



## BOARD COMMITTEE MEETING MINUTES

**JUNE 16, 2025**

A Committee meeting of the Vancouver Board of Parks and Recreation was held on Monday, June 16, 2025, at 6:31 pm, in the Boardroom at the Park Board Office, and via videoconference.

**PRESENT:**

Commissioner Scott Jensen, Chair  
Commissioner Brennan Bastyovanszky  
Commissioner Laura Christensen  
Commissioner Tom Digby, Vice-Chair  
Commissioner Angela Haer  
Commissioner Jas Virdi

**ABSENT:**

Commissioner Marie-Claire Howard

**GENERAL MANAGER'S  
OFFICE:**

Steve Jackson, General Manager  
Jessica Kulchyski, Manager, Executive Office and Board Relations  
Carol Lee, Meeting Clerk  
Victoria Tyers, Board Support and Meeting Assistant

### ACKNOWLEDGEMENT

The Chair acknowledged that the meeting is taking place on the traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

### ADOPTION OF MINUTES

**1. Board Committee Meeting – June 2, 2025**

MOVED by Commissioner Digby

SECONDED by Commissioner Christensen

THAT the Minutes of the Board Committee meeting on June 2, 2025, be approved.

CARRIED UNANIMOUSLY

### COMMUNICATIONS

The following communications were received via email or the [Contact Park Board Commissioners](#) web form regarding the Spanish Banks Paid Parking Pilot – Report Back:

- Two opposed.

## **STAFF REPORTS**

### **1. Slocan Park Children and Youth Hub – Concept Plan**

The Director, Park Planning and Development, introduced the item. The Landscape Architect II, Park Development, provided a presentation regarding the concept plan developed for the Slocan Park Children and Youth Hub.

Following the presentation, staff responded to questions related to:

- Sensory play elements that have been incorporated into the concept plan
- The need for accessible seating opportunities to be located near sensory play elements.

The Board heard from three speakers, all of whom spoke in support of the recommendation.

MOVED by Commissioner Jensen

SECONDED by Commissioner Bastyovanszky

THAT the Committee recommend to the Board:

THAT the Vancouver Park Board approve the proposed concept plan for the Slocan Park Children and Youth Hub, as described in this report and as shown in Appendix B.

CARRIED UNANIMOUSLY

### **2. Vancouver Technical Secondary School Synthetic Turf Renewal – License Agreement and Contract Award**

The Chair referenced the report provided with the agenda material and invited questions. Staff responded to questions related to:

- The provision of the land for the sports field by the Vancouver School Board (VSB):
  - Negotiations with the VSB regarding the future operation and maintenance of the sports field
- Factors that contributed to the delay in the renewal of the synthetic turf
- Specifications of the synthetic turf to be installed
- The reasons that the renewal of the turf at Vancouver Technical Secondary School was prioritized over Kitsilano High School.

The Board heard from three speakers, of which all of whom spoke in opposition to the installation of synthetic turf.

MOVED by Commissioner Viridi

SECONDED by Commissioner Bastiovanszky

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Board of Parks and Recreation ("Park Board") approve the Park Board entering into a licence agreement (the "Licence Agreement") and constructing a synthetic turf field on a portion of the grounds of the Vancouver Technical Secondary School, based upon the key terms outlined in Appendix A of this report and upon such other terms and conditions to the satisfaction of the City of Vancouver's Director of Legal Services and the General Manager of the Vancouver Board of Parks and Recreation.
- B. THAT the Board delegate the authority to sign the Licence Agreement to the General Manager of the Vancouver Board of Parks and Recreation.
- C. THAT the Park Board authorize Park Board staff to negotiate and execute a contract with an estimated total value of \$1,248,450 including GST with XL Turf Ltd for the supply and installation of FIFA Quality artificial turf system, including EPDM infill and shock pad underlay at Vancouver Technical Secondary School (VTSS) Synthetic Turf Field, to the satisfaction of the Park Board's General Manager and the City of Vancouver's (the "City") Chief Purchasing Officer, for a term lasting until services are complete (estimated at approximately 18 months), and funded through the 2023-2026 Capital Budget.
- D. THAT the City's Chief Purchasing Officer, and the Park Board's General Manager be authorized and delegated authority to execute the contracts described in Recommendation C on behalf of the Park Board.
- E. THAT no legal rights or obligations will be created by the Park Board's adoption of Recommendations C and D unless and until the Park Board's authorized signatories execute the contracts set out in the Recommendations.

CARRIED UNANIMOUSLY

*Abstained: Commissioner Digby*

### **Recess**

The meeting recessed at 7:45 pm and reconvened at 7:48 pm.

