, Chair

GENERAL MANAGER'S OFFICE: Donnie Rosa, General Manager
Cheryl Chan, Manager, Executive Office and Board Relations
Carol Lee, Meeting Clerk
Jessica Kulchyski, Board Support and Meeting Assistant

ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations. The meeting is being held on the land respectfully and with honour to each other, the land and the communities that the Commissioners serve. The Chair invited Commissioners to join him in committing to actions of reconciliation in their deliberations and decisions.

IN CAMERA

1. In Camera Meeting

MOVED by Commissioner Irwin
SECONDED by Commissioner Dumont

THAT the Board will go into meetings next month/prior to the next Regular Board Meeting, which are closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraphs:

- (g) litigation or potential litigation affecting the city;
- (e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the city;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 [disclosure harmful to business interests of a third party] of the Freedom of Information and Protection of Privacy Act;

- (k) negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the City and Park Board if they were held in public.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

1. Regular Board Meeting – June 20, 2022

MOVED by Commissioner Demers
SECONDED by Commissioner Irwin

THAT the Park Board minutes of the June 20, 2022 meeting be adopted as circulated.

CARRIED UNANIMOUSLY

CHAIR'S REPORT

Chair Mackinnon highlighted the participation of Park Board Commissioners at official Park Board events since the June 20, 2022 Board meeting:

- Commissioner Giesbrecht spoke at the Vancouver Pride Society's East Side Pride event on June 25, 2022
- Commissioners Barker, Coupar and Mackinnon attended an event at Sunset Community Centre on July 1, 2022, where the Mayor's Office and Minister Harjit Sajjan announced an additional \$5.2 million in federal funds for the planned Sunset Seniors Centre
- Commissioners Giesbrecht and Mackinnon attended the City Service awards on June 28, 2022, where staff were recognized for their work in a range of categories from innovation to health and safety, equity and leadership
- Commissioner Mackinnon was the Master of Ceremonies for the Symphony at Sunset on July 2, 2022.

COMMUNICATIONS

The Board was advised that from June 20, 2022 to 3:00 pm on July 4, 2022, the following emails were received via the PBCommissioners@vancouver.ca account and the [Contact Park Board Commissioners](#) webform with respect to the Member's Motion titled "Iconic Vancouver Park Water Feature Renewals":

- One in support of the Member's Motion
- 19 expressing concern about the South Memorial Park Pond.

BOARD COMMITTEE REPORT

1. Report of the Board Committee – July 4, 2022

The Board considered the report containing recommendations and actions taken by the Board Committee. Its items of business included:

1. Member's Motion: Accessible and Inclusive Design Guidelines for Playgrounds
2. REPORT: Park Board Procurement Policy.

MOVED by Commissioner Dumont
SECONDED by Commissioner Demers

THAT the Board approve the recommendations and actions taken by the Board Committee at its meeting of July 4, 2022, as contained in items 1 and 2.

CARRIED UNANIMOUSLY

STAFF REPORTS

1. General Manager's Report

Members of the Park Board Leadership Team presented the General Manager's Report and highlighted:

- Implementation of a small Indigenous garden at Oxford Park in June 2022:
 - An opening celebration will be held on July 10, 2022 where local Indigenous Elders will name the garden
- A Request for Proposals (RFP) will be issued in August 2022 seeking consultant services to support public engagement and the development of a concept design for the new park in Burrard Slopes
- Sunflowers, the national flower of Ukraine, have been planted at City Hall and the Park Board administration building as a show of support for Ukraine during the ongoing war
- Update on the replacement of the South Memorial Park Pond weir
- Upcoming Council business related to or impacting parks and recreation:
 - Report on the Vancouver Plan on July 6, 2022
- Board briefing memos and emails issued from June 21 to July 4, 2022.

MEMBERS' MOTIONS

1. Iconic Vancouver Park Water Feature Renewals

Commissioner Coupar introduced the motion and responded to questions from the Board.

