



## NOTICE of MOTION

*Submitted at the Regular Board meeting held on July 8, 2024*

### **Governance of Facilities Asset Management & Capital Maintenance**

Submitted by: Commissioner Bastyovanszky

#### WHEREAS:

1. In accordance with the Vancouver Charter, the Park Board has exclusive jurisdiction and control over park land use in the City of Vancouver, including any events, activities, programs, fees, structures, and improvements that occur within designated parks;
2. Real Estate and Facilities Management completed a Partnership Agreement with the Vancouver Board of Parks and Recreation, dated from October 2014;
3. The agreement provided service descriptions and service levels in this Partnership Agreement, which are measurable by the performance metrics jointly agreed upon and discussed;
4. These included Facilities Asset Management led by the REFM Facilities Planning Team, and Capital Maintenance will be prioritized and validated by REFM;
5. REFM Owned – Routine Maintenance Activities;
  - a. Buildings\*
    - i. Community Centres
    - ii. Arenas
    - iii. Pools
    - iv. Fieldhouses
    - v. Washrooms
    - vi. Concessions
    - vii. Golf Course Buildings of Service Yards
  - b. Marinas – Burrard and Heather
  - c. Utilities
6. REFM is responsible for all Base Building equipment and systems, Building interiors fall within the scope of work;
7. REFM acknowledges that Park Board Facilities are public-facing buildings that are highly utilized by the public and as such will be prioritized and maintained accordingly;
8. There is not a reporting requirement to the Board as part of the agreement, so would be a potential change in protocol between REFM and Park Board; and



9. From a governance perspective, the board would benefit from regular reporting on REFM and Capital maintenance and Capital funding for renewal and repair.

THEREFORE BE IT RESOLVED:

- A. THAT The Vancouver Park Board direct staff to report back in Q2 2025 with a performance review of the services provided by Real Estate and Facilities Management (REFM) towards planning of renewal and maintenance of Park Board facilities, including a historical comparison to before REFM took over in approximately 2009, and how the Park Board used to do capital planning and maintenance before that;
- B. THAT the Board direct staff to provide an interim report on the foregoing subject matter at the beginning on the fall 2024 session;
- C. THAT the Board direct staff to have a regular cadence of public reporting on the performance of REFM against its agreed service levels, including service of requests made via 3-1-1; and
- D. THAT the report back shall include any recommendations on potential changes to the operating protocol between Park Board and REFM that would enhance planning and maintenance of Park Board facilities.