### **3. Capital Efficiencies and Procurement Policy Update**

The Chair referenced the report provided with the agenda material and invited questions. Staff responded to questions related to:

- Concerns that the proposed approval threshold of \$3 million would eliminate the opportunity for the Board to provide input on contracts awards:
- The proposed approval limit will reduce the administrative burden associated with the contract award and allow the additional capacity to be allocated toward delivering capital projects

- Suggestion that the ratio of the approval limit, relative to the operating budget, be proportional to that established in the City's Procurement Policy
- Whether the approval of the Procurement Policy will impact the "Living Wage" or "Fair Wage" paid to suppliers.

The Board heard from seven speakers, of which one spoke in support of the recommendation and six spoke in opposition.

### **Main Motion**

MOVED by Commissioner Digby

SECONDED by Commissioner Christensen

THAT the Committee recommend to the Board:

- A. THAT the Board of Parks and Recreation approve amendments to the Park Board Procurement Policy as described in this Report, which includes changes to delegated authorities (also referred to as a "Standing Authorities") for procurement, minor administrative changes, and a change from "Living Wage" to "Fair Wage" requirements for contractors;
- B. FURTHER THAT this amended policy supersedes the existing Park Board Procurement Policy.

### **Amendment to the Main Motion**

MOVED by Commissioner Bastiovanszky

SECONDED by Commissioner Jensen

THAT the Main Motion be replaced with the following:

- A. Park Board directs that the Capital Efficiencies and Procurement Policy Update report be referred back to staff for revision;
- B. In the revision, the Park Board directs staff to reject the proposed increase in Board approval threshold from \$750,000 to \$3 million and update the requirement for Board approval to above \$1 million, as outlined in the table below:

Total Price	Commitment Authority	Signing Authority
Up to \$400,000	SCM Manager Dept Manager	SCM Manager
\$400,001 - \$750,000	SCM Manager Dept Director CPO	SCM Manager CPO
\$750,001-1,000,000	SCM Manager Dept Director CPO	SCM Manager Dept Director CPO
\$1,000,000 - \$3,000,000	Bid Committee, Park Board	SCM Manager, Dept Head CPO
Greater than \$3,000,000	Park Board, Council	Dept Head, CPO, City Solicitor

- C. Reaffirm that Goal 1.1 in the policy remains “Best Value for the Park Board and the Citizens it Serves,” ensuring that evaluation criteria reflect the Board’s independent service mandate which is to deliver best value for park users, neighbourhoods, and citizens;
- D. Further that Staff remove all policy language that changes Living Wage to Fair Wage, including in Section 12 and corresponding Definitions;
- E. Staff be directed to incorporate and publicly reference relevant recommendations from the Office of the Auditor General of Vancouver—specifically:
  - 1. [Recommendations 1 - Better engagement with Council](#), such as a process map delineating decision authority and engagement steps between Park Board and City on capital and procurement decisions;
  - 2. [Recommendations 2 - Service delivery objectives](#), that includes defined objectives, financial projections, and escalation to Park Board if procurement deviates from the service delivery plan; and
  - 3. [Recommendations 5 - Performance Management](#) with defined targets, specific performance metrics and reporting timelines, with results reported bi-annually to the Board;
- F. Park Board directs staff that the revised report be returned to the Board, ideally no later than Q4 2025, with a detailed appendix outlining all past contracts above \$750,000 from 2018 to present; and
- G. Park Board directs staff to amend the Urban Forest Strategy - 2025 Update, to transparently and consistently reflect the Park Board approved May 12, 2025 amended motion Items C, D, E and F.

### **Amendment to the Amendment**

MOVED by Commissioner Christensen  
SECONDED by Commissioner Jensen

THAT the following Items C, E and G be deleted from the Amendment to the Amendment:

- C. Reaffirm that Goal 1.1 in the policy remains “Best Value for the Park Board and the Citizens it Serves,” ensuring that evaluation criteria reflect the Board’s independent service mandate which is to deliver best value for park users, neighbourhoods, and citizens;
- E. Staff be directed to incorporate and publicly reference relevant recommendations from the Office of the Auditor General of Vancouver—specifically:
  - 1. [Recommendations 1 - Better engagement with Council](#), such as a process map delineating decision authority and engagement steps between Park Board and City on capital and procurement decisions;
  - 2. [Recommendations 2 - Service delivery objectives](#), that includes defined objectives, financial projections, and escalation to Park Board if procurement deviates from the service delivery plan; and

3. [Recommendations 5 - Performance Management](#) with defined targets, specific performance metrics and reporting timelines, with results reported bi-annually to the Board; and

G. Park Board directs staff to amend the Urban Forest Strategy - 2025 Update, to transparently and consistently reflect the Park Board approved May 12, 2025 amended motion Items C, D, E and F.

Commissioner Bastyovanszky requested the motion be divided into distinct propositions.