Main Motion

MOVED by Commissioner Coupar
SECONDED by Commissioner Barker

WHEREAS:

1. Vancouver's urban parks are places where people can access nature easily and move away from the noise and complexity of the city; urban parks contribute to the sustainability of the city and environment;
2. One of the important components of urban parks are water features. Throughout history, water resources such as sea, rivers, etc. have played an important role in the establishment of many settlements and generally one of the main causes for selection of settlements. All living things need water to survive; 75% of the Earth is covered by water;
3. Water features are a prominent design component used in various forms in our iconic Vancouver parks and green spaces. Water is also used in landscape as an aesthetic element or for useful functions such as air cooling, sound buffering, irrigation, or recreational activities; and
4. Recently, a number of key water features in our iconic parks, including key destination parks, have fallen into a state of disrepair and/or are non-functional. These include: Queen Elizabeth (QE) Park quarry garden waterfall and ponds; QE Park plaza fountains; Jubilee Fountain in Lost Lagoon; Stanley Park Admin Building pond; Helmcken Park fountain; Bute St pedestrian walkway fountain; Barclay Heritage Square fountain; Davis Fountain (Beach Ave at Pacific St); South Memorial Park pond; various water courses in VanDusen Botanical Gardens; Seaforth Peace Park fountain; Laurel Street Land Bridge; Jericho Beach Park pond; as well as numerous other water features in parks across Vancouver;

THEREFORE BE IT RESOLVED:

- A. THAT staff provide an inventory of all potable water fed features across our park system along with the repairs/upgrades needed to ensure they are compliant with City of Vancouver by-laws and remain sustainable in their water use;
- B. FURTHER THAT this inventory include a timeline with cost estimates for any repairs and upgrades needed so that the Board is aware of the financial requirements to complete this work, either through the immediate use of operational funds for priority repairs, or so that more significant projects can be prioritized for future capital planning; and
- C. THAT staff seek a temporary exemption to keep key water features running in destination parks, such as Queen Elizabeth Park, South Memorial Park, Stanley Park, and VanDusen Botanical Gardens, until a plan is in place to ensure they are compliant with City by-laws.

Motion to Refer

MOVED by Commissioner Coupar
SECONDED by Commissioner Barker

THAT the Park Board refer consideration of the Member's Motion to a future Board Committee meeting.

DEFEATED

In favour: Barker, Coupar, Irwin

Opposed: Demers, Dumont, Giesbrecht, Mackinnon

Motion to Defer

MOVED by Commissioner Demers
SECONDED by Commissioner Dumont

THAT the Park Board defer consideration of the Member's Motion until the staff briefing on potable water conservation and the impact on park water features is provided to the Board, likely in the first quarter of 2023.

CARRIED UNANIMOUSLY

2. Micromobility Charging Stations

Commissioner Irwin introduced the motion and responded to questions from the Board.

Main Motion

MOVED by Commissioner Irwin
SECONDED by Commissioner Mackinnon

WHEREAS:

1. The City of Vancouver's adopted Climate Emergency Action Plan (2020) contains six big moves to reduce Vancouver's carbon pollution by building on and expanding on our existing work to fight climate change; these moves include a call for safe and convenient active transportation and transit by 2030;
2. Two-thirds of trips in Vancouver are targeted to be by active transportation and transit (CEAP big move number two);
3. Approximately 37% of Vancouver's greenhouse gas emissions come from motorized vehicles;
4. Micromobility is emerging as an important aspect of alternative active transportation and is dependent on the use of much lower emission hydroelectricity;
5. In July 2020, Council approved an e-scooter micromobility pilot program for privately owned e-scooters;
6. The framework from the Province of BC supports allowing the use of micromobility devices (such as e-scooters and e-bikes) on protected bike lanes and local streets with 30 km/h speed limits; and
7. People relying on micromobility devices (including electric wheelchairs, electric skateboards, e-scooters, 'hover-boards', and electric unicycles) may find themselves stranded in the more distant parts of Stanley Park if their batteries begin to run low.

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board have staff work with City of Vancouver staff to explore the feasibility of establishing charging stations in the further reaches of Stanley Park to provide recharging options for those using and reliant on micromobility devices (such as e-scooters and e-bikes), including people with disabilities.

Primary Amendment to the Main Motion

MOVED by Commissioner Giesbrecht
SECONDED by Commissioner Barker

THAT the motion be amended to read:

- A. THEREFORE BE IT RESOLVED THAT the Vancouver Park Board have staff work with City of Vancouver staff to explore the feasibility of establishing micromobility charging stations in the further reaches of Stanley Park to provide recharging options for those using and reliant on micromobility devices; and
- B. FURTHER THAT the cost of installing and maintaining micromobility charging stations be met through funding that does not impact the Park Board operating budget.

