



## BOARD COMMITTEE MEETING MINUTES

SEPTEMBER 9, 2024

A Committee meeting of the Vancouver Board of Parks and Recreation was held on Monday, September 9, 2024, at 6:32pm, in the Boardroom at the Park Board Office.

**PRESENT:** Commissioner Laura Christensen, Chair  
Commissioner Brennan Bastyovanszky  
Commissioner Tom Digby  
Commissioner Angela Haer  
Commissioner Scott Jensen, Vice-Chair  
Commissioner Jas Viridi

**ABSENT:** Commissioner Marie-Claire Howard

**GENERAL MANAGER'S OFFICE:** Steve Jackson, General Manager  
Denise Swanston, Manager, Board Relations and Meeting Clerk  
Connie Law, Board Support and Meeting Assistant  
Victoria Tyers, Board Support and Meeting Clerk

### ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

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### Motion to Suspend the Rules

MOVED by Commissioner Jensen  
SECONDED by Commissioner Bastyovanszky

THAT the Board suspend section 15.1 of the Procedure By-law to allow a speaker who requested to speak after the deadline.

CARRIED UNANIMOUSLY AND  
BY THE REQUIRED MAJORITY

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## **ADOPTION OF MINUTES**

### **1. Board Committee Meeting – July 22, 2024**

MOVED by Commissioner Jensen  
SECONDED by Commissioner Digby

THAT the Minutes of the Board Committee meeting on July 22, 2024, be approved.

CARRIED UNANIMOUSLY

## **ANNOUNCEMENTS**

None.

## **COMMUNICATIONS**

No correspondence related to the meeting agenda was received.

## **REFERRED ITEMS**

### **1. Governance of Facilities Asset Management and Capital Maintenance**

At the Regular Board meeting on July 22, 2024, the Board referred the following motion to the Committee meeting on September 9, 2024, in order to hear from speakers, followed by debate and decision.

The Committee heard from six speakers in support of the motion, and two speakers who spoke to other aspects of the motion.

MOVED by Commissioner Bastovanszky  
SECONDED by Commissioner Digby

THAT the Committee recommend to the Board:

- A. THAT The Vancouver Park Board direct staff to report back in Q2 2025 with a performance review of the services provided by Real Estate and Facilities Management (REFM) towards planning of renewal and maintenance of Park Board facilities, including a historical comparison to before REFM took over in approximately 2009, and how the Park Board used to do capital planning and maintenance before that.
- B. THAT the Board direct staff to provide an interim report on the foregoing subject matter at the beginning on the fall 2024 session.

- C. THAT the Board direct staff to have a regular cadence of public reporting on the performance of REFM against its agreed service levels, including service of requests made via 3-1-1.
- D. THAT the report back shall include any recommendations on potential changes to the operating protocol between Park Board and REFM that would enhance planning and maintenance of Park Board facilities.

**Amendment to the Main Motion**

MOVED by Commissioner Bastyovanszky  
SECONDED by Commissioner Haer

THAT B be struck.

CARRIED UNANIMOUSLY

**Question on the Main Motion as Amended**

- A. THAT The Vancouver Park Board direct staff to report back in Q2 2025 with a performance review of the services provided by Real Estate and Facilities Management (REFM) towards planning of renewal and maintenance of Park Board facilities, including a historical comparison to before REFM took over in approximately 2009, and how the Park Board used to do capital planning and maintenance before that.
- B. THAT the Board direct staff to have a regular cadence of public reporting on the performance of REFM against its agreed service levels, including service of requests made via 3-1-1.
- C. THAT the report back shall include any recommendations on potential changes to the operating protocol between Park Board and REFM that would enhance planning and maintenance of Park Board facilities.

CARRIED

*In favour: Commissioners Bastyovanszky, Christensen, Digby, Haer, Jensen*

*Opposed: Commissioner Viridi*

The Committee meeting adjourned at 8:04 pm.

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Steve Jackson  
General Manager

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Commissioner Laura Christensen  
Chair