### **Question on Item C**

THAT Item C be deleted from the Amendment to the Amendment:

- C. Reaffirm that Goal 1.1 in the policy remains “Best Value for the Park Board and the Citizens it Serves,” ensuring that evaluation criteria reflect the Board’s independent service mandate which is to deliver best value for park users, neighbourhoods, and citizens.

DEFEATED

*In favour: Commissioners Christensen, Jensen, Viridi*

*Opposed: Commissioners Bastyovanszky, Digby, Haer*

### **Question on Item E**

THAT Item E be deleted from the Amendment to the Amendment:

- E. Staff be directed to incorporate and publicly reference relevant recommendations from the Office of the Auditor General of Vancouver—specifically:
  1. [Recommendations 1 - Better engagement with Council](#), such as a process map delineating decision authority and engagement steps between Park Board and City on capital and procurement decisions;
  2. [Recommendations 2 - Service delivery objectives](#), that includes defined objectives, financial projections, and escalation to Park Board if procurement deviates from the service delivery plan; and
  3. [Recommendations 5 - Performance Management](#) with defined targets, specific performance metrics and reporting timelines, with results reported bi-annually to the Board.

CARRIED

*In favour: Commissioners Christensen, Digby, Haer, Jensen, Viridi*

*Opposed: Commissioner Bastyovanszky*

### Question on Item G

THAT Item G be deleted from the Amendment to the Main Motion:

- G. Park Board directs staff to amend the Urban Forest Strategy - 2025 Update, to transparently and consistently reflect the Park Board approved May 12, 2025 amended motion Items C, D, E and F.

CARRIED

*In favour: Commissioners Christensen, Digby, Jensen, Virdi*

*Opposed: Commissioners Haer, Bastyovanszky*

### Amendment to the Amendment

MOVED by Commissioner Digby

SECONDED by Commissioner Virdi

THAT Item B be amended as follows:

- B. In the revision, the Park Board directs staff to reject the proposed increase in Board approval threshold from \$750,000 to above \$1 million, as outlined in the table below:

Total Price	Commitment Authority	Signing Authority
Up to \$400,000	SCM Manager Dept Manager	SCM Manager
\$400,001 - \$750,000	SCM Manager Dept Director CPO	SCM Manager Department Head Chief Procurement Officer (CPO)
\$750,001-1,000,000	SCM Manager Dept Director CPO	SCM Manager Department Head CPO
\$1,000,001 - \$2,000,000	Bid Committee	SCM Manager Department Head CPO
\$2,000,001 - \$3,000,000	Park Board	SCM Manager Department Head CPO
Greater than \$3,000,000	Park Board Council	Department Head CPO City Solicitor

CARRIED

*In favour: Commissioners Virdi, Digby, Christensen, Jensen*

*Opposed: Commissioners Bastyovanszky, Haer*

### Question on the Amendment, as Amended

- A. Park Board directs that the Capital Efficiencies and Procurement Policy Update report be referred back to staff for revision;
- B. In the revision, the Park Board directs staff to reject the proposed increase in Board approval threshold from \$750,000 to \$3 million and update the requirement for Board approval to above \$1 million, as outlined in the table below:

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\$1,000,001 - \$2,000,000	Bid Committee	SCM Manager Department Head CPO
\$2,000,001 - \$3,000,000	Park Board	SCM Manager Department Head CPO
Greater than \$3,000,000	Park Board Council	Department Head CPO City Solicitor

- C. Reaffirm that Goal 1.1 in the policy remains “Best Value for the Park Board and the Citizens it Serves,” ensuring that evaluation criteria reflect the Board’s independent service mandate which is to deliver best value for park users, neighbourhoods, and citizens;
- D. Further that staff remove all policy language that changes Living Wage to Fair Wage, including in Section 12 and corresponding Definitions; and
- E. Park Board directs staff that the revised report be returned to the Board, ideally no later than Q4 2025, with a detailed appendix outlining all past contracts above \$750,000 from 2018 to present.

CARRIED UNANIMOUSLY

### Question on the Main Motion, as Amended

THAT the Committee recommend to the Board:

- A. Park Board directs that the Capital Efficiencies and Procurement Policy Update report be referred back to staff for revision;



- B. In the revision, the Park Board directs staff to reject the proposed increase in Board approval threshold from \$750,000 to \$3 million and update the requirement for Board approval to above \$1 million, as outlined in the table below:

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\$1,000,001 - \$2,000,000	Bid Committee	SCM Manager Department Head CPO
\$2,000,001 - \$3,000,000	Park Board	SCM Manager Department Head CPO
Greater than \$3,000,000	Park Board Council	Department Head CPO City Solicitor

- C. Reaffirm that Goal 1.1 in the policy remains “Best Value for the Park Board and the Citizens it Serves,” ensuring that evaluation criteria reflect the Board’s independent service mandate which is to deliver best value for park users, neighbourhoods, and citizens;
- D. Further that staff remove all policy language that changes Living Wage to Fair Wage, including in Section 12 and corresponding Definitions; and
- E. Park Board directs staff that the revised report be returned to the Board, ideally no later than Q4 2025, with a detailed appendix outlining all past contracts above \$750,000 from 2018 to present.

