



March 4, 2025

MEMO TO : Park Board Commissioners

FROM : General Manager, Parks and Recreation

SUBJECT : **2025 Fees & Charges Correction – Board Briefing Memo**

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Dear Commissioners,

The purpose of this memo is to inform you of an error in the 2025 Fees & Charges report.

In the 2025 Fees & Charges report on page 19, there was an error in Table 17 regarding the calculation of the Garden Membership Fees. The table below reflects the error:

	As reported in the Board Report	1 year membership agreed by VBGA	Difference
1 Adult + 1 Kids	\$ 71.00	\$ 64.00	\$ 7.00
1 Adult + 2 Kids	\$ 95.00	\$ 81.00	\$ 14.00
1-2 Adults + unlimited Kids	\$ 119.00	\$ 112.00	\$ 7.00

The error in the Board report was a result of an incorrect child discount rate that was being used in the calculation. The correct rates had been agreed upon with our joint operating partners, VBGA, and as such staff are proposing to implement the agreed upon rates. The revenue impact to the reduction to fees is hard to estimate as these are new Garden membership fees to Park Board in 2025.

Please advise if you have any concerns, otherwise, staff will look to implement the revised rates.

Regards,

Steve Jackson (*he/him*)  
General Manager – Vancouver Board of Parks and Recreation

Copy to: PB Leadership Team  
PB Communications