Secondary Amendment to the Main Motion

MOVED by Commissioner Coupar
SECONDED by Commissioner Dumont

THAT the motion be amended to read:

- A. THEREFORE BE IT RESOLVED THAT the Vancouver Park Board have staff work with City of Vancouver staff to explore the feasibility of establishing micromobility charging stations in the further reaches of Stanley Park to provide recharging options for those using and reliant on micromobility devices; and
- B. FURTHER THAT the cost of installing and maintaining micromobility charging stations be met through funding that does not impact the Park Board capital/operating budget.

CARRIED UNANIMOUSLY

Question on the Primary Amendment, as Amended

THAT the motion be amended to read:

- A. THEREFORE BE IT RESOLVED THAT the Vancouver Park Board have staff work with City of Vancouver staff to explore the feasibility of establishing micromobility charging stations in the further reaches of Stanley Park to provide recharging options for those using and reliant on micromobility devices; and
- B. FURTHER THAT the cost of installing and maintaining micromobility charging stations be met through funding that does not impact the Park Board capital/operating budget.

Substitution Motion

It was agreed unanimously to consider the substitution motion.

MOVED by Commissioner Giesbrecht
SECONDED by Commissioner Demers

THAT the motion be amended to read:

- A. THEREFORE BE IT RESOLVED THAT the Vancouver Park Board have staff work with City of Vancouver staff to explore the feasibility of establishing micromobility charging stations in public parks to allow safe recharging options for those using and reliant on micromobility devices; and
- B. FURTHER THAT the cost of installing and maintaining micromobility charging stations be met through funding that does not impact the Park Board operating budget.

CARRIED UNANIMOUSLY

Question on the Main Motion, as Amended

- A. THEREFORE BE IT RESOLVED THAT the Vancouver Park Board have staff work with City of Vancouver staff to explore the feasibility of establishing micromobility charging stations in public parks to allow safe recharging options for those using and reliant on micromobility devices; and
- B. FURTHER THAT the cost of installing and maintaining micromobility charging stations be met through funding that does not impact the Park Board operating budget.

CARRIED UNANIMOUSLY

NOTICE OF MEMBERS' MOTIONS

1. Creating a Sonic Park

Commissioner Mackinnon gave notice of motion on the following:

THEREFORE BE IT RESOLVED THAT the Vancouver Park Board investigate the creation of a sonic park to commemorate that unique legacy featuring an interactive sonic environment utilizing natural sounds to create a sonic oasis in the busy and noisy city of Vancouver.:

2. Vancouver Park Board's Approach to Climate Change

Commissioner Dumont gave notice of motion on the following:

THEREFORE BE IT RESOLVED:

- A. THAT the Vancouver Park Board direct staff to conduct an audit, informed by the most recent climate science, of existing parks and recreation capital projects and

operational systems with the aim to adapt them through the lens of GHG reduction and climate change mitigation; and that staff prioritize this work by redirecting existing resources and/or by seeking funding for additional resources through the next budget process.

- B. THAT the Park Board direct staff to prioritize, accelerate and consider expansion of any projects currently on record that aim to advance climate change mitigation and adaptation actions for the organization, reassess projects that do not, and report back to the Board with recommendations.
- C. THAT staff include a “Climate Considerations” section in all Park Board reports to ensure that the climate emergency lens is applied to all future projects and initiatives.
- D. THAT Park Board staff develop a climate change mitigation and adaptation dashboard that can track the progress of the adaptation of parks and recreation capital projects and operational systems, and that this information be reported to the Board annually.

ENQUIRIES

- 1. A Board member requested an update be provided on the outcomes of the July 5 and 9, 2022 engagement sessions in Grays Park that were scheduled to provide opportunities for residents to speak directly with staff regarding park renewal and requests to continue using the fenced lawn bowling area as an off leash dog park.

ADJOURNMENT

There being no further business, the meeting was adjourned.

The Board adjourned at 9:28 pm.

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Donnie Rosa
General Manager

Commissioner Stuart Mackinnon
Chair