Commissioner Digby requested the Question on the Main Motion, as Amended, be divided into distinct propositions.

#### **Question on Item A**

THAT the Committee recommend to the Board:

- A. Park Board directs that the Capital Efficiencies and Procurement Policy Update report be referred back to staff for revision.

CARRIED UNANIMOUSLY

### Question on Item B

THAT the Committee recommend to the Board:

- B. In the revision, the Park Board directs staff to reject the proposed increase in Board approval threshold from \$750,000 to \$3 million and update the requirement for Board approval to above \$1 million, as outlined in the table below:

Total Price	Commitment Authority	Signing Authority
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\$1,000,001 - \$2,000,000	Bid Committee	SCM Manager Department Head CPO
\$2,000,001 - \$3,000,000	Park Board	SCM Manager Department Head CPO
Greater than \$3,000,000	Park Board Council	Department Head CPO City Solicitor

CARRIED UNANIMOUSLY

### Question on Item C

THAT the Committee recommend to the Board:

- C. Reaffirm that Goal 1.1 in the policy remains “Best Value for the Park Board and the Citizens it Serves,” ensuring that evaluation criteria reflect the Board’s independent service mandate which is to deliver best value for park users, neighbourhoods, and citizens.

CARRIED UNANIMOUSLY

### **Question on Item D**

THAT the Committee recommend to the Board:

- D. Further that staff remove all policy language that changes Living Wage to Fair Wage, including in Section 12 and corresponding Definitions.

CARRIED

*In favour: Commissioners Bastiovanszky, Digby, Jensen, Haer*

*Opposed: Commissioners Christensen, Virdi*

### **Question on Item E**

THAT the Committee recommend to the Board:

- E. Park Board directs staff that the revised report be returned to the Board, ideally no later than Q4 2025, with a detailed appendix outlining all past contracts above \$750,000 from 2018 to present.

CARRIED UNANIMOUSLY

### **Motion to Extend**

MOVED by Commissioner Jensen

SECONDED by Commissioner Haer

THAT the meeting be extended until the business of the Regular Board meeting is concluded.

CARRIED UNANIMOUSLY

## **4. Spanish Banks Paid Parking Pilot – Report Back**

The Director, Business Services, provided a presentation regarding the performance of the Spanish Banks paid parking pilot project.

Following the presentation, staff responded to questions related to:

- Recommendation to implement off-season rates for the benefit of Vancouver residents
- Confirmation that the 2024 Spanish Banks parking revenue was utilized by the Park Board to balance the budget
- Neighbouring resident concerns regarding the implementation of paid parking
- Request that the parking operator accommodate the utilization of cash for payment
- Suggestion that transit service to Spanish Banks be improved
- Confirmation that the Board is responsible for setting the parking rate.

## **Main Motion**

MOVED by Commissioner Digby  
SECONDED by Commissioner Christensen

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the permanent adoption of paid parking at parking lots serving Spanish Banks Beach Park based on the findings and success of the 12-month pilot; and
- B. THAT year-round rates be increased by a marginal amount to \$1.50/hour, aligning with the minimum rate applied to on-street parking in the surrounding neighbourhood by Engineering Services.

## **Amendment to the Main Motion**

MOVED by Commissioner Digby  
SECONDED by Commissioner Jensen

That Item B be amended, as follows:

- B. THAT rates be increased to \$1.50/hour, aligning with the minimum rate applied to on-street parking in the surrounding neighbourhood by Engineering Services, and that seasonal pricing be incorporated for the off-season.

CARRIED

*In favour: Commissioner(s) Bastyovanszky, Christensen, Digby, Jensen*

*Opposed: Commissioner(s) Haer, Viridi*

## **Question on the Main Motion, as Amended**

THAT the Committee recommend to the Board:

- A. THAT the Vancouver Park Board approve the permanent adoption of paid parking at parking lots serving Spanish Banks Beach Park based on the findings and success of the 12-month pilot; and
- B. THAT rates be increased to \$1.50/hour, aligning with the minimum rate applied to on-street parking in the surrounding neighbourhood by Engineering Services, and that seasonal pricing be incorporated for the off-season.

CARRIED

*In favour: Commissioner(s) Bastyovanszky, Christensen, Digby, Jensen*

*Opposed: Commissioner(s) Haer, Viridi*

The Committee meeting adjourned at 10:26 pm.

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Steve Jackson  
General Manager

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Commissioner Scott Jensen  
Chair